

# **TOWN REPORT**

## **MILFORD, NEW HAMPSHIRE**

### **2015**



**Emerson Park**

**Photo credit to Nancy Chalder**





## A Brief History of Emerson Park

By Lorraine Carson

Nested between the Milford US Post Office and the Souhegan River is a tranquil oasis called Emerson Park. Despite abutting busy Mont Vernon Street, it provides a delightful quiet escape from the distracting activities of Downtown.

The Park is named after Charles Emerson, whose father, Summer Emerson, owned and operated a furniture store on South Street in the late 1800's. He later moved to Vermont with his son Harry and left Charles to run the Milford Store.

In 1941 the one and a quarter acres of land that became Emerson Park was purchased by Harry Emerson. He put the title in the name of his brother, Charles with the stipulation that it be donated to the Town of Milford at an appropriate time in recognition of the "opportunities and advantages" he (Harry) had enjoyed during his youth and early manhood in Milford.

At the March 12, 1947 Town Meeting, Charles Emerson presented the land to the Town of Milford as a gift from his late brother, Harry. From then until the mid-1960's the Town maintained the field and cut the brush but the land was not maintained as a park.

The Town owes the development of this land into a park to Mildred Hoadley, a longtime resident of Milford who decided to create a park out of the Emerson land. She formed a committee, developed a plan and proceeded to raise funds privately for this purpose. No Town funds were spent on this entire project. The first donation received was from the Emerson family in the amount of \$1,000.00, the balance being from numerous businesses and private individuals, the Kaley Foundation and the Arthur L. Keyes Memorial Trust.



Part of the design of the Park included a 150 foot long stone wall along the bank of the Souhegan River, the granite having been donated by Barretto Corp. Beside this wall is a granite marker erected in memory of Charles Emerson. The engraving by Medlyn Monument of Milford reads: "1969, Emerson Park, In Memory of Charles S. Emerson, Outstanding Citizen of Town of Milford, 1866 – 1924." The granite boulder at the foot of the steps into the Park identifies the land as "Emerson Park". The old mill stone located in the south west corner of the Park was donated by Ted Langdell, Auctioneer.

During the time when the land was owned by the Emerson family, they laid out a platform of granite slabs along the edge of the River to support fire trucks should there be a need to fight a fire involving the rear of the buildings across the River. Our fire trucks were smaller back then than they are now!!!

Care of the Park fell mainly to the Public Works Department which cut the grass and trimmed the bushes, but the lack of intensive care began to be apparent. During the 1980's a new Committee was formed to provide better care, but too few volunteers resulted in a shortage of needed care.

Around 2007 Nancy Chalder volunteered a team from the Milford Garden Club to work on the Emerson



Park gardens. This group has recreated, planted and maintained the gardens ever since. You will find them every Tuesday morning working in the Park.

Some twenty years later the Emerson Park Committee decided time had taken its toll on the Park and that major work was required including repairs to the steps into the Park, the railings needed replacing and the walkway badly needed repaving. Working with the Department of Public Works a cost estimate was developed and money had to be found.

The Kaley Foundation and the Arthur L. Keyes Memorial Trust were approached for funding. The two philanthropic organizations each donated \$7,000.00 and the major renovation project began, turning Emerson Park into the lovely area it is today. During these renovations Ricky Riendeau, Director of Public Works took it upon himself to extend the hot topped pathway to the Mason's parking lot thus providing a good handicapped access to the park.

Under the supervision of Nancy Chalder the Garden Club continues to care for the flowerbeds every week.

The Emerson Park Committee wishes to publically express it's appreciation to the Kaley Foundation and the Keyes Memorial Trust for their support in the extensive renovations and to the Milford Garden Club for its dedication to the general upkeep of the flowerbeds.

Emerson Park is a gem in the downtown area of Milford.

### **Visit it and enjoy!**

Robert Courage, Chairman  
Lorraine Carson, Secretary  
Photographs by Nancy Chalder  
Emerson Park Committee



# Certificate of Achievement

Is hereby presented to:

***Town of Milford***

**Congratulations on receiving the Get Certified Award!**

Becoming ICC certified means professionals have demonstrated their code knowledge and skills, as well as their ability to apply those skills on the job. Departments with 100% ICC-certified staff demonstrate their commitment to protecting the public health, safety, and welfare of the people who live and work in their community. This achievement also recognizes your commitment to excellence in the industry and advancing your career through education. Congratulations again for being recognized for your superior efforts. Together we will Build the Best Communities Ever!

**2015**



Ron Piester - President  
International Code Council



Thomas Phillips - Sr. Code Compliance Manager  
Target Property Development





# STATE OF NEW HAMPSHIRE

## Executive Council

STATE HOUSE ROOM 207

CONCORD, NEW HAMPSHIRE 03301

(603) 271-3632 FAX: 271-3633



MARGARET W. HASSAN, GOVERNOR

EXECUTIVE COUNCILORS:

JOSEPH D. KENNEY

COLIN VAN OSTERN

CHRISTOPHER T. SUNUNU

CHRISTOPHER C. PAPPAS

DAVID K. WHEELER

### Annual Report from Executive Councilor David Wheeler December 31, 2015

It is an honor to serve the thirty-three communities of District 5 as a member of the New Hampshire Executive Council. The five councilors work with the Governor to ensure taxpayer's money is spent wisely, state government runs efficiently, and the most qualified individuals are hired to fill executive branch and judicial positions.

New Hampshire's unique form of government with all its checks and balances is the first and last of its kind in the nation. In 2015, we held 24 Governor and Executive Council meetings where approximately 1,000 items were considered for approval with an estimated dollar amount of over 6 billion dollars.

During the summer months, the Governor and Council meetings are conducted in various communities throughout the state. This summer, official meetings were held in Cornish, Dover, Manchester, Mason, Newport and Portsmouth. The Council held many public hearings and confirmed 3 judicial positions for the Circuit Court, and 2 for the Superior Court as well as confirmed Commissioners for the Department of Transportation, Department of Administrative Services, Department of Information Technology and the Public Utilities Commission. In addition we attended several information sessions on the State's Managed Care Health plan.

The Councilors also held meetings throughout each Council District to gain input from the regional planning committees for the State's Ten Year Highway Plan. In December we forwarded our final draft to the Governor for review who will then forward it to the legislature for review and funding.

The Governor and Council, under Article 50 of the State Constitution, called for a Special Legislative Session to address the heroin and opioid epidemic that is facing our state. A special study committee will present their findings and recommendations to the full legislative body in January.

I have attended many public events on the proposed high-pressure natural gas transmission line that would run through many towns in Council District Five. Speaking against this project will continue to be a high priority for me in 2016.

Sincerely,

David K. Wheeler  
Executive Councilor

#### DISTRICT ONE

JOSEPH D. KENNEY  
P.O. Box 201  
UNION, NH 03887  
TELEPHONE: 473-2569

#### DISTRICT TWO

COLIN VAN OSTERN  
P.O. Box 193  
CONCORD, NH 03302  
TELEPHONE: 290-5848

#### DISTRICT THREE

CHRISTOPHER T. SUNUNU  
71 HEMLOCK COURT  
NEWFIELDS, NH 03856  
TELEPHONE: 658-1187

#### DISTRICT FOUR

CHRISTOPHER C. PAPPAS  
629 KEARNEY CIRCLE  
MANCHESTER, NH 03104  
TELEPHONE: 867-8438

#### DISTRICT FIVE

DAVID K. WHEELER  
523 MASON ROAD  
MILFORD, NH 03055  
TELEPHONE: 672-6062



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# TOWN OF MILFORD, NH

## ~ MUNICIPAL SERVICES ~

Town Offices Main Number	249-0600	Tax Collector	249-0655
Administration Office	249-0601	Town Administrator	249-0602
Ambulance (Non-Emergency)	249-0610	Town Clerk	249-0650
Assessing	249-0615	Transfer Station	673-8939
Conservation Commission	249-0628	Water Utilities	249-0660
Community Development – Building, Code Enforcement, Planning, Zoning	249-0620	Welfare	249-0672
Finance	249-0640		
Fire (Non-Emergency)	249-0680		
Human Resources	249-0605		
Information Technologies	249-0612	Superintendent's Office	673-2202
Library	249-0645	Jacques Elementary School	673-1811
Police (Non-Emergency)	249-0630	Heron Pond Elem. School	673-5221
Public Works	249-0685	Sage School	673-6709
Recreation	249-0625	Middle School	673-5221
Selectmen's Office	249-0601	High School	673-4201

## ~ SCHOOL DISTRICT ~

## ~ EMERGENCY NUMBERS ~

Ambulance/Fire/Police	911
Poison Control	1-800-562-8236

## ~ TOWN OFFICE HOURS ~

<b>Town Clerk – Monday through Friday</b>	<b>8:00 AM to 3:00 PM</b>
<b>Tuesday Night Extended Hours</b>	<b>4:30 PM to 6:30 PM</b>
Tax Collector – Monday through Friday	8:00 AM to 4:00 PM
All Other Offices – Monday through Friday	8:00 AM to 4:30 PM

## ~ MILFORD RECYCLING CENTER HOURS ~

Tuesday	8:00 AM to 8:00 PM
Wednesday	8:00 AM to 12:00 PM
Thursday	12:00 PM to 8:00 PM
Friday	8:00 AM to 1:00 PM
Saturday	8:00 AM to 4:30 PM

(Closed Sundays, Mondays & Holidays)

## ~ WADLEIGH MEMORIAL LIBRARY HOURS ~

Monday - Thursday	9:30 AM to 8:30 PM
Friday	9:30 AM to 5:00 PM
Saturday	9:00 AM to 1:00 PM
Sunday (September – May)	1:00 PM to 5:00 PM
Sunday (June – August)	CLOSED

[www.milford.nh.gov](http://www.milford.nh.gov)



## 2015 MILFORD, NH TOWN OFFICERS

### ~ BOARD OF SELECTMEN ~

Mark Fougere, Chairman  
Kevin Federico, Vice Chairman  
Gary L. Daniels  
Katherine H. Bauer  
Michael E. Putnam

Term Expires 2018  
Term Expires 2016  
Term Expires 2018  
Term Expires 2017  
Term Expires 2017

### ~ CEMETERY TRUSTEES ~

Mary Dickson  
Leonard Harten  
Steve Trombly

Term Expires 2018  
Term Expires 2017  
Term Expires 2016

### ~ CHECKLIST SUPERVISORS ~

Darlene Bouffard  
Polly Cote  
Tim Finan

Term Expires 2018  
Term Expires 2016  
Term Expires 2020

### ~ MODERATOR ~

Peter Basiliere

Term Expires 2016

### ~ TOWN CLERK ~

Margaret A. Langell

Term Expires 2016

### ~ TRUSTEES OF THE TRUST FUNDS ~

Joan Dargie  
Tina Philbrick  
Janet Spalding

Term Expires 2018  
Term Expires 2017  
Term Expires 2016

### ~ TRUSTEES OF THE WADLEIGH MEMORIAL LIBRARY ~

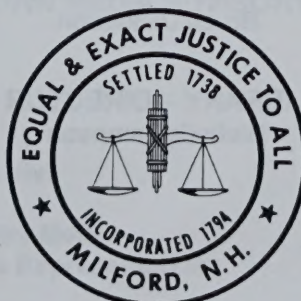
Deb Faucher, Chairman  
Jennifer Martin Hansen, Chairman  
Chris Costantino, Secretary  
Kim Paul  
Wayne Hardy, Treasurer  
Sarah Philbrick Sandhage  
Michael Tule

Term Expires 2018  
Term Expires 2018  
Term Expires 2016  
Term Expires 2018  
Term Expires 2016  
Term Expires 2017  
Term Expires 2017

### ~ WATER & WASTEWATER COMMISSIONERS ~

Mike Putnam, Chairman  
Dale White, Vice Chairman  
Robert Courage

Term Expires 2018  
Term Expires 2016  
Term Expires 2017





## **2015 MILFORD, NH TOWN DIRECTORS**

### **~ TOWN ADMINISTRATOR ~**

**Mark Bender**

### **~ AMBULANCE SERVICE – DIRECTOR ~**

**Eric Schelberg**

### **~ ASSESSOR ~**

**Marti Noel**

### **~ COMMUNITY DEVELOPMENT – DIRECTOR/ZONING ADMINISTRATOR ~**

**Bill Parker / Lincoln Daley**

### **~ COMMUNITY DEVELOPMENT – BUILDING OFFICIAL/CODE ENFORCEMENT OFFICER/HEALTH OFFICER ~**

**Tim Herlihy**

### **~ COMMUNITY DEVELOPMENT – TOWN PLANNER/GIS COORDINATOR ~**

**Position not filled at this time.**

### **~ COMMUNITY MEDIA – DIRECTOR ~**

**Mike McInerney**

### **~ FINANCE – DIRECTOR ~**

**Jack Sheehy**

### **~ FIRE – CHIEF/EMERGENCY MANAGEMENT DIRECTOR ~**

**Jack Kelly**

### **~ FIRE – CAPTAIN/TRAINING OFFICER ~**

**Ken Flaherty**

### **~ FIRE – CAPTAIN/FIRE PREVENTION OFFICER ~**

**Jason A. Smedick**

### **~ HUMAN RESOURCES/SOCIAL SERVICES – DIRECTOR ~**

**Karen Blow**

### **~ INFORMATION TECHNOLOGIES – DIRECTOR ~**

**Bruce Dickerson**

### **~ LIBRARY – DIRECTOR ~**

**Michelle Sampson**



# 2015 MILFORD, NH TOWN BOARDS & COMMISSIONS

## ~ CONSERVATION COMMISSION ~

Audrey Fraizer, Chairman	Term Expires 2016
Andy Hughes, Vice Chairman	Term Expires 2018
Hub Seward	Term Expires 2016
Greg Boggis, Alternate	Term Expires 2016
Chris Costantino, Alternate	Term Expires 2018
Rodney DellaFelice, Alternate	Term Expires 2017
Eric Radloff	Term Expires 2017
Kim Rimalover,	Term Expires 2017
Andrew Seale	Term Expires 2018
Janet Urquhart	Term Expires 2017
Chris Costantino, Conservation Coordinator	
Kathy Bauer, Board of Selectmen's Representative	

## ~ ECONOMIC DEVELOPMENT ADVISORY COUNCIL ~

Matt Ciardelli, Chairman	Term Expires 2018
Dale White	Term Expires 2017
Heather Leach	Term Expires 2017
Penny Seaver	Term Expires 2017
Sean Trombly	Term Expires 2016
Wendy Hunt (MIT)	Term Expires 2018
Don Jalbert (SAU)	Term Expires 2017
Mike Brisebois	Term Expires 2016
Lyle Fulkerson	Term Expires 2018
David Hammer	Term Expires 2018
Chad Branon	Term Expires 2016
Marcelle O'Neail	Term Expires 2018
Jason Plourde	Term Expires 2018
Chris Costantino, Conservation Commission Representative	
Janet Langdell, Planning Board Representative	
Bill Parker, Community Development Office (Advisory) (Retired Dec. 2015)	
Lincoln Daley, Community Development Office (Advisory)	
Mark Fougere, Board of Selectmen's Representative	

## ~ ETHICS COMMITTEE ~

Anne Edwards-Parker, Chairman	Term Expires 2017
Dennis Clemens, Vice-Chairman	Term Expires 2017
Bill Fuller, Jr.	Term Expires 2018
Sandra Hill	Term Expires 2016
Kevin Stephens	Term Expires 2016

## ~GRANITE TOWN MEDIA ADVISORY COMMITTEE ~

Tim Finan, Chairman	Term Expires 2016
Joe Kasper, Vice Chairman	Term Expires 2018
Tom Schmidt, Secretary	Term Expires 2018
Dave Alcox, Resident Member	Term Expires 2016
Kevin Drew, School Board Representative	
Don Jalbert	
Mike McInerney, Director of Community Media	
Kevin Federico, Board of Selectmen's Representative	



## 2015 MILFORD, NH TOWN BOARDS & COMMISSIONS (cont.)

### ~ HERITAGE COMMISSION ~

Charles Worcester, Chairman	Term Expires 2018
Herbert Adams, Vice-Chairman	Term Expires 2017
Erna Johnson, Secretary & Treasurer	Term Expires 2018
Polly Cote	Term Expires 2017
Gary Daniels, Board of Selectmen's Representative	

### ~ PLANNING BOARD ~

Christopher Beer, Chairman	Term Expires 2016
Janet Langdell, Vice Chairman	Term Expires 2017
Paul Amato	Term Expires 2017
Steve Duncanson	Term Expires 2016
Tim Finan	Term Expires 2017
Judy Plant	Term Expires 2017
Veeral Bharucha, Alternate	Term Expires 2018
Douglas Knott, Alternate	Term Expires 2018
Susan Robinson, Alternate	Term Expires 2017
Kevin Federico & Mark Fougere (Alternate), Board of Selectmen's Representatives	

### ~ RECREATION COMMISSION ~

Heather Romeri, Chairman	Term Expires 2018
Claudia Lemaire, Vice Chairman	Term Expires 2017
Scott Hembrow	Term Expires 2016
Paul Bartolomucci	Term Expires 2017
Cheri Federico	Term Expires 2018
Joan Dargie, Alternate	Term Expires 2016
Rick Mossey, Alternate	Term Expires 2017
Mark Fougere, Board of Selectmen's Representative	

### ~ RECYCLING/SOLID WASTE COMMITTEE ~

Gil Archambault	Term Expires 2016
Celeste Barr	Term Expires 2016
Bertram Becker	Term Expires 2018
Dave Bowden	Term Expires 2017
Bob Courage	Term Expires 2016
Steve Trombly	Term Expires 2018
Leighton White	Term Expires 2016
Gerry Guthrie	Term Expires 2018
George Hoyt (Student Representative)	Term Expires 2018
Rick Riendeau (Advisory)	
Tammy Scott (Advisory)	
Gary Daniels, Board of Selectmen's Representative	



## 2015 MILFORD, NH TOWN STANDING COMMITTEES

### ~ BUDGET ADVISORY COMMITTEE ~

Matt Lydon, Chairman	Term 2015 - 2016
Jim Roccio, Vice Chair	Term 2015 - 2016
Karen Mitchell, Secretary	Term 2015 - 2016
Cara Barlow	Term 2015 - 2016
Paul Bartolomucci	Term 2015 - 2016
Bert Becker	Term 2015 - 2016
Chris Pank	Term 2015 - 2016
Robert Courage	Term 2015 - 2016
Peggy Seward	Term 2015 - 2016

### ~ TRAFFIC SAFETY COMMITTEE ~

Dave Wheeler, Chairman	Term Expires 2018
Jason Plourde, Vice Chairman	Term Expires 2018
Gil Archambault	Term Expires 2016
Tina Philbrick	Term Expires 2017
Bill Parker (Advisory)	
Rick Riendeau (Advisory)	
Mike Viola (Advisory)	
Ellen Works, Secretary	
Gary Daniels, Board of Selectmen's Representative	

### ~ ZONING BOARD OF ADJUSTMENT ~

Zach Tripp, Chairman (resigned Dec. 2015)	Term Expires 2018
Kevin Johnson, Chairman	Term Expires 2018
Fletcher Seagroves, Vice-Chairman	Term Expires 2017
Joan Dargie	Term Expires 2016
Michael Thornton	Term Expires 2016
Leonard Harten, Alternate	Term Expires 2018
Kathy Bauer, Board of Selectmen's Representative	



## **2015 MILFORD, NH TOWN DIRECTORS (continued)**

**~ POLICE – CHIEF ~**  
Mike Viola

**~ POLICE – CAPTAIN/SUPPORT ~**  
Shawn Pelletier

**~ POLICE – CAPTAIN/OPERATIONS ~**  
Craig Frye

**~ PUBLIC WORKS – DIRECTOR ~**  
Rick Riendeau

**~ PUBLIC WORKS – LEAD PERSON – PARKS & CEMETERIES ~**  
Troy Swanick

**~ PUBLIC WORKS – HIGHWAY MANAGER ~**  
Chris Anton

**~ PUBLIC WORKS - GENERAL FOREMAN – FACILITIES ~**  
Russ Works

**~ PUBLIC WORKS – SUPERVISOR – TRANSFER STATION ~**  
Tammy Scott

**~ RECREATION – DIRECTOR ~**  
Arene Berry

**~ TAX COLLECTOR ~**  
Kathy Doherty

**~ TOWN CLERK ~**  
Peggy Langell

**~ WATER UTILITIES – SUPERINTENDENT ~**  
David Boucher

**~ WATER UTILITIES – FOREMAN – WASTEWATER OPERATIONS ~**  
Jamie Soucy

**~ WATER UTILITIES – FOREMAN – WATER OPERATIONS ~**  
Jim Young

**~ WELFARE – DIRECTOR ~**  
Susan Drew



# **Town of Milford, NH**

## **OFFICE OF THE SELECTMEN**

### **2015 Annual Report**

At the Annual Meeting in March, Selectmen Mark Fougere and Gary Daniels were re-elected to their positions. Mark Fougere and Keven Federico were elected as Chairman and Vice Chairman of the Board respectively.

This past year, as most, was very challenging for the Board. 2015 was a busy productive year for Milford with many accomplishments including:

#### **Ambulance**

- Transitioned invoicing to a service company
- Converted Police Department SUV for use by Paramedics
- Obtained donations of \$37,500 to replace 1 of 2 Cardiac Monitors
- Department and related staff credentialed or re-credentialed for NH EMS PIFT, RSI and Surgical Cricothyrotomy

#### **Assessing**

- Bid and contracted for 2016 Revaluation
- Maintained presence on Assessing Standards Board (ASB)
- Monitored outstanding appeals particularly Fairpoint and Ocean State Job Lots.

#### **Community Development**

- Implemented Business Retention & Expansion study with SVCC and UNH and expanded to Economic Development Advisory Committee
- Completed Route 13/Emerson Road/Armory Road intersection improvement
- Bid for South Street Improvement Project was unsuccessful and will be rebid in January 2016
- Applied for and received \$150,000 Land Water Conservation Fund grant for Osgood Pond Reclamation Project.
- Completed final draft of the Recreation Chapter for Milford Master Plan

#### **Community Media**

- Upgraded cameras in Board of Selectmen's Meeting Room
- Furnished a secondary meeting room downstairs at Town Hall
- Increased department and PSA videos
- Installed Oval Cam

#### **Finance**

- Initiated credit card processing for property tax, water utilities and town clerk with implementation planned for 2016
- Improved budget and financial analyses processes
- Assisted Human Resource with Munis training, ACA review and insurance bids

#### **Fire Department**

- Accepted delivery of new ladder truck and sold old ladder truck
- Implemented PublicEye software
- Completed retaining wall at fire station



- Ongoing staff training & development

### **Human Resources**

- Bid all insurance benefit policies and changed suppliers for life, disability and dental
- Implemented revisions to HR policies, procedures and filing systems
- Improved review of social services warrant process
- Started transition of HR to Munis platform used by other departments

### **Information Technology**

- Improved server and anti-virus capability across all platforms
- Transitioned DPW to town phone system
- Replaced copier/printer at Town Hall
- Upgraded security DVR's and servers at the Police Department
- Added a new GIS Server for both employee and general public use
- Upgraded departmental applications & servers for Assessing; Recreation; Library; Fire Department; Ambulance; Town Clerks & Welfare.
- Added Fire Department "PublicEye" mobile unit connectivity back to FD Server
- Decommission old T1 data/internet connection for faster & cheaper DSL connection

### **Police Department**

- Continued development of positive community outreach
- Implemented Incident Command System (ICS) throughout department
- Increased leadership and supervisory staffing/training for department
- Improved officer training

### **Public Works**

- Replaced roof at Fire Department
- Replaced roof at Town Hall
- Removed Green Bridge
- Replaced Jennison Road Bridge
- Replaced Savage Road culverts
- Utilized Cartegraph data for paving strategy and road documentation
- Implemented record keeping program to track maintenance and project replacement of town vehicles
- Improved pool, playground, dugout and skate park facilities at Keyes Park
- Purchased and utilized new equipment to reduce cost of pool and park operations
- Installed beaver deceiver and rebuilt access road at BROX
- Installed EPA filtration basin at Transfer Station
- Repaired plow trucks and other equipment to save taxpayers money

### **Recreation**

- Completed 2<sup>nd</sup> Hockey Rink at Shepard Park
- Completed Pergola at Keyes Park
- Enhanced senior trips
- Organized 50<sup>th</sup> Birthday Bash at Keyes Memorial Pool & Park
- Reintroduced Star Spangled 5K



## **Administration and other Town Updates**

- Initiated comprehensive, collaborative budget review process with BOS & BAC including an all-day/all-department overview
- Zip Trip with Fox 25 News
- Initiated EPA clean-up of Fletcher Superfund Site
- Initiated EPA clean-up of Grugnale Superfund Site
- Completed DES clean-up and acquisition of 127 Elm Street
- Pipeline Task Force completes study and issues report
- Milford actively participates in NRPC Energy Facilities Advisory Committee (EFAC) and NH Municipal Pipeline Coalition
- Milford hosts FERC Scoping Meeting and other public meetings on pipeline

There were a number of valuable employees who retired this past year including: Bill Parker, Community Development Director 22 years ; Police Captain Chris Nervik - 22 years; and Steve Rougeau - DPW, 23. The Board of Selectmen and the Town want to thank these hard working individuals for the dedicated service and we wish them well with their future endeavors.

While the aforementioned summary reflects gains in many areas, 2015 also presented many financial challenges, a number of which will continue into 2016. Capital improvement needs, along with the need to address road and bridge infrastructure remain high priorities for the Board of Selectmen.

The Board wishes to extend its thanks to the Department Heads for their assistance in working with the Board to develop the 2016 budget, as well as all town employees for their efforts to control expenses, maximize efficiencies, and to do whatever it took to help the town navigate through these challenges.

As it begins 2016, the Board continues to face the numerous challenges of balancing the need for capital items and infrastructure improvements with the ability of taxpayers to cover the expense. The anemic growth of new town revenue continues to drag on decision making. Be assured that the Board will do its best in weighing options and making decisions. Thank you for the opportunity you have given us to serve you and the citizens of Milford, we deeply appreciate the trust you have given to us. Please feel free to reach out to any one of us with any questions or concerns. We will continue to do the best job we can.

Respectfully submitted,

The Milford Board of Selectmen,

Mark Fougere, Chairman

Kevin Federico, Vice Chairman

Gary Daniels

Kathy Bauer

Mike Putnam



# **MILFORD AMBULANCE SERVICE**

## **2015 Town Report**

Milford Ambulance Service continued its ongoing charge of providing emergency ambulance coverage to the Town of Milford in a proud and professional manner during 2015.

### **Activity**

Milford Ambulance Service responded to a total of 2,082 calls, an unprecedented increase of 309 calls, compared to 2014. The increase is attributable to a general increase in emergency requests, including, sadly, the heroin epidemic. Further, an increase in patient transports out of the Milford Medical Center was seen, reversing a decline seen in 2014, to round out the increase. Of the 2,057 patients evaluated and/or treated, 1,445 patients were transported to the hospital of their choice, while 597 patients refused transport. The surrounding communities of Amherst, Brookline and Wilton provided mutual aid ambulance coverage to Milford on 62 occasions when both of the Service's ambulances were unavailable.

Requests for aid were handled in a timely, professional, and compassionate manner, as the Service is known for, including a cardiac arrest save in December. The patient was revived by ambulance personnel twice prior to arrival at the hospital where the patient underwent cardiac catheterization to open an occluded coronary artery. The patient was subsequently discharged from the hospital without deficit after a brief stay.

The department performed Rapid Sequence Intubation (RSI) on two occasions to secure difficult airways when a patient is unable to maintain their own airway due to a medical or trauma-related issue. RSI certification is a multifaceted process, wherein both paramedic and EMT providers, along with the department, must meet prerequisites for training, proficiency, and competency in skills and equipment.

In late 2015 the department received approval from the NH Bureau of EMS for trained paramedic providers to perform Surgical Cricothyrotomy in difficult or failed airway situations. Surgical Cricothyrotomy is the act of creating an opening in the anterior neck to insert a breathing tube directly into the trachea when other means have failed, or due to facial trauma, allergic reaction, or any other medical condition that occludes a patient's airway.

These capabilities will provide patients with advanced care that few EMS services in the state can provide.

The department newsletter Vital Signs was reintroduced with enhanced and expanded content to provide another avenue of communication to department employees. In addition to department related material, expanded material includes American Sign Language vocabulary, NH EMS Protocol review, EMS tips and tricks, as well as medication reviews covering both EMS medications and over-the-counter drugs/medications.

The department received donations of a Laerdal SimMan and infant high-fidelity training manikins from Southern NH Medical Center to enhance the quality of department training.

The manikins can be configured to provide immediate feedback to provider interventions, with the ability to simulate a patient with traumatic injuries, cardiac emergencies, and other, various, medical emergencies.

## **Facility**

The Ambulance facility has been in operation for over two years and continues to meet Department and community needs. An increasing number of community organizations are using the Community Room for meetings. Very few issues have arisen, and have been appropriately addressed in a timely fashion.

The Department has utilized the Community/Training Room for monthly and quarterly department training sessions in addition to hosting an EMT course lasting five months. The setting and audio-visual equipment adequately facilitate an environment conducive to learning.

Regarding the aforementioned Laerdal SimMan and infant high-fidelity training manikins, a section of the training room will soon be reconfigured to imitate the patient compartment of the Department ambulances in order to create a more realistic learning environment, similar to that which a provider would utilize during transport of a patient.

## **Vehicles**

The two front-line, 2013 model-year ambulances, placed in service in mid-December 2013, are in good mechanical - and working order. In two years of operation, the 3A and 3B ambulances have travelled 60,837 and 35,904 miles respectively.

The 2001 ambulance was pressed into service on several occasions when one of the front-line ambulances underwent maintenance. Additionally, the 2001 ambulance was loaned out to Wilton on several occasions when one of their ambulances was unavailable due to maintenance. Having a ready spare ambulance allows for uninterrupted response when an ambulance is out of service. Further, the ready spare ambulance allows the Department to support our mutual aid partners and reduces their need to call on the Department for response.

The 2002 Expedition, serving as the Paramedic Response Vehicle (PRV), was taken out of service in October due to a major mechanical breakdown. The cost of the repair would be prohibitively expensive in light of the scheduled removal from service in Spring, 2016. In light of this development, the 2016 swap-out of the vehicle with the former police department Supervisor vehicle - a 2010 Explorer - was moved forward. In December the vehicle was repainted with the removal of police department emergency warning devices and installation of ambulance emergency warning devices initiated. Installation of graphics will complete the changeover in late January.

## **Personnel**

MAS is a combination department whose staffing consists of 43 volunteers, 6 part-time and 6 full-time personnel in addition to 13 per-diem paramedic providers. Volunteers, composed of



National Registered Emergency Medical Technicians at the Basic, Intermediate, and Advanced levels, continue to be the backbone of the Service, providing 60% of weekly shift coverage. During 2015, 43 volunteer providers were scheduled for over 17,891 hours of shift coverage.

In 2015, the Service recruited 20 new providers. The new attendants completed, or are in the process of completing, the Department Field Training Program (FTP). The FTP is a Department-initiated program designed to orient new members to Milford Ambulance Service operations and assist trainees in applying their EMT skills in the field. Efforts continue toward recruitment and retention.

Two providers of the Department upgraded their certifications during the year. Michael Fiore and Chenais McConnell upgraded to Paramedic from Advanced EMT, while seven providers--Brian Alley, Richard Jordan, Christopher Kelleher, Steve Nasta, Marc Ryan, Carsten Turner, and Evan Young--upgraded to Advanced EMT from Basic EMT.

The Department created a new position of Clinical Educator to oversee development and delivery of EMS education. Andrew Mason, NRP, was appointed to this position. The Clinical Educator is responsible for implementing changes in EMS education standards, recertification format, and delivery, including NREMT refresher training known as the National Core Competency Program (NCCP). NCCP is a paradigm shift in recertification training format that allows instructors increased flexibility in delivery of required training.

These individuals, who contribute to the Service on a daily basis, make the Service second to none in the State. The citizens of Milford can be proud to have these individuals caring for them and available at a moment's notice.

## **Education**

2015 saw the continuation of Service involvement in community education programs, staff training, and development, as well as participation in the development of future State of New Hampshire EMS initiatives, provider protocols, and administrative rules.

Community Education and Outreach: MAS continued to expand its community education program geared toward injury prevention.

Service personnel assisted both Cub Scouts and Girl Scouts in obtaining their First-Aid Merit Badges. The Scouts received hands-on training on how to splint a fracture, control bleeding, and call for assistance, along with other first-aid information.

The Service held numerous CPR classes for the general public and town employees and certified 82 individuals throughout the year, including the Police Department staff.

The Department conducted 14 child safety seat inspections in accordance with national certification through the Safe Kids Coalition, including a Car Seat Safety Check event in June. Car seat checks are available by appointment, which can be made by contacting the Department directly.

The Department held a Spring EMT course. The course lasted 5 months, for over 150 hours of in-class education. The course generated three new volunteer providers, two of which eventually moved in to part-time positions and are actively providing shift coverage and service to the community.

Another Citizens' EMS Academy was held by the Department to expose citizens to the Department and EMS operations to better understand the role of EMS, what an EMS response entails, what a patient may expect to occur during a call, and education on medical- and trauma emergencies. Participants will be provided the opportunity to obtain CPR/AED certification and ride along as observers on ambulance calls.

## **Training**

Training and education are on-going activities for EMS providers that allow providers to keep abreast of the latest developments and best practices, as well as to maintain skill set competencies.

Staff participated in monthly and quarterly education training, which covered patient assessment, cardiac care, airway management, spinal motion restriction, Narcan (naloxone) administration, drug recognition, personal safety, and other topics. The Department held a 24-hour EMT Basic Life Support (BLS) refresher course and a separate Advanced Life Support (ALS) refresher course for Department providers to satisfy biennial certification and licensing requirements.

The Department received certification to perform emergency Surgical Cricothyrotomy after developing and implementing NH Bureau of EMS prerequisite training. Surgical Cricothyrotomy is an emergent intervention of last resort to establish an airway for patients in failed airway situations or who have significant facial trauma precluding typical means to secure an airway.

Additionally, the Department's RSI and Paramedic Interfacility Transfer (PIFT) biennial recertifications were approved by the NH Bureau of EMS for another two-year cycle, thereby continuing this advanced level of service offered by the Department to town residents and guests.

## **Billing and Revenue**

In September the Department contracted with Comstar Billing Service, an ambulance billing agency, to perform ambulance billing on behalf of the Department. Implementation of this service is due to the increased call volume and corresponding increase in invoicing for patient transports, which were being processed by one part-time employee. Revenue from ambulance transports represents approximately 13% of non-taxable revenue received by the town.

Anticipated collectable revenue from ambulance transportation in 2015 is \$627,796 on \$1,007,736 in invoiced transports.



The Department continuously seeks opportunities to reduce overall costs. A specific example is the use of per-diem employees to fill two vacant, authorized, full-time positions. This action realizes overtime and benefits cost-savings without compromising the quality of care provided by the department to you, the citizens of Milford.

### **Closing Remarks**

To the personnel of the Milford Ambulance Service: Thank you for the dedication, professionalism, and quality, pre-hospital, emergency healthcare that you consistently practice and provide. These attributes make Milford Ambulance Service a distinguished department, of which the citizens of Milford can be proud.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2015. The Service will continue to provide quality, emergency, pre-hospital care while continuing to earn your respect, trust, and support in 2016.

Respectfully submitted,

Eric Schelberg – BS, NRP  
Director



**Photo Credit: Leonard Mannino 2014**

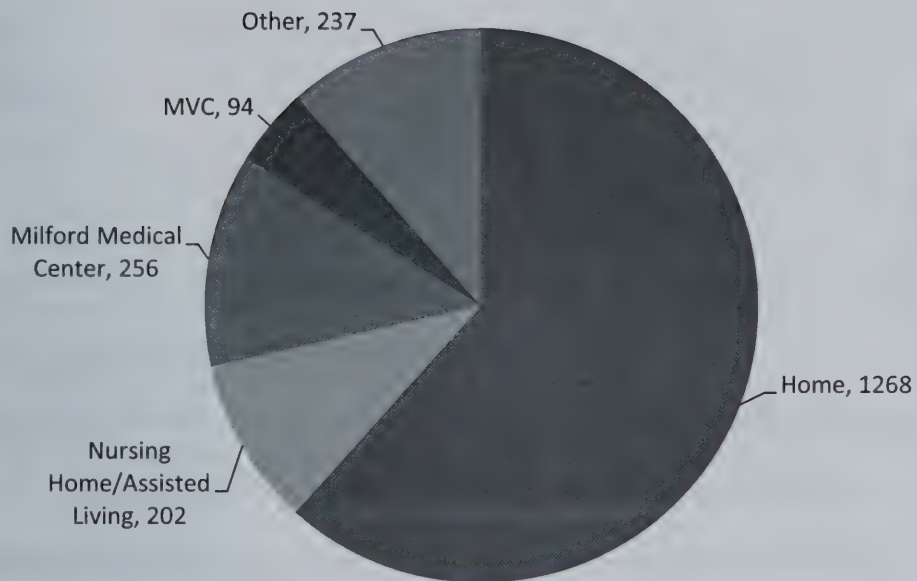
### ***Request for Medical Aid Analysis - 2015***

**Requests for: Medical aid in Milford: 2,082    Mutual Aid to other communities: 37**

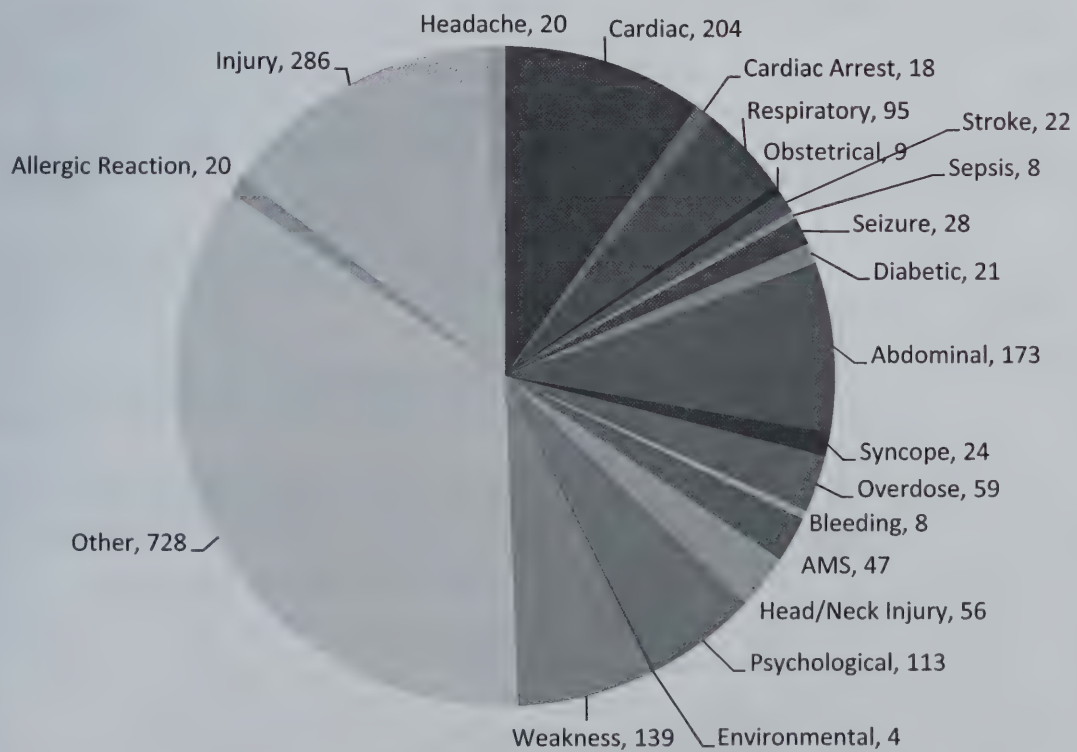
**Total Patient Contacts: 2,057    Transports: 1,445    No Transports: 597**

**Narcan administration: 23**

## Response Location - 2015



## Dispatch Reason - 2015





## ASSESSING DEPARTMENT 2015 Annual Report



2015 has been a quiet year in Assessing. In general, property values remain relatively stable across all strata. For 2015, Milford has a total of 5,726 parcels with a total land area of 15,000 acres+/-.

The final values were given to the Department of Revenue Administration on August 24, 2015. The tax rate was set on November 6, 2015, and the tax bills were sent out on November 14, 2014. The equalization ratio is set by the Department of Revenue typically in February or March, and will not be available until after this report is published.

Local and national trends indicate that property values continue to slowly rebound. Milford has felt the benefits of that trend with stabilized property values and lower foreclosure rates. The overall recovery is gaining momentum, unemployment is down, confidence levels are stable to increasing, yet there are still challenges ahead in global and national arenas which could impact our local outlook as well. We hope that 2016 will see continued stabilization and positive news.

Within the Assessing office, it has been business as usual, including the review of exemption and Veteran's credit applications. We are on track with the task of visiting properties within the town, continuing with cyclical review of all properties, verifying sales data and reviewing properties where there are building permits. To assist in those efforts, we enlisted the services of KRT Appraisal. Assessing warrant articles prepared for 2016 include correction to the current solar exemption wording as well as a 3% elderly exemption increase for the exemption amount in anticipation of changes in value during the 2016 statistical assessment revaluation.

The Assessing Department wishes to extend a Thank You for the cooperation of those property owners whom we visited this past year. As always the Assessing staff encourages all property owners to take a proactive role by viewing their property record cards and notifying the department of any changes to their properties. In addition to visiting our office, the Assessing Department website offers information for anyone seeking property information or wishing to conduct research on exemption and credit criteria.

Respectfully Submitted,

Marti Noel, CNHA  
Milford Assessor

### PUBLIC NOTICE

#### **Restoration Opportunity if your property has undergone an involuntary lot merger**

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at:

<http://www.genccort.state.nh.us/rsa/html/LXIV/674/674-39-aa.htm>

**The following is the Summary of Taxable Property for the 2015 Inventory of Valuation.**

<b>Land</b>		
Current Use	\$	608,909
Discretionary Preservation Easement		6,500
Farm Structures & Land under RSA 79-D		7,800
Residential		259,629,915
Commercial/Industrial		64,922,885
<b>Total Land</b>	<b>\$</b>	<b>325,176,009</b>
<b>Buildings</b>		
Residential	\$	753,320,645
Manufactured Housing		14,678,500
Discretionary Preservation Easement		28,200
Farm Structures & Land under RSA 79-D		183,900
Commercial/Industrial		185,712,855
<b>Total Building</b>	<b>\$</b>	<b>953,924,100</b>
<b>Total Utilities</b>	<b>\$</b>	<b>19,132,800</b>
<b>Valuation Before Exemptions</b>	<b>\$</b>	<b>1,298,232,909</b>
Certain Disabled Veterans		(651,790)
Improvements to Assist Persons with Disabilities		(81,900)
<b>Modified Assessed Value of all Properties</b>	<b>\$</b>	<b>1,297,499,129</b>
<b>Exemptions</b>		
Blind	\$	120,000
Elderly		7,764,800
Solar/Wind		45,632
<b>Total Exemptions</b>	<b>\$</b>	<b>(7,930,432)</b>
<b>Net Valuation on which the tax rate for Municipal, county and Local Education is computed</b>	<b>\$</b>	<b>1,289,568,697</b>
Less Utilities		(19,132,800)
<b>Net Valuation without Utilities on which the tax rate for State Education Tax is computed</b>	<b>\$</b>	<b>1,270,435,897</b>

(unaudited)



# OFFICE OF COMMUNITY DEVELOPMENT

## 2015 Annual Report

Planning ~ Zoning ~ Building Safety ~ Code Enforcement  
Public Health ~ Economic Development ~ Active Projects  
Geographic Information Systems ~ Stormwater Management

### Mission Statement

*To fairly and effectively plan for and manage community change in accordance with the Milford Master Plan and the goals of the Board of Selectmen as set forth in the Town's land use, building, and health regulations by providing professional advice, technical assistance, and enforcement in a fair and consistent manner to citizens, boards and commissions, departments, and regional agencies.*

The Office of Community Development is composed of several departments charged with the Town responsibilities of planning and land use/development regulation; administration and enforcement of the Milford Zoning Ordinance; building safety; permitting; code compliance and enforcement; public health; economic development initiatives and programs; project management of special capital improvement projects; the stormwater management program; and geographic information systems (GIS) operations.

This Office is most often the first stop for individual property owners and developers to obtain an understanding on how to navigate the many local, state, and federal regulations that determine what a property owner is able to do with his or her property and building. Staff members also provide technical and administrative support to many boards (Planning Board, Zoning Board and the West Milford Tax Increment Financing District Advisory Board), the Economic Development Advisory Council (EDAC), Traffic Safety Committee, and various subcommittees and working groups. Responsibilities include research, writing, updating and preparation of such required documents and plans as the Milford Master Plan, the annual Capital Improvements Plan (CIP), development regulations, and zoning amendments. In order to stay current with changes in law, codes, and regional and state issues staff members actively participate in their respective professional organizations and support groups. An excellent working relationship with the Nashua Regional Planning Commission (NRPC) allows the Office to cost-effectively take advantage of that organization's programs and resources to benefit Milford when tackling transportation, environmental, natural resource, housing, health, and economic development planning projects.

Development activity in Milford continued to trend upwards in 2015 and was reflective of strengthening economic conditions. Construction is a major component of the local economy providing employment and benefitting local businesses. Milford is unlikely (as is New Hampshire in general according to economists) to see the population growth cycles of the 1970s, '80s, and '90s however there will always be the need to provide affordable housing opportunities and places of employment for Milford residents while balancing growth and

development with the community's desire to maintain its character, open spaces, agriculture, and infrastructure. These goals are reflected in the Milford Master Plan.

The status as of the end of 2015 of major projects undertaken and managed by this Office follows:

***South Street Improvement Project:*** The long anticipated federally/locally funded South Street Improvement Project was given the go-ahead to advertise for construction bids in May 2015. Due to the busy construction climate, only one bid was received and it was deemed too high and not within the approved construction budget. The project area is Union Square southerly to the railroad crossing of South Street, and will consist of utility pole relocation and undergrounding of overhead utilities, new concrete and asphalt sidewalks, new period lighting, and paving is anticipated to be rebid in January 2016 with the hope for more competitive bidding, with construction to begin as soon as weather permits in the spring.

***Route 13/Emerson Road/Armory Road Intersection Improvements:*** Construction of this intersection improvement project consisting of added turn lanes and designated left-turn signalization at the congested Route 13/Emerson and Armory Roads intersection began in the Spring of 2015 and was completed by August. The result of this federally/locally funded project is a safer intersection with improved traffic movement.

***Osgood Pond Reclamation Project:*** A federal Land Water Conservation Fund grant was applied for and successfully obtained in September in the amount of \$150,000 (to be matched in the same amount through a combination of local and state funding sources) and which will be used to dredge and reclaim approximately 3-5 acres. The intent of the project is to restore an area of Osgood Pond to a depth allowing for restoration of aquatic habitat as well as fishing and boating opportunities. It is anticipated that this project will begin in the Spring of 2016.

***Brox Gravel Removal Project:*** An earth materials excavation plan was completed in early 2015 to implement recommendations in the updated Brox Community Lands Master Plan to excavate earth materials in accordance with the future planned development of a portion of the site for multi-use community needs as contemplated by the Town since the property was purchased in 2000.

***Brox Property Commercial-Industrial Development:*** This Office continued to work with an out-of-state company interested in the purchase of 93 acres of the commercial-industrial portion of the Brox Property, thus implementing the wishes of Town voters to sell the non-community lands portion of the property. Although the sale did not transpire, this Office, in partnership with the West Milford Tax Increment Financing Advisory Board and town officials, continues to meet with interested parties with the intent of selling the property for property tax generating revenue.



**Former Police Station Property:** In 2006 Town voters authorized the Board of Selectmen to sell the former police station property on west Elm Street. As the site is adjacent to, and partially impacted by the ongoing OK Tool EPA Superfund cleanup project, additional environmental testing was conducted on the site as required by the NH Department of Environmental Services and the next step for the Town is to undertake an 'Activity and Use Restriction' agreement with the NHDES and EPA which will outline the development parameters of the site for potential purchasers.

**Economic Development Advisory Council (EDAC):** This Office provides all the staff support for the 15-member EDAC. Work projects during 2015 focused on participating in the joint Business Retention & Expansion Program undertaken by a partnership between the Souhegan Valley Chamber of Commerce and the Towns of Milford and Amherst. The program was offered by the UNH Cooperative Extension Service and geared towards conducting a survey of local businesses to determine what is necessary to change or enhance to allow businesses to grow and expand. The results of the survey indicated several areas which EDAC members decided to build its work program on, including workforce development and building linkages between educational opportunities and businesses.

**2016-2021 Capital Improvements Plan:** Each year the Planning Board appoints a citizens' advisory committee to review and update the Town's 6-year capital improvements plan that serves as a planning and budgeting tool relative to all planned capital expenditures in excess of \$75,000. This Office supports the committee and prepares the final document for ultimate review and adoption by the Planning Board. The CIP is an essential tool to carry out recommendations contained in the Milford Master Plan and aids in guiding the growth and development of the Town.

Through the course of the year the Office was faced with the task of staff reorganization due to the resignation of two key individuals, Building Inspector Dana MacAllister in June and Town Planner/GIS Coordinator Jodie Levandowski in July. Both professionals were instrumental in building the Community Development Office into bringing new initiatives forward and continuing to make this Office a progressive and customer-service oriented environment. Tim Herlihy, the Deputy Building Official, was promoted to Building Official in October. To assist in the Building Department's operations, the part-time Administrative Assistant position held by Brandi Litts was transitioned into a full-time position. Shirley Wilson continues to support and manage administrative operations of the Office and provides essential service to the public and other departments when needed. Also providing valuable assistance to Office operations is Fred Elkind, part-time Environmental Programs Coordinator; Chris Costantino, part-time Conservation Commission Coordinator; and Lorraine Carson, part-time Land Researcher.

In mid-November Lincoln Daley was hired to take over the Director's position upon my retirement. I wish Mr. Daley the best and am confident that he is up to the challenges and opportunities that present themselves every day in managing the Town's land use and economic development goals.

It has been an honor serving the citizens of Milford and its many dedicated volunteers since 1993 on behalf of the Office of Community Development. The Town is also very fortunate to have employees that are truly committed to performing their jobs. It has especially been a rare privilege to work with the “community development team” over the years and for that I will be forever grateful.

The following sections will further describe 2015 activity within the various departments under the Community Development Office umbrella.

Respectfully submitted,

Bill Parker,  
Community Development Director

### ***PLANNING/GEOGRAPHIC INFORMATION SYSTEMS:***

The Planning/GIS Department provides services to residents, developers and local volunteer boards by reviewing and processing proposed projects with the Town. The Department administers the Town’s Development Regulations as well as the Zoning Ordinance and reviews all land use applications for consistency and compliance with those regulations and the Milford Master Plan. Additionally, the Town’s Geographic Information System (GIS) is managed and maintained in this department.

Development activity in 2015 reflected the gradual and growing improvement in the local economy. There was an increase in subdivision and site plan applications with 36 applications before the Planning Board compared to 20 in 2014. New projects, either permitted or under construction at year’s end, include an office expansion for Ciardelli Fuel Co., Inc.; a major 60,000 SF expansion of the Alene Candle manufacturing plant on Scarborough Lane; tenant fit-ups for Dollar Tree at Richmond Plaza and the GFI/Cirtronics building on Route 13 South; the relocation of Good Mojo Dog Center on Elm Street; the expansion of Datron on Emerson Road; and conversion of the old Milford Lumber building on Elm Street for offices. A major single-family 55-lot subdivision, “Autumn Oaks”, was approved by the Planning Board in September. This subdivision is located off Mile Slip and Boynton Hill Roads. The 60-unit “East Ridge” multi-family development located off Capron Road at the east end of Nashua Street received its approvals earlier in the year and it is anticipated that construction will start on that project in 2016. Milford Medical Center completed construction on its major expansion project on Nashua Street mid-year.

Building plans have been submitted for a new CVS Pharmacy approved for the corner of Nashua and Clinton Streets, and the downtown Cumberland Farms convenience store is undergoing remodeling. Preliminary plans are being developed for commercial uses off Hammond Road and South Street.



## ***BUILDING SAFETY/HEALTH/CODE ENFORCEMENT:***

2015 was another busy year for commercial projects in Milford; 46 commercial building permits were issued including the Alene Candles addition, DTM Autowerks and Ciardelli's office addition. Large scale commercial remodels included Dollar Tree, Good Mojo, 300 Elm Street, and a coffee shop expansion for Union Coffee. For residential projects, 29 new home building permits were issued, and 186 permits were issued for remodeling projects, additions and accessory structures. Overall 658 permits were issued, with the majority of permits being for electrical work (262) which includes 38 new residential solar installations and 1 commercial Solar Installation.

New large subdivisions this year included West Meadow Court, which was started this year with 7 new homes and Autumn Oaks. Ongoing residential subdivisions active this year were Falcon Ridge, The Reserve, Beacon Way, and Timber Ridge.

If you have any questions about the building codes or are planning a home improvement project feel free to send an email or call our office at 249-0620.

Respectfully submitted,

Tim Herlihy,  
Building Official



## ***ZONING ADMINISTRATION / ZONING BOARD:***

This Office supports the Milford Zoning Board of Adjustment by meeting with property owners to determine whether their proposals must obtain Zoning Board approval for variances, special exceptions, or equitable waivers granting relief from the Town-adopted zoning regulations and by administering the New Hampshire rules which govern applications, public notices, and Board action follow-up. 2015 was a busy year for the Office and Zoning Board, as 9 variances and 11 special exception applications were heard by the Board, along with several miscellaneous applications. The Zoning Board also spent considerable time refining its rules and procedures and in working with the Community Development Office and Planning Board on potential amendments to the Zoning Ordinance.

## COMMUNITY MEDIA 2015 Annual Report

This department includes management of the Public, Education, and Government (PEG) Access cable television channels and the management of the Town of Milford website. For 2015, Granite Town Media has seen continued growth and improvement. In this report we will touch on the highlights of the year's achievements.

**A Brief History:** Cable television is currently provided to the Town of Milford by Comcast. There are over 4,500 cable subscribers in Milford, each capable of tuning into the PEG Access channels. Milford's PEG Access Television was established in 2003 as part of the franchise agreement between the town and Adelphia Cable (our cable provider at that time). On January 26, 2004, the Board of Selectmen created a study committee to determine how to utilize this resource. On March 29, 2004, the Selectmen gave the committee its charge and dubbed it the "PEG Board." In 2007 the PEG Board voted to rename itself "Granite Town Media" as an aspect of its rebranding efforts.

Under the leadership of the PEG Board, the Milford High School Applied Technology Center (ATC) equipped the television studio to support the Television Production program they offered and began taping the Board of Selectmen and School Board meetings for broadcast. Early in 2007, the PEG Board authorized the purchase and installation of a robotic camera system and broadcast rack in the Town Hall meeting room for Board of Selectmen meetings. Currently all Selectmen, Planning, and Zoning Board meetings are broadcast live and via tape delay.

In the spring of 2007 the Board of Selectmen approved the creation of a full time position for the manager of PEG Access. Since that time the operations of the access station have grown to include coverage of Milford High School Varsity and Junior Varsity sports, coverage of special events in town, and live and recorded meetings including the Budget and Bond Public Hearing, Deliberative Session, and other Town Meetings.

At the 2010 Town Vote Warrant Article 28 was passed, which created the Cable Access Revolving Fund. All collected Milford Comcast cable subscriber franchise fees are directed into this fund which in turn supports the Community Media Department.

**2015 in Review** - In the Spring of 2015 Granite Town Media upgraded some equipment in the Board of Selectmen's room, consisting of four cameras, a digital switcher, a remote camera control unit and more efficient monitors in the equipment production rack. In the Fall of 2015, remote production equipment was purchased to provide additional meeting coverage. An alternate meeting room was set up in the basement of the town hall and the mobile equipment will be used to record meetings held there. We continue to add student produced programs, such as Milford High School's "We the People" competition, Pumpkin Festival Coverage and Public Service Announcements. The "We the People" students compete at the state, regional and national level. In the



Spring of 2015 Granite Town Media recorded and replayed high school spring sports, boys lacrosse and girls softball games. In the fall Granite Town Media covered the boys and girls soccer games, field hockey, varsity and junior varsity volleyball games including the playoffs. We are now at full swing in the winter sports and Granite Town Media is now providing coverage for the boys' and girls' varsity basketball games and wrestling.

Granite Town Media produced and recorded over 185 meetings, sporting events and public service announcements for the 2015 calendar year. Granite Town Media continues its work with the Milford Police, Fire and Ambulance Service to provide public service announcements (PSA's) designed to help the residents of Milford. Granite Town Media with assistance from the Wadleigh Memorial Library produced a video highlighting the current conditions within the library. Granite Town Media activated its third channel in 2014, it is currently broadcasting the Granite Town Media bulletin board and is also used as an overflow for additional meetings.

Granite Town Media is also responsible for the development and administration of the Town of Milford website. The Town of Milford website averages 9,400 visitors per month and more than 500,000 page visits per year. An Oval Cam was added to the site and has been very popular. There continues to be a steady increase in the use of mobile/tablet devices accessing the Town of Milford website throughout 2015. As we see advances in technology and the way in which we communicate, Granite Town Media will continue to develop the website ensuring the best possible user experience.

Respectfully submitted,

Michael McNerney,  
Director of Community Media

#### **Oval Cam Picture**



# **MILFORD OFFICE OF EMERGENCY MANAGEMENT**

## **2015 Annual Report**

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**John J. Kelly Jr.**

**Director**

**Chief of Department**

### **DEPARTMENT OVERVIEW:**

The Milford Office of Emergency Management consists of the director and 11 dedicated volunteers. The office is responsible for the administration and implementation of the Town's Emergency Operations and Hazard Mitigation Plans.

The office also coordinates the responses to both natural and manmade disasters. The office is also responsible for ensuring our citizens are prepared for and educated as to what to expect during a disaster.

### **ACTIVITY LEVEL:**

2015 was a relatively calm year in regards to natural disasters in New Hampshire. The office still continues to stay ready for any type of emergency.

After over a year of research and planning with help from the Nashua Regional Planning Commission, the Town's Hazard Mitigation Plan has been updated and accepted by the Federal Emergency Management Agency.

Our Citizens Emergency Response Team (CERT) has 22 members ready to assist in support of any OEM function.

In closing I would like to thank our volunteers without whom the Office of Emergency Management would not be possible. I would also like to thank our citizens for their continued support.

Respectfully submitted,

John J. Kelly Jr.

Director

Chief of Department



# MILFORD FIRE DEPARTMENT

## 2015 Annual Report

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John J. Kelly Jr.  
Chief of Department

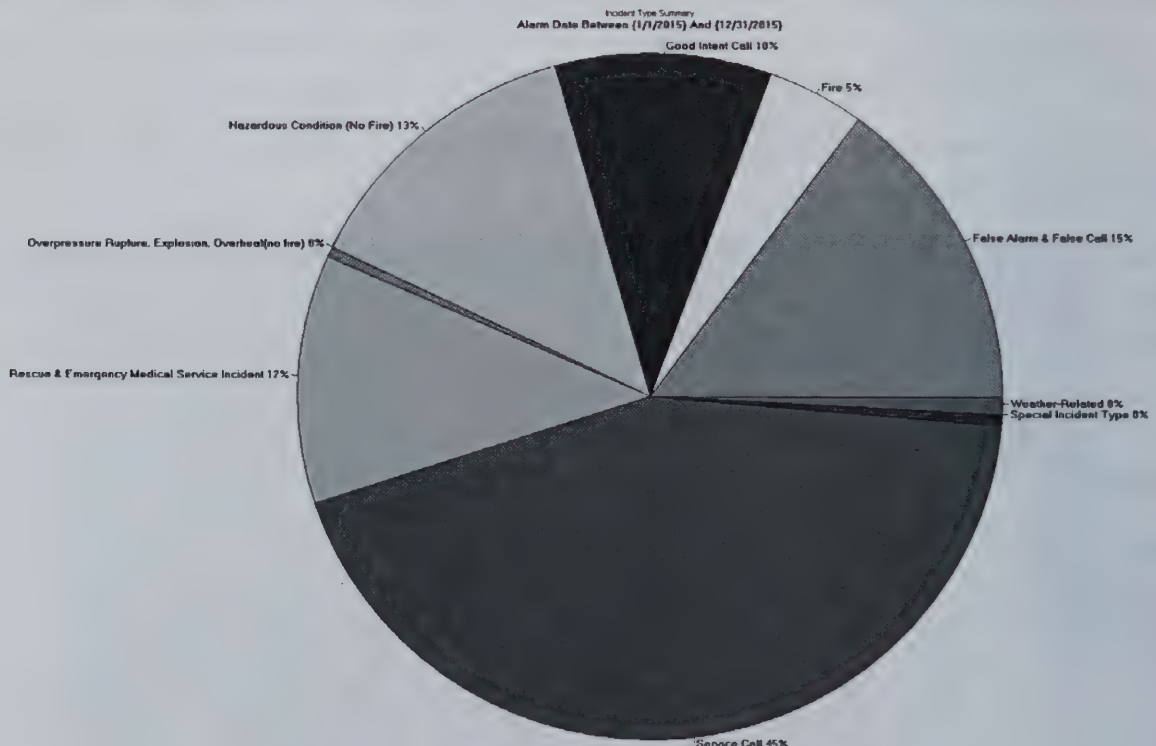
It is an honor and privilege to serve as your Fire Chief and lead the fifty-two dedicated members of your Fire Department, where we truly embrace our motto, "Serving our community with Pride". This report highlights the department's activity for 2015.

### DEPARTMENT OVERVIEW:

The Milford Fire Department is a combination department consisting of a full time chief, training officer, fire prevention officer, administrative assistant and forty-eight call firefighters. The department is housed out of one station utilizing four engines, one ladder truck, one heavy rescue, one forestry, a boat, 3 support vehicles and a special operations trailer.

### ACTIVITY LEVEL:

The Milford Fire department responded to 1,149 calls for assistance in 2015, which represents an increase of 115 calls over 2014. The members of the department provided more than 11,156 hours of service to the community and its neighbors through emergency response, training and assistance.



## TRAINING:

The Milford Fire Department Bureau of Training is responsible for developing and implementing training programs for its members, tracking continuing education and ensuring our firefighters are on the leading edge of new training and education. In 2015 department members participated in over 3,157 hours of training both in-house and at the NH Fire Academy.

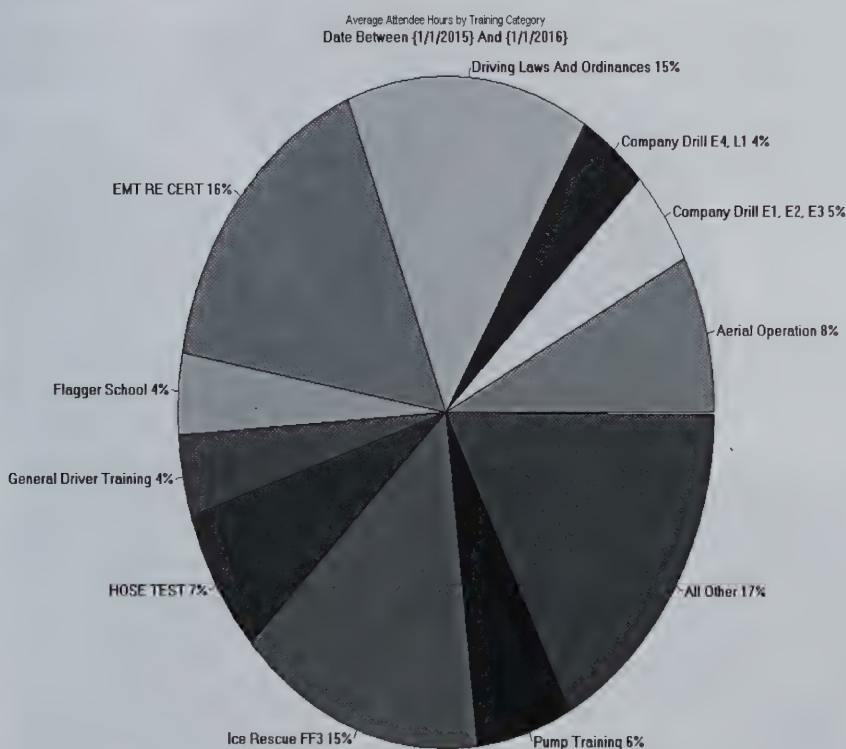
Most notably in 2015 members completed the following training:

2 Members certified Firefighter I (40 members certified)

4 Members certified Firefighter II (38 members certified)

2 Member Firefighter III (10 total)

8 Members participating in officer development





## FIRE PREVENTION:

The Bureau of Fire Prevention & Investigation is responsible for administration and enforcement of the State Fire Code, fire investigation and public education as part of our overall community risk reduction efforts. In 2015 the bureau conducted 604 inspections, plan review, educational and inspectional activities in addition to issuing over 409 alarm permits and 830 outdoor burning permits.

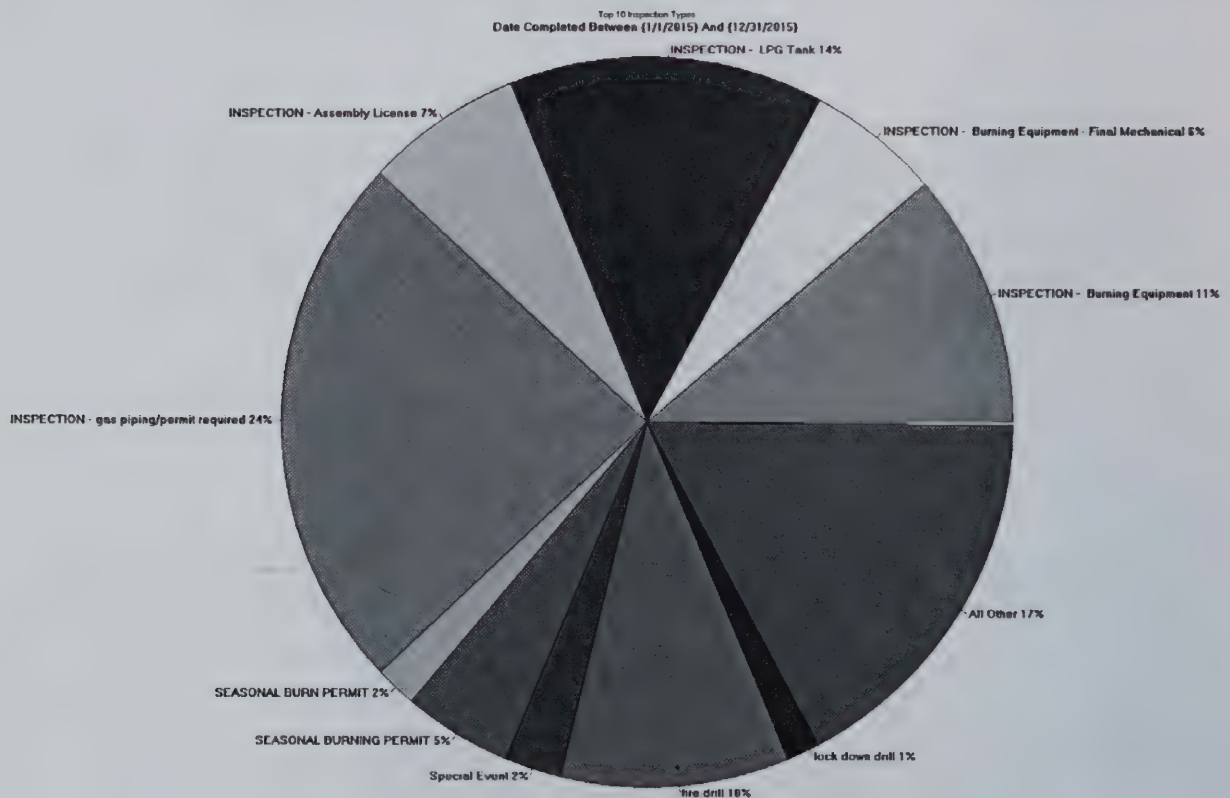
In addition the Bureau conducted the following activities:

38 car seat inspections

11 station tours

95 fire and lockdown drills

82 persons CPR certified



## ADMINISTRATION:

2015 was a very productive year with many new accomplishments within the department. In June we took delivery of our new ladder truck which replaced the old 1991 Pierce. The new HME Ahrens Fox is the longest ladder in the fire service at 111 feet.

In June the Fire and Police Departments applied and received a grant from Kawasaki and Souhegan Valley Motor Sports for a four person side by side UTV. This vehicle will allow both agencies better access to wooded areas during search operations and brush fires.

This past year we saw the retirement of one of our long serving members. Lieutenant Kris Jensen with 27 years of service. We owe him a debt of gratitude for his years of combined service to the citizens of Milford and the surrounding communities.

Lieutenant Brian Charest was promoted to Captain of Engine 3. Firefighters Gary Williams, Jamison Mayhew and Jeff Brooks were promoted to Lieutenants of Engine 3 and Engine 4 and Ladder 1 respectfully.

In closing I would like to thank both our citizens and business community for their continued support of our department. Without it we would not be able to provide the quality of service you have come to expect from your department. In addition, I would also like to thank the men and women that make up your Fire Department. Your commitment to the community, its citizens and those of the surrounding communities help bring a source of pride and spirit to everyone.

Respectfully submitted,

John J. Kelly Jr.  
Chief of Department



The new HME Ahrens Fox is the longest ladder in the fire service at 111 feet.



## **HUMAN RESOURCES**

### **2015 Annual Report**

**~ Warm welcome to ~**

#### **Karen Blow, Human Resource Director, June 2015**

New to the Town of Milford in June 2015, Karen brings both for-profit and non-profit experience to the role of Human Resource Director. Karen is diligent, detail oriented, empathetic, hardworking and brings with her a great sense of humor.

#### **Karinne Brobst, Esq, Police Prosecutor, July 2015**

Previously employed by Hillsborough County Attorney's Office, Karinne joined the Town of Milford in July 2015. Karinne worked at HCAO for 3.5 years prior to joining the Town. She graduated with honors from UNH school of Law (formerly Franklin Pierce Law Center) and is a Daniel Webster Scholar.

#### **Lincoln Daley, Community Development Director, November 2015**

We welcome back Lincoln Daley! Lincoln was one of the first Planning Assistant's with Town of Milford. Over the last thirteen years, Lincoln has gained experience in long-term comprehensive planning, master planning, community and economic development, and the direct management of municipal land use permitting. His prior experience includes, Planning Director/Town Planner for the Town of North Andover, MA, Town Planner for the town of New Castle, NY, and Town Planner for the Town of Stratham, NH. If you see him out and about, join us in wishing him a warm welcome!

## **~ Warm adieu to ~**

### **Captain Chris Nervik – Retirement**

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Chris retired in June 2015, having served 22 years with the Town of Milford Police Department. Chris and his wife Johanna are planning to travel and do lots of much needed volunteer work when they relocate to Ecuador. May they enjoy their next adventures!

### **Bill Parker – Director of Community Development - Retirement**

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On November 30, 2015, Bill Parker retired from the Town of Milford as the Director of Community Development after 22 ½ years of dedicated service. What was once a two person department in 1993 grew several-fold over the years and Bill's responsibilities grew to include management of planning and land use development regulation; permitting, code compliance and enforcement; public health; economic development initiatives and programs; project management of special capital improvement and environmental projects; the stormwater management program; and management of the Town's GIS. His wisdom and guidance lead to the development of a fantastic Office of Community Development Team! We will miss Bill greatly, and wish him well as he enjoys his next stage of life.

### **Dana MacAllister, Building Inspector**

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Dana has accepted another position in Las Vegas, NV. Dana has worked in Community Development since 2008. His easy-going nature, excellent skills and professionalism will be greatly missed. We wish Dana and his family the best of luck with their relocation and new job!

### **Mike McCall, Police Prosecutor**

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Mike took another position in Pelham NH to be closer to home and family.

Mike has worked for the Town of Milford for over 9 years and he will be greatly missed. We wish him the best of luck in his new job!

### **Steven Rougeau – Retirement**

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Hired on April 4, 1993 as a Truck Driver/Light Equipment Operator in the Public Works Department, Steve became Heavy Equipment Operator/Leadman on June 26, 2000 and, subsequently, was promoted to General Foreman - Highway on July 31, 2011. In April of 2005, Steve completed the requirements of the UNH Technology Center's program for becoming a Roads Scholar Two. We wish Steve and his family all the best!



## **~ Achievements ~**

### **Water Utilities – Professional Certifications**

<b>Seth Darling –</b>	Collection System Grade I Operator and Water Works Operator, Treatment Grade I
<b>Kris Jensen –</b>	Wastewater Laboratory Analyst I and Underground Storage Tank Class A & B Operator Training
<b>Rob Nash –</b>	Underground Storage Tank Class A & B Operator Training and Water Works Operator, Distribution Grade I
<b>Paul Pirkey –</b>	Underground Storage Tank Class A & B Operator Training
<b>Al St. Pierre –</b>	Wastewater Laboratory Analyst II
<b>Jim Young –</b>	Underground Storage Tank Class A & B Operator Training

### **Public Works Department – Professional Certifications**

<b>Chris Anton -</b>	Aquatic Facility Operator
<b>Joshua Bessette -</b>	Certified Culvert Maintainer Pavement Preservation
<b>George Beaudette -</b>	Air Brake Foundations, Pavement Preservation, ASE Certified Maintenance and Light Repair Technician, Medium/Heavy Truck Technician, Motor Vehicle Safety Inspector
<b>Matthew Hall -</b>	Certified Culvert Maintainer, Road Scholar II
<b>David Morrison -</b>	Culvert Maintainer Recertification
<b>Steven Paro -</b>	Pavement Preservation
<b>Rick Riendeau -</b>	Best Practices and Reasonable Suspensions Training, Pavement Preservation, Managing Snow & Ice Control Operations, Certified for Labor Compliance
<b>Keith Salisbury -</b>	Airbrake Foundations
<b>James Simons -</b>	Senior Roads Scholar, Pavement Preservation
<b>Jeff St. John: -</b>	Airbrake Foundations, Pavement Preservation
<b>Troy Swanick -</b>	Aquatic Facility Operator

## **~ Years of Service ~**

### **30 Years**

<b>John Kelly</b>	Fire Chief	Milford Fire Department
<b>Tammy Scott</b>	Transfer Station Supervisor	Division of Public Works Dept.

### **25 Years**

<b>Mark Britton</b>	Call Assistant Fire Chief	Milford Fire Department
<b>Kenneth Flaherty</b>	Fire Training Officer/Captain	Milford Fire Department

### **20 Years**

<b>Susan Amann</b>	Librarian, part-time	Wadleigh Memorial Library
<b>Dave Boucher</b>	Water Utilities Director	Water Utilities Department
<b>Brian Charest</b>	Call Fire Captain	Milford Fire Department

### **15 Years**

<b>Darlene Bouffard</b>	Admin Assistant I	Town Administration
<b>Melissa Deschenes</b>	Library Assistant, part-time	Wadleigh Memorial Library
<b>Theresa McKillop</b>	Library Tech, part-time	Wadleigh Memorial Library
<b>James Simons</b>	Equipment Op	Division of Public Works Dept.

### **10 Years**

<b>Vicki Blanchard</b>	Paramedic, part-time	Milford Ambulance Service
<b>Clare Callahan</b>	Deputy Town Clerk	Town Clerk
<b>Matthew Fiffield</b>	Police Sergeant	Milford Police Department
<b>Diane Franklin</b>	Admin Assistant I, part-time	Wadleigh Memorial Library
<b>Diana Leblanc</b>	Librarian	Wadleigh Memorial Library
<b>Lisa Peck</b>	AMB EMT/A/P-Vol	Milford Ambulance Service
<b>Christopher Rousseau</b>	AMB EMT/A/P-Vol	Milford Ambulance Service
<b>Michelle Sampson</b>	Library Director	Wadleigh Memorial Library
<b>James Soucy</b>	Wastewater Op. Foreman	Water Utilities Department
<b>Albert St. Pierre</b>	WWTF Certified Operator	Water Utilities Department
<b>Erik Vandermass</b>	Paramedic, part-time	Milford Ambulance Service
<b>Russell Works</b>	General Foreman – Facilities	Division of Public Works Dept.



## 5 Years

<b>Michael Adams</b>	Call Firefighter II	Milford Fire Department
<b>Ian Bragg</b>	Call Firefighter II	Milford Fire Department
<b>David Cutler</b>	Transfer Station Laborer	Division of Public Works Dept.
<b>Andrew Fowle</b>	Police Detective Sergeant	Milford Police Department
<b>Leonard Harten</b>	Public Works Laborer	Division of Public Works Dept.
<b>Aaron Jowders</b>	Call Firefighter II	Milford Fire Department
<b>Nicholas McCarthy</b>	AMB EMT/A/P-Vol	Milford Ambulance Service
<b>Michael McNerney</b>	Community Media Director	Community Media
<b>Joseph McKenna</b>	Police Patrol 2 <sup>nd</sup>	Milford Police Department
<b>Arthur Provencher</b>	Public Works Equipment Op	Division of Public Works Dept.
<b>Olivia Siekman</b>	Police Sergeant	Milford Police Department
<b>Gary Williams</b>	Call Fire Lieutenant	Milford Fire Department

It is the mission of the Human Resources Department (HRD) to provide support and assistance with all Town of Milford benefits and personnel services to all full and part-time Town employees, volunteers and retirees, and to ensure compliance with established policies and procedures. At present the Human Resource Department is managing multiple projects to include: review and update of the Town's HR processes and/or policies; working on Union negotiations; upgrading an HR intranet for municipality employees; and reviewing and updating job descriptions. In an effort to realize cost savings for the municipality, the Human Resource Department put the Town's health and ancillary insurances out to bid in 2015. These practices will continue in 2016 as HR explores cost-saving measures and efficiencies like implementing a wellness program and initiating the resumption of the Personnel Committee.

It is a pleasure working with both Town employees and community members. Thank you for the opportunity.

Respectfully Submitted,

Karen Blow,  
Director of Human Resources



## Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055-3753

Phone # 603-249-0645 Fax # 603-672-6064

[www.wadleighlibrary.org](http://www.wadleighlibrary.org) [wadleigh@wadleighlibrary.org](mailto:wadleigh@wadleighlibrary.org)

[www.facebook.com/wadleighlibrary](https://www.facebook.com/wadleighlibrary)

### LIBRARY 2015 Annual Report

A few years ago, the library underwent a strategic planning process. During the course of a series of focus groups and more meetings than I can count, we renewed the library's mission to serve as the "educational, cultural, technological and social center" of the community – a place which supports lifelong learning and connects Milford residents not only to resources and services, but to each other, in a comfortable space that transforms and inspires all who walk through its doors. The library is a place that is open to everyone, a place that provides equal access to technology, information and other resources regardless of income level, age or ability.

With over 10,000 visitors a month streaming through our doors, Milford's public library is **THE** most heavily trafficked town facility outside of the schools. The original building is now 66 years old and had its last upgrade 30 years ago when it was renovated and an addition built. Half a century-old structures and thirty year old systems do not function efficiently in the 21<sup>st</sup> century and those receiving the heavy use ours does cannot continue to function without fail indefinitely.

That said, we have a hard-working, dedicated staff that has made an art form out of making do. We've been able to continue operating with band-aid repairs. We've been able to offer programs, services and access to some pretty terrific things, but not nearly to the best of our abilities -- and there's so much more out there we want to be able to offer. Libraries are not just about housing items to be checked out; they're places with resources to encourage learning, creativity and creation. As an example, we were one of the first public libraries in the state to have a 3D printer available for our residents to use (and it's received 800+ hours of use since). It sits on the end of our circulation desk. We would love to have it in a lab joined by other innovative hardware and software for residents to explore, tinker and create. These labs are known in the field as Makerspaces, Hackerspaces or FabLabs.

Our hands are tied, however, by an old facility that is by no means accessible to all (we do not meet the standards set forth by the ADA - Americans with Disabilities Act), is less than comfortable and can hardly be described as a transformative or inspirational space. For years, we've been shoe-horning 21<sup>st</sup> century library services into a dated, municipal building last touched in the decade before computers became common in the workplace.

That entire staff deserves credit for modifying, partnering and thinking outside the box in order to provide the best programs, materials and services possible given the physical constraints of the library space. What follows is a summary of what we've been able to accomplish this year.

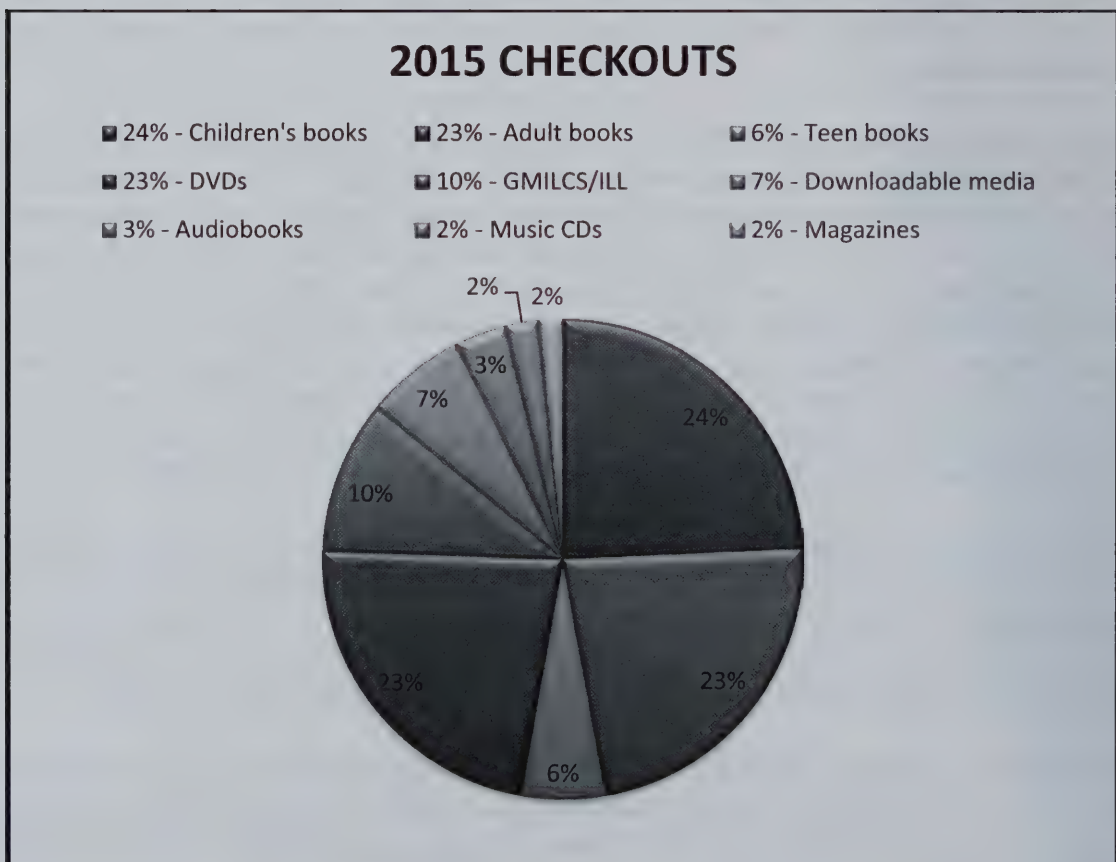


## Collection

Nearly 120,000 – or 52% – of this year's checkouts were books. The most heavily checked out items were children's books accounting for 24% of our total circulation; DVD and adult book checkouts were close behind comprising 22% each. The biggest change this year was young adult book checkouts which surged by 7% after several years of sluggish growth.

Our downloadable media collection encompasses e-books, downloadable audiobooks and – new this year – digital magazines. While this category only accounted for 7% of our total checkouts, downloadable audiobook use jumped in popularity while e-books, after years of increases, saw only a modest bump in checkouts.

Patrons continued to take full advantage of Milford's membership in the GMILCS Library Consortium. GMILCS allows Milford residents access to over a million titles held in the libraries of Amherst, Bedford, Goffstown, Hooksett, Manchester, Merrimack, Salem, Windham, New England College and the New Hampshire Institute of Art. If Milford doesn't have what you need (or our copies are checked out), we can have it delivered to the Wadleigh – usually within a matter of a few business days. Sharing resources allows us to save substantial sums of money in the purchase of materials, electronic resources, and the technology and related expertise needed to maintain an integrated library system (ILS).



## Programs

Overall program attendance increased by nearly 5% this year as close to 16,000 attended one of our 700+ programs spanning all age groups.

Of particular note was the attendance at children's programs which spiked 14% due to a vast array of educational and fun events. We introduced a "Makerspace" series in which kids learned elementary coding and circuitry by way of Ozobots and Snapcircuit kits purchased with a grant from the Wadleigh Library Development Fund. Wingmasters and Lindsay & her Puppet Pals returned by popular demand. The Summer Reading theme of "Every Hero has a Story" brought forth fun programs including a Superhero Training Party and classes on storyboarding, art in comics and heroes of Greek mythology. Once again, the Summer Reading program was sponsored in large part by the Development Fund.



The Children's staff also took their programs on the road holding summer story-times in Keyes Park and visiting schools and early learning centers throughout the year. Late in the year we launched a "1000 Books Before Kindergarten"—a nation-wide project encouraging early literacy. Materials for the project were purchased thanks to a literacy grant from the Milford Lions Club.



**Book hedgehog: Superhero Model**

Teens continued to enjoy ongoing book clubs, gaming and anime groups. They also experienced zen coloring and learned how to make book hedgehogs, build marble roller coasters and paint at the speed of light.

Adults marked the 70<sup>th</sup> anniversary of WWII's end with musical historian Richard Kruppa, who brought to life unusual stories behind some of the most well-known wartime songs and learned about the history of women in the spirits industry with "Ladies Behind Bars," presented by members of the Ladies United for the Preservation of Endangered Cocktails.

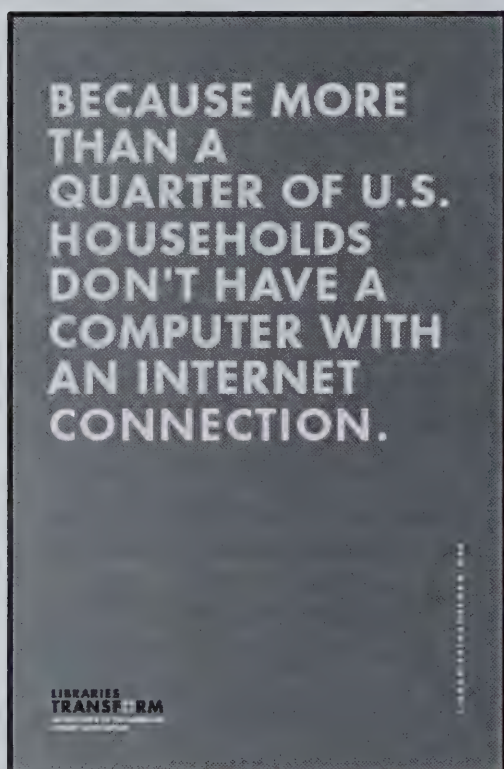
We launched the 16<sup>th</sup> season of our popular Acoustic Café series; presented NH Humanities Council grant-funded programs including "Grail Mania: a 21<sup>st</sup> Century Retelling of a 12<sup>th</sup> Century Heresy"; and hosted Fred Marple, the self-professed Garrison Keillor of New Hampshire. Our ongoing History Book Club, Spanish Conversation



Group and Knit 1/Crochet 2 Group each saw increasingly large numbers of people attending their meetings.

We experimented in holding more programs off-site, utilizing the Town Hall Banquet Room in addition to the Amato Center's theater, both to accommodate large numbers of people and to have a more comfortable program space.

### Services



There's a saying that "librarians are the original search engines" and this year ours received nearly 11,000 requests for help in locating material on a vast array of subjects including World War II and local history; how to obtain citizenship in Ireland; and assistance in researching information about the proposed Kinder Morgan pipeline. We proctored exams for students taking online classes and helped people troubleshoot email, get started on creating a resume and assisted in navigating online job applications and forms. Once again, we partnered with AARP in providing free income tax assistance and as always, we continue to offer public copy, scanning, faxing and notary services.

With help from our Teen Tech Squad, we provided needed technical support to patrons having trouble with new e-readers, cell phones or other devices as well as those using our free wifi and desktop workstations. An upgrade to our wireless system gave us the ability to reliably track its use for the first time (over 11,000 logons during the year). We also had more than 13,000 logons to our desktop computers and 12,000 jobs sent to our printers totaling over 30,000 pages.

In mid-September we introduced online patron registration. This enables residents to pre-register for a library card and have immediate access to online resources and e-books for 30 days. Within that time, residents can stop in the library at their convenience to verify registration, receive their new library card and have full access to all library resources.

Our 3D printer continued to field heavy use with patrons printing all make and manner of objects including replicas of hand bones for a physical therapy student; model rocket sections; parts for a robot; holiday ornaments; and replacement parts for a yarn winder and a toy fork lift. We also took the printer on the road for demonstrations at Ledgewood Bay and the Souhegan Valley Boys and Girls Club.

Many patrons researched their family trees by taking advantage of our subscriptions to Ancestry, HeritageQuest and GenealogyBank. Others monitored their investments via our

Morningstar subscription database; and students utilized our Facts on File databases in large numbers for homework assignments.

### **Facilities & Grounds**

Despite community meeting room space in other departments, we continued to have hundreds of reservations by Milford groups and individuals seeking space for meetings or quiet study; approximately half were requests for quiet study space. Nearly 2000 people utilized library meeting room space last year – an increase of 10% from last year.

The particular space deficiencies of our meeting rooms and departments have been thoroughly documented in previous annual town reports and the details have not changed. We kindly refer interested residents to past town reports (we have them all in our NH Room).

After having been recommended for funding by the town's Capital Improvement Plan Committee 15 times/years, the library building project finally made its debut on the ballot this year and received 43% of the 60% votes needed for a bond issue. We were greatly encouraged by these numbers – especially given Milford's history of large projects needing to appear several times on a ballot before receiving voter approval. For 2016's ballot, the inflation of construction costs has added \$160,000 for a total project cost of \$5.6 million. A \$500,000 gift from the Morris K. Webster Trust Fund and fundraising revenues of \$10,000 (and counting) would reduce the cost to \$5.1 million for taxpayers.





The proposed building project has an open concept that would not only meet our current needs, but allow for decades of future adaptability as library services change through the years. In addition to finally bringing us in compliance with ADA standards and addressing all of the needs identified in previous surveys, assessments and focus groups, some of the highlights include a more sizable Children's Department with programming space; a larger Teen Department; a technology/business center where residents can access and learn how to use current and cutting edge hardware and software; a bigger meeting room with after-hours access for our more heavily attended programs and larger community group meetings; small group/quiet study rooms; and a vastly improved parking lot nearly double its current size and with a generous number of handicapped spaces.

### **Staff**

In February, Kathy Prevey-Levin was hired as a Library Assistant in the Technical Services Department. She takes over the position left by a staff retirement at the end of 2014.

Several staff members took advantage of local library conferences, online training opportunities and workshops held through Primex. Young Adult Services Librarian Katie Spofford chairs the GMILCS consortium's TeenNet section; Library Assistant Susan Dahlen, Head of Circulation Mary Ann Shea, Head of Children's Services Letty Goerner, Head of Reference & Adult Services Kim Gabert and Head of Technical Services Diana LeBlanc are all active in other GMILCS groups. Part-time Reference Librarian Sue Amann takes part in the NH Library Association's READS chapter activities. I remain active on the Board of the GMILCS consortium, NHLA's URBANS section, the regional Hillstown Library Coop and in the Milford Rotary Club.

### **Summary**

The Wadleigh Library and its staff have worked hard to provide a warm, welcoming space with a plethora of materials, equipment, programs and opportunities for all ages to learn something new, research a topic, get assistance, enjoy a performance, connect with neighbors and friends or just pass the time with a magazine. We are thankful for a community that continues to take advantage of all we have to offer.

Respectfully Submitted,

Michelle R. Sampson  
Library Director

**MILFORD POLICE DEPARTMENT**  
**19 Garden Street, Milford, NH 03055 (603) 249-0630**  
**2015 Annual Report**

I am pleased to present the 2015 Milford Police Department Annual Report. I would first like to acknowledge the men and women of this department for their dedication, performance, and professionalism that they displayed throughout the year.

This past year has proven to be another busy year for our department. Along with the new challenges that law enforcement is facing, our department also experienced the retirement of Captain Christopher Nervik, who had 25 years of law enforcement experience. I would like to thank Captain Nervik, who spent 22 years of his law enforcement career with the Milford Police Department, for his commitment and dedication that he gave to the Town of Milford and the law enforcement profession.

With the retirement of Captain Nervik, Sergeant Shawn Pelletier was promoted to the rank of Captain and is currently responsible for the Support Bureau. Captain Pelletier has adapted to his new assignment and continues to transition into his new position. Along with Captain Pelletier's promotion, Officer Joshua Joki was promoted to the rank of Sergeant. He is currently assigned to the Patrol Division, where he has continued to progress and successfully transition into a first line supervisor.

In 2015, the department hired two new employees. With the departure of Prosecutor Michael McCall, who was with our department since December of 2005, Karinne Brobst was hired on July 31, 2015, as the new prosecutor for our department. Prosecutor Brobst came to our department from the Hillsborough County Attorney's Office. She is a very dedicated and committed employee and she has been very successful in her transition to our department. We also hired Officer Seth Parmeter on December 28, 2015. Officer Parmeter is currently attending the New Hampshire Police Training and Standards Academy.

As our department continues to change, our sworn officers and employees have remained very positive and professional. They have continued in their efforts to build a partnership with the community to ensure that our citizens are receiving the highest degree of police services. Our civilian employees continue to provide support and customer service to our divisions as we could not function efficiently without them.

In 2015, the Milford Police Department had a 7% increase in crimes against persons and a 12% decrease in crimes against property. The slight increase in crimes against persons can be attributed to an overall increase in Intimidation related calls.

The Milford Police Department is committed to reducing crime and improving the quality of life for our citizens. Throughout 2015, the men and women of the Milford Police Department were dedicated to this commitment, which resulted in the 12% decrease in crimes against property. Our department did experience an increase in robberies in 2015. The department responded to



and investigated six robberies that occurred within the town. Officers and Detectives were able to clear five of the robberies with arrests.

In 2016, our department will continue to build on our partnership with the community and remain diligent in our efforts to decrease and deter criminal activity in the Town of Milford.

### Statistics

Activity	2014	2015	Change
Total Calls	44,915	52,838	18%
Incident Reports	2,228	2,115	-5%
Total MV Stops	5,292	6,284	19%
Warnings	5,017	5,581	11%
Summonses	275	703	156%
Criminal Arrest	450	365	-19%

### Offenses Reported

Group A Crimes - Against Persons	2014	2015	Change
Homicide	0	0	n/a
Kidnap/False Imprisonment	0	2	n/a
Sex Offenses	21	8	-62%
Aggravated Assault	18	15	-17%
Simple Assault	98	97	-1%
Intimidation	76	105	38%

Group A Crimes - Against Property	2014	2015	Change
Robbery	0	6	n/a
Arson	2	2	0%
Burglary	26	22	-15%
Theft	191	174	-9%
Vehicle Theft	12	10	-17%
Counterfeit/Forgery	4	11	175%
Fraud	55	50	-9%
Stolen Property	12	5	-58%
Destruction of Property	145	114	-21%

<b>Group A Crimes - Against Society</b>	<b>2014</b>	<b>2015</b>	<b>Change</b>
Drug/Narcotic Offenses	97	75	-23%
Drug Equipment Violation	0	3	n/a
Pornography	2	6	200%
Weapon Violations	5	5	0%

<b>Group B Crimes</b>	<b>2014</b>	<b>2015</b>	<b>Change</b>
All Other Offenses	258	195	-24%
Bad Checks	5	11	120%
Curfew/Loitering/Vagrancy	3	2	-33%
Disorderly Conduct	45	26	-42%
Family Offenses	9	8	-11%
Liquor Law Violations	31	25	-19%
Drunkenness	26	11	-58%
Runaways	23	3	-87%
Trespassing	85	59	-31%
DUI Arrests	48	35	-27%

### **Operations:**

The Patrol Division is considered the backbone of the organization and the men and women assigned to the division are the face of the agency and are tasked with the responsibility of deterring crime, educating the community, and enforcing the laws and ordinances of the State of New Hampshire and the Town of Milford. Responding to calls and conducting preliminary investigations, traffic crash investigations, traffic enforcement/education and interacting with the public are all parts of their daily responsibilities.

Our department has continued to work with the community to reduce criminal activity and increase the quality of life for our citizens through community policing initiatives. In 2015, Sergeant Fiffield, who is responsible for our community policing programs, initiated the following events:

- Three neighborhood Watch Groups were maintained throughout the year.
- The department partnered with McDonalds and the Milford High School to host two Coffee with a Cop events. Both events were very successful. The event at the Milford High School allowed students and officers a place and time to interact in a positive setting.
- Two drug awareness presentations were held during 2015 by Sergeant Fiffield. The first one was held at the Wadleigh Library and the second was held during a neighborhood watch meeting.
- The department held a Citizens Police Academy. The Citizens Police Academy allows participants to learn about the training and responsibilities of being a Police Officer. The



academy is 6 weeks in duration and is instructed by different members of the Milford Police Department. In 2015, we had 14 people who participated in the academy.

- Sergeant Siekman instructed a RAD (Rape Aggression Defense) class for females. She also instructed a Safety Awareness Seminar for females that were graduating from high school.

The department has also participated in several other community related events that were not listed above.

### **Motor Unit:**

The Motor Unit is used as a patrol function with a high priority placed on motor vehicle enforcement and education. Throughout 2015, the department deployed the motor unit to enforce and educate drivers on traffic related issues in areas such as: high traffic zones, school zones, and construction zones. The motor unit is also used to effectively patrol roadways where the department has received complaints from concerned citizens as well as for daily road patrols.

In addition to traffic related enforcement, the Motor Unit is used for special events and escorts. Some of the special events that our unit is involved with include: Pumpkin Festival, Memorial Day, Labor Day and Veterans Day Parades, and other town related functions. The unit also assists in funeral escorts and events that have occurred within the Town of Milford and the State of New Hampshire.

<b>Motor Unit Activity</b>	<b>2014</b>	<b>2015</b>
MV Stops	511	540
Arrests	8	8
Parade/Special Events	4	4
Funeral Escorts	2	1
Total Miles Patrolled	2231	2835

### **K-9 Unit:**

Officer Jason Palmer and K-9 Oryx are assigned to the Milford Police Department K-9 Unit. In 2015, the K-9 Unit logged approximately 266 hours of training along with working patrol shifts and special assignments. Currently our K-9 Unit trains at the New Hampshire Canine Academy under the guidelines of the United States Canine Association through the Working Dog Foundation.

Our K-9 Unit is very involved with community related events. Throughout 2015, Officer Palmer and K-9 Oryx were involved in public demonstrations, school related events and community

policing initiatives. These events have educated our citizens on our K-9 program and have fostered a positive relationship between the unit and the community.

The Milford Police Department K-9 Unit continues to be an important resource for our organization and the surrounding area departments. Through mutual aid, our K-9 Unit has assisted other departments and communities on calls, investigations, and community events.

K-9 Unit Activity	2014	2015
Building Searches/Alarms	52	205
Security/ Search Warrant	80	55
Field Searches	4	10
Public Demonstration	8	13
Mutual Aid/ Assist other	12	11

### Mountain Bike Unit:

The Milford Police Department uses the Police Mountain Bike Unit as part of its Community Policing initiative. Currently, our department has nine officers who are certified and trained to ride the two Fuji Mountain bicycles that the department has. Having officers on bicycles allows them to get to some calls and locations quicker, and it also makes our officers more approachable than the traditional police officer in a marked patrol vehicle.

Deployment of our Mountain Bike Unit varies depending on the availability of manpower. This unit is seasonal and generally operates from April through November. When deployed, our Mountain Bike Officers can be seen on daily patrols throughout the town roadways, parking lots, neighborhoods and trails. These patrols often place our officers in the community where they are most available to the public. Officers are then able to work side by side with the people within our community to promote a positive working relationship and reduce crime related activity.

In addition to the daily patrols, officers assigned to this unit are also involved in community events and special assignments, to include: July 4<sup>th</sup> events, parades, 5K runs and Pumpkin Festival, along with directed patrols and surveillances.

Mountain Bike Unit Activity	2014	2015
Arrests	3	2
Traffic Stops	23	37
Pedestrian Contacts	1200	2300
Hours Ridden	100	182
Business Checks	45	108
Area Checks	106	196



## **Support:**

The function of the Support Bureau is to provide investigative and administrative support to the police department and community. Responsibilities of this bureau include Investigations, Prosecution, Training, School Resource and Juvenile Officers, civilian employees, and the hiring of new employees.

In 2015, the Support Bureau experienced changes throughout the year. Captain Shawn Pelletier was assigned to the Support Bureau, due to the retirement of Captain Nervik. Officer David Duquette was assigned to the Detective Division from the Patrol Division. Karinne Brobst was hired as the new prosecutor for the department.

## **Detective Division:**

Sergeant Fowle supervises the Detective Division, which is comprised of 2 detectives, one school resource officer and one juvenile officer. This division is responsible for investigating serious cases, to include, drug related investigations, felonies, misdemeanors requiring extensive investigative follow-ups, and all serious non-criminal investigations and most juvenile related crimes and incidents. In addition to these investigations, detectives and officers are also involved with the department's hiring process.

The Detective Division continued to work closely with surrounding police departments, DEA and the Street Crimes Task Force throughout the year in an effort to reduce drug and criminal activity in our area. In support of the department's efforts to combat the illegal use of prescription drugs, detectives also facilitated the department's participation with a National Drug Take Back day.

<b>Detective's Felonies &amp; Serious Investigations</b>	<b>2014</b>	<b>2015</b>
Cases Assigned	121	191
Cases Closed (Overall)	105	128
Cases Closed by Arrest/Indictment	15	28
Cases Suspended	3	12
Cases Still Open	11	23

\*Does not include all calls, reports, activities\*

## **School Resource Officer:**

In 2015, School Resource Officer Michael Dowd continued in building a positive relationship between the Milford Police Department and the students and faculty of the Milford area schools. Officer Dowd is responsible for investigating and managing any school related issues and he continues to be a great resource for both the Police Department and the Milford Schools. Not

only does Officer Dowd mentor and assist the students, he has also been a positive resource for school security.

<b>School Resource Officer</b>	<b>2014</b>	<b>2015</b>
Cases Assigned	93	90
Cases Closed (Overall)	44	32
Cases Closed by Arrest	3	11
Cases Suspended	3	7
Cases Still Open	3	7
*Does not include all calls, reports, activities*		

### **Juvenile Officer:**

Officer Dan Campbell has continued his efforts in building a working relationship with the children within our community. Officer Campbell is responsible for investigating juvenile related issues, and handles all court cases involving juveniles. He also reviews each juvenile court case to determine whether or not the case would be best addressed in the Milford Area Diversion Program.

<b>Juvenile Officer</b>	<b>2014</b>	<b>2015</b>
Total Cases Involving Juveniles	363	364
Assault Related	37	29
Thefts-Burglaries	29	15
Vandalism	30	18
Alcohol Related	13	11
Drug Violations	13	7
*Does not include all calls, reports, activities*		

### **Prosecutor:**

In 2015, the Milford Police Department hired Attorney Karinne Brobst as our new prosecutor. Prosecutor Brobst came to us from Hillsborough County Attorney's Office where she prosecuted felony cases. Her trial experience and knowledge has been a valuable asset to the department. Prosecutor Brobst is committed to keeping our officers informed on any law related changes and will also review case law with them. She also assists in training at the New Hampshire Police Training and Standards Council for police prosecutors.



<b>Prosecution Activity</b>	<b>2014</b>	<b>2015</b>
Arrests	448	365
Scheduled Arraignments	467	405
Trials, PC Hearings, Misc. Hearings	1,208	1,004
Juvenile Petitions Filed	38	44
Total for Milford District Court	85	74
<b>Milford's % of Petitions Filed in MDC</b>	<b>45%</b>	<b>59%</b>
MPD Diversion Cases Brought Forward	2	8
Total Diversion Cases in Milford District Court	15	30
<b>MPD's % of Diversion Cases Brought Forward</b>	<b>13%</b>	<b>27%</b>

### **Crossing Guards:**

Julie Desmarais and Jodi Jensen continued to keep the children and parents safe during the school year as our department's crossing guards. Julie and Jodi are an important part of our police department in assisting us in keeping our schools and roads safe during school hours. Throughout the years, Julie and Jodi have garnered a close working relationship with the schools, students and parents.

### **Training:**

The Support Bureau is responsible for ensuring that all of our officers receive on-going training. The bureau provides multiple types of training to our officers, including in house training where our instructors train the officers, or we will bring in professionals from outside of our department to assist in the training. We also provide practical training using the department's certified instructors, or we will send officers out to specialized training. When an officer receives outside specialized training, they are often given the opportunity to share that training with other officers through roll call training and department wide training sessions.

In 2015, officers and employees within our department attended 1894.5 hours of training.

**Awards:** Congratulations to Officer Luke Bailey voted Officer of the Year by the Souhegan Valley Readers' Choice and to Officer Dana Johnson for Officer of the year runner up! Congratulations to Officer David Duquette for runner up for the Golden Paw Award given by the Bedford Rescue League!

### **Closing Remark:**

In closing, I would like to thank the men and women of the Milford Police Department for their hard work and dedication that they have displayed on a daily basis to the people that live, work and visit the Town of Milford. It is an honor for me to work with each one of you that represent the Milford Police Department and the Town of Milford.

I would also like to thank the citizens and business community for their continued support as we work together to improve the quality of life for our citizens and to provide a safe and secure community.

Respectfully submitted,

Michael J. Viola  
Chief of Police



Coffee with a cop, or eight!



# DEPARTMENT OF PUBLIC WORKS

## 2015 Annual Report

**Public Works Administration** - The Public Works Administration provides all the processing and record keeping for the six divisions of the Public Works Department along with the street lighting for the entire town. In 2015, our department logged 743 requests for services in addition to our routine duties. The office also provides administrative services for construction activities in the existing right-of-way as well as construction of new right-of-way in new developments.

During the calendar year 2015 we issued 34 street opening permits, 29 driveway permits, and 4 pole licenses.

Inspections were conducted by the department on 1 road extension, 1 new subdivision and 1 road widening project.

1 new road acceptance for 2015; 414.4 lineal feet of Harvest Drive, which makes Milford's total paved roads 85.7 miles.

**Cemeteries** – The cemetery staff continuously strives to improve the appearance and infrastructure of the Town's (5) dedicated cemeteries, totaling (42.05) acres of property, on a daily basis.

Their efforts are in conjunction with the performance of routine maintenance activities including mowing, pruning, raking, fence repair, upkeep to the water system and other aspects of our grounds maintenance program.

We completed (24) full burials and (41) cremations for the 2015 fiscal year. We also installed (10) cement foundations for the placement of monuments, and installed (6) military markers.

This year all cemetery iron fences and gates were refinished. New landscaping was completed at the entrance to Riverside Cemetery along with major tree and brush removal in all cemeteries. The rear parking area and some of the roads at Riverside Cemetery were repaired and resurfaced this year as well.

We would like to express our sincere gratitude to the Cemetery Trustees (Mary Dickson, Leonard Harten and Steve Trombly) for their continued support and dedicated service.

### **Highway**

**Summer Maintenance Program** – The town maintains approximately 85.6 miles of roadway. Routine maintenance of our asphalt roadway could include, but not be limited to, paving, milling, grinding, sweeping, crack sealing, highway line striping, parking space and crosswalk painting. We continue to implement our yearly programs such as grading gravel roads, roadside ditch and culvert cleaning, tree and brush trimming, and roadside mowing.

**Winter Maintenance Program** – The total snowfall for year 2015, as recorded by Jamie Soucy of wastewater and a National Weather Service Co-operative Observer, was 83.7". The following is a monthly breakdown:

## **SNOWFALL IN MILFORD, NEW HAMPHIRE – 2015**

Measured in inches and tenths, for 24 hour periods ending at 7:00 pm

<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>October</u>	<u>November</u>	<u>December</u>
26.0	51.3	2.7	0.0	0.0	0.0	3.7

**Sidewalk Maintenance** – The town has inventoried 13.62 miles of sidewalk of which 5.19 are in good condition, 5.51 are in fair condition and 2.93 are in poor condition. Our maintenance of these sidewalks includes sweeping, patching, paving and plowing.

**Storm Water Maintenance** – A contractor is hired annually to clean 1,100 of the 1,400 storm drains within the town. DPW's crew, with its vacuum-sweeper, cleaned an additional 20 storm drains.

**Sign Maintenance** – Federal mandate has required all communities to begin a retro reflectivity standard program for all signage. The town has inventoried 2,507 signs, determined the condition of the signs, and will develop a plan to replace or upgrade them as needed in order to meet the Federal mandate. DPW is using new software to assist in the program, along with the yearly tracking of stolen or repaired signs and the addition of new signs. The department replaced 26 old signs this year.

**Highway Street Lighting** – Currently there are 424 street lights rented on a monthly basis from Public Service of New Hampshire.

Signal Light replacement – Bales school crossing light was completely rebuild and upgraded.

**Dam Maintenance** – The Town of Milford has oversight of 6 dams. Visual inspections and cleaning of the spillways is performed monthly or more often if needed.

**Bridge Maintenance** – There are 19 bridges within the Town of Milford. Three (3) of these bridges are permanently closed. Three (3) of them are "red listed"; 4 are rated as "fair"; 4 are rated as "satisfactory"; 2 are rated as "good"; and 3 are rated as "very good" by the state. Bridge projects for the year include:

Jones Bridge was completely removed;

Jennison Bridge was installed and awaits final pavement in the spring of 2016;

Savage Road Bridge was completely removed and totally replaced by the highway department.

### **Other Projects completed by highway**

New emergency road access for Keyes field to be utilized during construction activities at Fletcher site.

Helped Parks crew with equipment and personnel to rebuild the playground at Keyes.

Helped Parks crew with the installation and completion of a storm water retention area at the Transfer Station.

Work at 127 Elm Street included clearing brush, cleaning the area and securing the facility.

**Park Maintenance** – We continuously maintain and improve the Town's (296.9) acres of public parks and memorials. Our aggressive maintenance programs include, mowing, pruning, weeding, vandalism repair, painting, rubbish removal and upkeep of our multiple irrigation systems.

We monitor, upgrade and manage, (10) baseball/softball fields, (1) skate park, (2) tennis courts, (2) playgrounds, (2) gazebos, multiple picnic / pavilion areas, multiple soccer / lacrosse athletic fields, a (275,000) gallon swimming pool, as well as assisting with the Pumpkin Festival, Fall Harvest and Winter Festivals, numerous parades and memorial related services.



This year we installed new swings, safety chains and hardware for Keyes playground as well as refurbishing the Merry-Go-Round and all the benches in the park. The area around the playground was also excavated and resurfaced with mulch and sand. The pool building and baseball dugouts were painted and major upgrades were made to the mechanical portions of Keyes Pool. This year also saw a total refurbishing of the Skate Park and installation of new roofing on the baseball dugouts at Keyes. Field infrastructure improvements were made to the baseball field at Kaley Park and all 10 baseball fields in town were reconditioned.

We have continued to forge our ongoing working relationship with The Hillsborough Department of Corrections work program. We were able to utilize them for (6) weeks, consisting of 8 to 10 men per week, performing such duties as painting, brush cutting, weed eating, fall clean up and limited constructions tasks. This tremendous opportunity has saved the residents of Milford tens of thousands of dollars in labor related expenses.

We would like extend a special thank you to the Milford Garden Club, Milford Improvement Team and Milford Community Athletic Association for their tireless dedication and support throughout the year.

**Facilities Management** - We have fourteen (14) buildings and (16) structures that we maintain throughout the year. This maintenance includes custodial work, mechanical repairs, annual maintenance, snow removal, side walk treatment, exterior/interior repairs and upgrades as well as scheduling all inspections and monitoring maintenance contracts.

Phase III of the exterior Town Hall painting was postponed this year due to major leaks in the roofs of the Town Hall and the Fire Station. Both buildings received new insulation and .060 EDDM Roof Systems with a twenty (20) year warranty.

Over the 4<sup>th</sup> of July holiday; while the Town Hall was shut down, in conjunction with Eversource, upgrades were made to the three (3) transformers to facilitate the building receiving the right amount of voltage.

In addition, we provided set up, tear down, and cleanup services for functions within town facilities. This year we hosted two-hundred (200) meetings, one-hundred sixty-seven (167) town events, one-hundred eight (108) non-town events and fifty (50) non-town senior programs.

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**- Recycling Center -**

This year a total of 241 loads (2,691.68 tons) of Municipal Solid Waste (MSW) trash were disposed of at this facility. The trash was delivered to Wheelabrator's Concord facility which is located in Penacook, NH, a waste to energy plant under contract with Waste Management and the Town of Milford. There were also 177 loads (818.38 tons) of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was transported to staging sites in Londonderry, Auburn, and Salem/Peterborough under a contract with Waste Management and the Town of Milford. The department's recycling effort from January through December removed from the waste stream a total of 1,475 tons.

The Town started a new pilot program in September 2004 where we have residents voluntarily separate glass and place them directly into the hoppers. The glass is then hauled to Goffstown, NH and ground up for use as road bedding through a program with the Northeast Resource Recovery Association (NRRRA). In the updated ordinance of 2007 glass separation is mandatory

for all who use the Transfer Station. For the year 2015 we have shipped 200 tons of glass to Goffstown and 80 tons to Keene. The glass program continues to save money as we move forward and fully implement the program. This number does not include residents who are in the craft business making lamps out of bottles. All types of "glass" for resale that comes in is picked up weekly. We also have a couple of business owners making counter tops out of glass. This saves on disposal costs and the glass is being recycled. In 2012, toilets with metal fixtures detached were added to glass.

Approximately 750 cubic yards of grass and leaf materials were added to our composting effort. The material is piled in windrows and periodically turned over. After about 2 years, it has decomposed into an excellent product that can be used as a soil amendment and is currently free to residents. Thank you to all the Milford residents for their continued efforts to empty out all bags of leaves into the leaf pile and for continuing to keep contaminated debris out of leaves for our wonderful compost used by residents for gardens, landscaping, flower beds, grass, etc. We would like to send a special thank you once again to Soiland for all time, equipment and dedication at the Transfer Station with the compost piles (old and new), leaves and the use of pushing up our brush piles from time to time when needed as they grow. As a reminder to all residents, we also offer wood chips for free to anyone needing this material and clean pallets from the brush pile.

Total electronics shipped out for 2015 totaled 43,500 pounds. We have two vendors (1 vendor picks up CPUs only). We also have school children who pick up CPUs to repair for school projects. We shipped out 305 freon items which includes refrigerators, air conditioners and dehumidifiers. In 2011 we added plastic grocery bags, clean to reuse at the "Still Good Shed". Residents can drop them off for reuse. In 2013, after a request from gardeners, we added plastic butter dishes, yogurt cups, and cottage cheese containers to the items in the Still Good Shed.

Several projects were completed at the Transfer Station in 2015 which included:

- Diagonal parking spaces were provided for the Still Good Shed for the purpose of dropping off and picking up items
- Paving in front of the new office trailer
- Preventative storm water maintenance around Transfer Station and Recycling Center
- A new "re-use" container "Recycle PHAT" has been added. It is to be used for books/audio, jewelry, belts/purses, and fashion accessories
- In conjunction with Coca Cola, the Emerson Park Committee, Leighton White, MIT, and the Recycling Committee, several new recycling barrels have been placed in various location throughout town

In September of 2002, the Town of Milford implemented a new recycling recovery program, which includes the removal of paper recyclables (residential mixed paper). Integrated Paper provided a two cubic yard compactor and a 40 cubic yard roll off container at no charge. The roll-off container was picked up on site every week and replaced. This year 310 tons of mixed paper was taken out of the waste stream. As of May 2011, the town went with Empire Recycling out of Billerica, MA who provides the same set up and picks up once a week or as needed. As of November of 2015 Empire was sold to Save That Stuff out of Billerica, Ma.



| MILFORD'S MIXED PAPER RECYCLING                                                                                                         |                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Please put only the items listed in the left-hand column (see below) in the mixed paper container. ALSO, <u>PLEASE NO PLASTIC BAGS!</u> |                                                       |
| ACCEPTABLE PAPER                                                                                                                        | NOT ACCEPTABLE PAPER                                  |
| COMPUTER PAPER                                                                                                                          | CARBON PAPER                                          |
| PAPER BAGS                                                                                                                              | SELF SEALING ENVELOPES                                |
| MAGAZINES                                                                                                                               | MYLAR                                                 |
| CATALOGS                                                                                                                                | TYVEK                                                 |
| WHITE/COLORED OFFICE PAPER                                                                                                              | FOIL PAPER                                            |
| FAX PAPER                                                                                                                               | JUICE BOXES (FOIL INSIDE)                             |
| ENVELOPES (WITH OR WITHOUT WINDOWS)                                                                                                     | PAPER WITH ANY METALS (BESIDES PAPER CLIPS & STAPLES) |
| TAB CARDS                                                                                                                               | BLUE PRINTS                                           |
| NEWSPAPERS (AND GLOSSY INSERTS)                                                                                                         | PLASTIC COATED PAPER                                  |
| MANILA FOLDERS                                                                                                                          | TISSUE PAPER                                          |
| TELEPHONE BOOKS                                                                                                                         | PAPER TOWELS                                          |
| STAPLED & PAPER CLIPPED PAPER                                                                                                           | NAPKINS                                               |
| PAPER BROCHURES                                                                                                                         | PAPER CUPS & PLATES                                   |
| CHIPBOARD (CEREAL BOXES, TISSUES BOXES, ETC.)                                                                                           | ANY PAPER SOILED (WITH FOOD, OILS, ETC.)              |
| PAPERBACK BOOKS                                                                                                                         | WAX CARDBOARD                                         |
| JUNK MAIL (PLASTIC WINDOWS OK)                                                                                                          | PLASTIC LAMINATED PAPER                               |
| MIXED OFFICE PAPER                                                                                                                      |                                                       |
| NOTEBOOK PAPER                                                                                                                          | PLEASE ASK IF YOU HAVE QUESTIONS                      |
| DRAWING PAD PAPER                                                                                                                       |                                                       |

The Milford Transfer Station continues to utilize as many community workers as possible throughout the year. We work with the prosecutors and courts including the surrounding towns to help kids and adults who are requested to do community service with the Town. This year we had 125 community workers at various times. We also worked very closely with the Welfare Department utilizing the work program implemented for residents that receive assistance from the town. This program has grown in the last 3 years. Each individual who gets assistance is responsible for contacting the Transfer Station manager for a set schedule on a weekly basis.

We would like to thank the Board of Selectmen for their continued interest and support in our very busy recycling operation and especially the Milford residents for their continued support and cooperation of our recycling efforts and willingness to do more with recycling. Also thanks to all who donated time at our very successful Hazardous Waste collection at the DPW garage. Milford had the highest district wide household participation rate in 2015. We look forward to having it again in May 2016.

Special thanks to volunteers Fred and Moe who donated their time and energy at the Still Good Shed and up on the hill at the Demo Area. They spend their days helping the community and assisting residents during our peak hours. Thanks also to the volunteers on the Recycling/Solid Waste Committee for your attendance at monthly meetings and all the homework involved as well as the town's support for our new office trailer. Thank you for your encouragement, dedication and continued support. We look forward to working with you in 2016.

Respectfully submitted,

Ricky Riendeau,  
Director of Public Works

# **RECREATION DEPARTMENT & COMMISSION**

## **2015 Annual Report**

### **Recreation Department Vision Statement**

To provide opportunity for each and every citizen to enrich their quality of life by offering a full spectrum of community-driven recreation activities for all ages through the provision of recreation and parks services.

### **Recreation Department Mission Statement**

The Milford Recreation Department is committed to enriching and enhancing the quality of life for all community residents by:

- Offering diversified programming, activities and events.
- Assessing and responding to parks and amenities needs.
- Collaborating with community groups that share an interest in recreational goals.

### **Recreation Commission Mission Statement**

To serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs.
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities.
- Providing a forum for communication and coordination of recreation programs and issues.
- Providing recommendations and project management for long-range community recreation capital improvements.

### **2015 Accomplishments**

- First Annual Star Spangled 5K and 1K Blast
- Keyes Pergola landscaping and installation of tables complete.
- Completion of second ice rink at Shepard Park to be utilized for stick and puck.
- New Home Alone and Horsemanship programs
- Commemoration of the 50<sup>th</sup> year of Keyes Pool
- Hosted BreakOut Swim Clinic with 2 Olympic Medalists
- First Annual Touch A Truck Event
- First Annual Holiday House Decorating Competition

### **Facilities Update**

After many hours behind the scenes constructing the walls for the stick and puck ice rink, installation at Shepard Park began on January 17, 2015. The water froze quickly and shortly after we were able to open the





second rink dedicated solely to stick and puck. This was made possible through the generosity of the Shepard Park Improvement Trust and the tireless efforts of many volunteers. A huge thank you also goes out to the MICE (Milford Ice) Team, a group of volunteers who set-up and maintain the ice throughout the winter season.



The pergola structure at Keyes Memorial Park was constructed in 2014 and in 2015 picnic tables were installed as well as additional landscaping. The Recreation Commission had undertaken a brick fundraising project which helped make this possible. A big thank you to the Public Works Department for the installation of the tables.

### **Program Highlights**



2015 was a year of many 'firsts' for the Milford Recreation Department. We offered some wonderful new programs and events the community really seemed to enjoy! The highlights were: Home Alone Safety, Star Spangled 5k and 1k Blast, Breakout! Swim Clinic, Touch-A-Truck, partnering with Irish Luck Stables Horsemanship Program, Holiday House Decorating Competition, and the Holly Jolly Family Spectacular. Plus, we had Journey: An Online Health & Wellness Program, Keyes 50<sup>th</sup> Celebrations, Spectrum

Science Camp and Trick or Treat on the Oval. A very busy 2015 for sure!

The recreation department was very excited to offer a 5k once again. The Park 2 Park was organized in the past to raise funds to acquire Kaley Park, but participation went down and it was decided to not continue this race. The last Park 2 Park was in 2012. This year, it was decided to offer the Star Spangled 5k, which would take place on the morning of the 4<sup>th</sup> of July, and would allow walkers/runners of all levels, as well as be very family friendly. Strollers/wagons were allowed on the course as well as leashed dogs. A free 1k blast was offered for ages 12 and under so they could take part! We had over 70 people participate in our 1<sup>st</sup> Annual Star Spangled 5k and we can't wait to see how many join us for our 2<sup>nd</sup>.



The Olympians found their way to Keyes Park this past summer. The 3x Gold Medalist Ian Crocker and Bronze Medalist Kim Vandenberg came as a part of Mutual of Omaha Breakout! Swim Clinic to give 4 hours of Olympic instruction to all ages. It was a wonderful opportunity for avid swimmers in the area to receive feedback by the pros and help them get to the next level.

It was a last minute decision to organize a Holiday House Decorating Competition and we sure are glad we did it! We had 10 homes register for the competition and welcome the public to view their homes, who then voted on what homes they thought were the most creative, most captivating, most nostalgic and the Clark Griswold award. Over 1,000 people participated in the

voting process and many more were saying they plan to enter next year. Winning homes received prizes that were donated from Papa Joe's, Giorgio's, Robin's Egg and the Manchester Monarchs.

MRD is committed to offering something for all age groups. The Senior Coffee Connection schedule for 2016 will run from March through December on the 2<sup>nd</sup> Wednesday of each month from 10-11:30 am. Contact the recreation department for a schedule. On the 4<sup>th</sup> Wednesday of each month we offer Senior Brunch Bingo from 12-2 pm. Bring lunch with you and get ready to win some prizes! Both of these programs are held in the Town Hall Banquet Hall. A great effort is also made to offer affordable monthly trips during the week day for seniors to attend and enjoy!

Here at the Milford Recreation Department we are actively brainstorming, researching and planning new programs, trips and events to offer to the community. Here are some things to keep an eye out for in 2016: School Vacation Fun Days, Piano Lessons, YOGYAM Yoga, and Senior Zumba. Plus some new trips sprinkled in!

To find out more about your town recreation department, or to stay informed about all our offerings, please visit us at town hall, online at [www.milfordrec.com](http://www.milfordrec.com) or "LIKE" us on Facebook for continuous updates on fun activities going on right here in town.

### **Looking Forward**

2016 promises to be an exciting year for the Milford Recreation Department and Commission. With the purchase of the property located at 127 Elm Street we hope to move forward with a subcommittee to determine and execute the next steps for this property.

After years of planning, the cleanup of the Fletcher Superfund Site has begun and is scheduled to impact the Keyes Park entrance into 2017. We are developing plans to mitigate this burden for park guests.

Plans are already in place for Milford Recreation to offer the chance to visit the Easter Bunny, cool off in Keyes Pool, enjoy a variety of music at Emerson Park, outsmart a zombie, compete in a house decorating contest, blast off in our 5k, and swiftly skate or play stick and puck on the ice rinks. It is extremely rewarding to bring you the chance to experience these and many other opportunities.

### **Special Thanks**

The Recreation Department and Commission wish to recognize all of the community organizations, merchants, industries, businesses, and individuals for their continued support of recreation programs and events. We also sincerely thank the scores of volunteers who donated a most precious gift to our community - their time. Milford's recreational endeavors are reliant upon volunteers and would not exist without them.

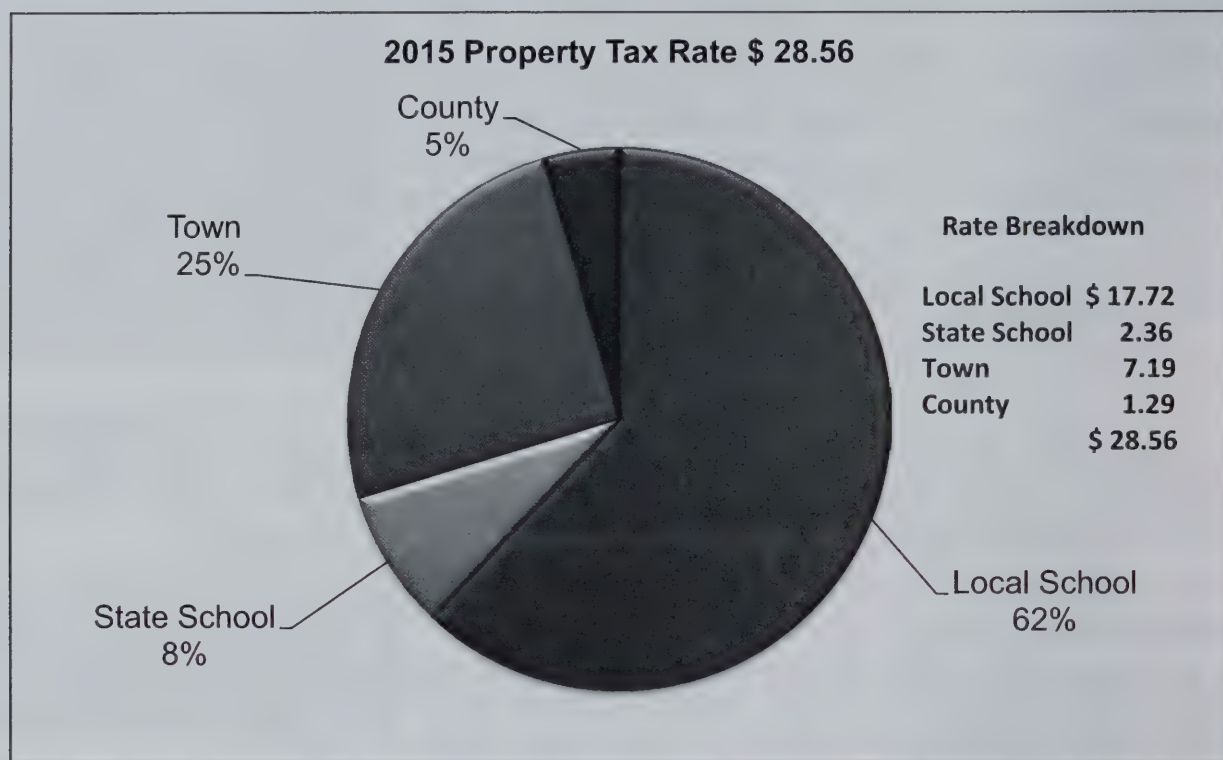
In closing, thank you for making 2015 a great year for Recreation and the Town of Milford. Thank you in advance to everyone who will make 2016 even better.

Respectfully submitted,

Arene Berry  
Recreation Director



## Tax Collection



The Department of Revenue set the 2015 tax rate November 5, 2015 at \$28.56. The property tax rate consists of four individual tax rates as shown above; local school, state school, town, and county.

The Tax Collector billed \$36.6 million in property taxes in 2015 consisting of two billings with 5496 properties. During the calendar year \$35.1 million was collected or 96%.

Tax Liens for unpaid 2014 property tax were executed on April 30, 2015 in the amount of \$593 thousand. During the calendar year \$583 thousand was collected for all outstanding tax liens.

Feel free to call on me should you have questions or need assistance. I look forward to assisting the residents of Milford during 2016.

Respectfully submitted,

Kathy Doherty  
Tax Collector



New Hampshire  
Department of  
Revenue  
Administration

2015  
\$28.56

## Tax Rate Breakdown Milford

### Municipal Tax Rate Calculation

| Jurisdiction    | Tax Effort          | Valuation       | Tax Rate       |
|-----------------|---------------------|-----------------|----------------|
| Municipal       | \$9,266,431         | \$1,289,568,697 | \$7.19         |
| County          | \$1,662,660         | \$1,289,568,697 | \$1.29         |
| Local Education | \$22,851,748        | \$1,289,568,697 | \$17.72        |
| State Education | \$3,004,090         | \$1,270,435,897 | \$2.36         |
| <b>Total</b>    | <b>\$36,784,929</b> |                 | <b>\$28.56</b> |

### Village Tax Rate Calculation

| Jurisdiction | Tax Effort | Valuation   | Tax Rate      |
|--------------|------------|-------------|---------------|
| Fox Run Road | \$0        | \$2,254,500 | \$0.00        |
| <b>Total</b> | <b>\$0</b> |             | <b>\$0.00</b> |

### Tax Commitment Calculation

|                                      |                     |
|--------------------------------------|---------------------|
| Total Municipal Tax Effort           | \$36,784,929        |
| War Service Credits                  | (\$162,600)         |
| Village District Tax Effort          | \$0                 |
| <b>Total Property Tax Commitment</b> | <b>\$36,622,329</b> |

11/5/2015

Stephan Hamilton  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration



## Appropriations and Revenues

### Municipal Accounting Overview

| Description                               | Appropriation      | Revenue       |
|-------------------------------------------|--------------------|---------------|
| Total Appropriation                       | \$18,477,328       |               |
| Net Revenues (Not Including Fund Balance) |                    | (\$9,420,264) |
| Fund Balance Voted Surplus                |                    | \$0           |
| Fund Balance to Reduce Taxes              |                    | \$0           |
| War Service Credits                       | \$162,600          |               |
| Special Adjustment                        | \$0                |               |
| Actual Overlay Used                       | \$46,767           |               |
| <b>Net Required Local Tax Effort</b>      | <b>\$9,266,431</b> |               |

### County Apportionment

| Description                           | Appropriation      | Revenue |
|---------------------------------------|--------------------|---------|
| Net County Apportionment              | \$1,662,660        |         |
| <b>Net Required County Tax Effort</b> | <b>\$1,662,660</b> |         |

### Education

| Description                                    | Appropriation       | Revenue       |
|------------------------------------------------|---------------------|---------------|
| Net Local School Appropriations                | \$33,678,046        |               |
| Net Cooperative School Appropriations          | \$0                 |               |
| Net Education Grant                            |                     | (\$7,822,208) |
| Locally Retained State Education Tax           |                     | (\$3,004,090) |
| <b>Net Required Local Education Tax Effort</b> | <b>\$22,851,748</b> |               |
| State Education Tax                            | \$3,004,090         |               |
| State Education Tax Not Retained               | \$0                 |               |
| <b>Net Required State Education Tax Effort</b> | <b>\$3,004,090</b>  |               |

## Valuation

### Municipal (MS-1)

| Description                                  | Current Year    | Prior Year      |
|----------------------------------------------|-----------------|-----------------|
| Total Assessment Valuation with Utilities    | \$1,289,568,697 | \$1,283,934,378 |
| Total Assessment Valuation without Utilities | \$1,270,435,897 | \$1,264,801,578 |

### Village (MS-1V)

| Description  | Current Year |
|--------------|--------------|
| Fox Run Road | \$2,254,500  |

**Town of Milford**  
**MS-61 Tax Collector's Report**  
**for the year ended December 31, 2015**

| LEVY FOR<br>THIS YEAR | PRIOR LEVIES |              |        |
|-----------------------|--------------|--------------|--------|
| 2015                  | 2014         | 2013 & PRIOR | TOTALS |

**DEBITS:**

**Uncollected Taxes, Beginning of Year**

|                              |             |              |          |              |
|------------------------------|-------------|--------------|----------|--------------|
| Property Taxes               | -           | 1,361,589.51 |          | 1,361,589.51 |
| Land Use Change Tax          | -           | -            |          | -            |
| Timber Yield Tax             | -           | 1,605.10     |          | 1,605.10     |
| Excavation Tax               | -           | -            |          | -            |
| Utility Charges              | -           | 206,338.00   | 4,477.83 | 210,815.83   |
| Prepayments - Property Taxes | (10,279.27) |              |          | (10,279.27)  |

**Taxes Committed This Year**

|                     |               |           |  |               |
|---------------------|---------------|-----------|--|---------------|
| Property Taxes      | 36,625,507.16 | -         |  | 36,625,507.16 |
| Land Use Change Tax | 9,390.00      | 18,460.00 |  | 27,850.00     |
| Timber Yield Tax    | 10,655.01     | 3,677.11  |  | 14,332.12     |
| Excavation Tax      | -             | 2,408.52  |  | 2,408.52      |
| Utility Charges     | 2,756,528.18  | -         |  | 2,756,528.18  |

**Overpayments**

|                                       |           |           |        |           |
|---------------------------------------|-----------|-----------|--------|-----------|
| Refunds due to Overpayment            | 72,423.44 |           |        | 72,423.44 |
| Refunds due to Abatement              | 230.30    | 12,423.93 |        | 12,654.23 |
| Prior Year Tax Prepayments Applied    | 10,279.27 |           |        | 10,279.27 |
| Interest on Delinquent Property Taxes | 17,189.09 | 81,379.22 |        | 98,568.31 |
| Interest - Land Use Change Tax        | 19.98     | -         |        | 19.98     |
| Interest - Yield Tax                  | -         | 8.78      |        | 8.78      |
| Interest - Utility Charges            | 4,421.44  | 1,439.95  | 800.92 | 6,662.31  |

**TOTAL DEBITS:**

|                         |                        |                    |                         |
|-------------------------|------------------------|--------------------|-------------------------|
| <b>\$ 39,496,364.60</b> | <b>\$ 1,689,330.12</b> | <b>\$ 5,278.75</b> | <b>\$ 41,190,973.47</b> |
|-------------------------|------------------------|--------------------|-------------------------|



**Town of Milford**  
**MS-61 Tax Collector's Report**  
**for the year ended December 31, 2015**

| LEVY FOR<br>THIS YEAR | PRIOR LEVIES |              |        |
|-----------------------|--------------|--------------|--------|
| 2015                  | 2014         | 2013 & PRIOR | TOTALS |

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

|                                       |               |            |          |               |
|---------------------------------------|---------------|------------|----------|---------------|
| Property Taxes                        | 35,110,785.97 | 809,339.37 |          | 35,920,125.34 |
| Land Use Change Tax                   | 9,390.00      | 18,460.00  |          | 27,850.00     |
| Timber Yield Tax                      | 10,655.01     | 5,282.21   |          | 15,937.22     |
| Excavation Tax                        | -             | 2,408.52   |          | 2,408.52      |
| Interest on Delinquent Property Taxes | 17,189.09     | 81,379.22  | -        | 98,568.31     |
| Interest - Land Use Change Tax        | 19.98         | -          | -        | 19.98         |
| Interest - Yield Tax                  | -             | 8.78       | -        | 8.78          |
| Conversion to Lien                    |               | 552,826.52 |          | 552,826.52    |
| Utility Charges                       | 2,562,987.46  | 185,020.68 | 4,477.83 | 2,752,485.97  |
| Interest - Utility Charges            | 4,421.44      | 1,439.95   | 800.92   | 6,662.31      |
| Property Tax Prepayments              | 4,207.77      |            |          | 4,207.77      |

**Abatelements Made**

|                           |           |           |  |           |
|---------------------------|-----------|-----------|--|-----------|
| Property Tax Abatelements | 15,706.28 | 13,038.18 |  | 28,744.46 |
| Land Use Change Tax       |           |           |  | -         |
| Yield Taxes               | 230.30    |           |  | 230.30    |
| Excavation Tax            |           |           |  | -         |
| Utility Charges           | 6,052.05  | 19,798.27 |  | 25,850.32 |
| Current Levy Deeded       | 422.68    |           |  | 422.68    |

**Uncollected Taxes, End of Year**

|                           |              |        |   |              |
|---------------------------|--------------|--------|---|--------------|
| Property Taxes            | 1,571,015.67 | -      |   | 1,571,015.67 |
| Land Use Change Tax       | -            | -      |   | -            |
| Yield Taxes               | -            | -      |   | -            |
| Excavation Tax            | -            | -      |   | -            |
| Utility Charges           | 187,488.67   | 328.42 | - | 187,817.09   |
| Prepayments- Property Tax | (4,207.77)   |        |   | (4,207.77)   |

**TOTAL CREDITS:**

|                         |                        |                    |                         |
|-------------------------|------------------------|--------------------|-------------------------|
| <b>\$ 39,496,364.60</b> | <b>\$ 1,689,330.12</b> | <b>\$ 5,278.75</b> | <b>\$ 41,190,973.47</b> |
|-------------------------|------------------------|--------------------|-------------------------|

- - - -

**Town of Milford  
MS-61 Tax Collector's Report  
for the year ended December 31, 2015**

| LAST YEARS<br>LEVY | PRIOR LEVIES |      |              |        |
|--------------------|--------------|------|--------------|--------|
| 2014               | 2013         | 2012 | 2011 & PRIOR | TOTALS |

**DEBITS:**

|                                                        |                      |                      |                      |                      |                        |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
| Unredeemed Lien Balances,<br>Beginning of Year         | -                    | 365,499.67           | 196,729.22           | 153,439.28           | 715,668.17             |
| Liens Executed During Year                             | 594,496.15           |                      |                      |                      | 594,496.15             |
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION) | 16,241.39            | 33,965.25            | 51,808.71            | 1,534.45             | 103,549.80             |
| Refunds due to Overpayment                             |                      |                      |                      |                      | -                      |
| <b>TOTAL DEBITS:</b>                                   | <b>\$ 610,737.54</b> | <b>\$ 399,464.92</b> | <b>\$ 248,537.93</b> | <b>\$ 154,973.73</b> | <b>\$ 1,413,714.12</b> |

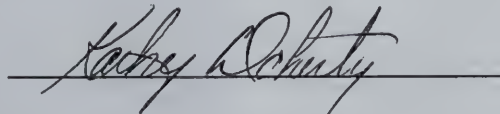
**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

|                                                        |                      |                      |                      |                      |                        |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
| Lien Redemptions                                       | 262,885.32           | 166,995.30           | 145,084.92           | 7,561.23             | 582,526.77             |
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION) | 16,241.39            | 33,965.25            | 51,808.71            | 1,534.45             | 103,549.80             |
| Abatements of Unredeemed Taxes                         | 16,268.49            | 16,005.67            | 26,629.89            | 25,250.15            | 84,154.20              |
| Liens Deeded to Municipality                           | 518.93               | 513.01               | 489.32               | 627.79               | 2,149.05               |
| Unredeemed Liens Balance,<br>End of Year               | 314,823.41           | 181,985.69           | 24,525.09            | 120,000.11           | 641,334.30             |
| <b>TOTAL CREDITS:</b>                                  | <b>\$ 610,737.54</b> | <b>\$ 399,464.92</b> | <b>\$ 248,537.93</b> | <b>\$ 154,973.73</b> | <b>\$ 1,413,714.12</b> |

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

**TAX COLLECTOR'S SIGNATURE:**



**DATE:**

11/18/16





## **TOWN CLERK 2015 Annual Report**

This past year was business as usual and being an uneven year we only had the one Election.

There were 2,191 total votes cast at the Annual Town and School Election out of the 9,862 registered voters, 50 of them being newly registered on Election Day and 48 Absentee. We had 5 individuals running for the 2 available seats on the Board with Gary Daniels and Mark Fougere retaining their respective seats and we also welcomed Joan Dargie to the Trustee of Trust Funds, we wish them all the best.

We always manage to stay quite busy with the motor vehicle registrations, we registered 17,926 motor vehicles and out of that number 2,444 were processed online or by mail 1,718 vital records issued as well as 89 marriage licenses. We recorded 61 births that occurred at the Birth Cottage here in Milford.

My term is up in 2016 and I will not be seeking re-election. It has been a pleasure working for the Town for 24 years and also my coworkers past and present. I wish my predecessor the very best in the years to come.

I would like to take this opportunity to thank my Deputy, Clare Callahan for her loyal years of service, we made a great team together the past 11 years and also Darlene Bouffard our part time assistant who steps in when needed, which is quite often, they are both assets to the Town of Milford.

Respectfully submitted,

Margaret A. Langell  
Town Clerk



**WATER UTILITIES DEPARTMENT**  
**564 Nashua Street, Milford, NH 03055 (603) 249-0660**  
**2015 Annual Report**

Please remember to contact the Water Utilities Department at 249-0667 prior to scheduling in-ground excavation on your property, as the responsibility lies with each property owner to request water/sewer service markings. DIGSAFE does not automatically notify the Water Utilities Department.

During 2015, the **Water Department personnel:**

- Repaired 9 water main breaks.
- Decommissioned/demolished the Prospect Hill water storage standpipe, built in 1889.
- Upgraded 2800' of water main between Border Street (from 4" to 8" pipe) and on Merrimack Road (from 4" to 6" pipe), which included reconnecting 35 customers.
- Added five hydrants and inspected the addition of 3300' of 12" water main on West Elm Street.
- Inspected the addition of three new hydrants and 1900' of 8" water main on West Meadow Dr.
- Inspected the addition of 750' of 10" water main on Scarborough Lane, as well as a new altitude valve assembly for the Dram Cup water storage tank and one new hydrant.

Throughout 2015, the **Collection System crew:**

- Inspected and cleaned approximately 80,000' of sewer main and inspected approximately 420 manholes.
- Performed weekly inspections of all pump stations and siphon chambers.
- Video-inspected the sewer interceptor from Wilton town line to the wastewater treatment works at 564 Nashua Street, approximately 5.5 miles of 18" – 36" sewer main.
- Inspected the addition of 2500' of new sewer main at West Meadows Court off of West Street, with service connections for 34 new homes.
- Inspected the addition of 700' of new sewer main on Scarborough Lane.
- Repaired manholes on West, Crosby, Vine and Nashua Streets, Harvest Drive, and Monson Place.
- Repaired five service connections along Monson Place, Prospect and Vine Streets.
- Installed cured-in-place pipes for a distance of 750' of sewer main along Monson Place, Prospect and Vine Streets.
- Installed a new secondary scum pit system within the wastewater treatment works.



The in-house **Wastewater Operations** staff responsibly coordinated and completed the following:

- Submitted an updated Stormwater Pollution Prevention Plan for Oil Spill Prevention, Control and Countermeasures documentation to the NH DES.
- Replaced structural steel catwalk and repaired the scraper arm system in primary clarifier #1.
- Had a new dump body installed on our GMC dump truck.
- Installed a new rotary lobe style pump and piping for our secondary waste system, which is much more efficient than the original plunger style pump.
- Installed all new safety grating in our headworks building.
- Installed new grit screw hangers and bearings on our grit removal system.
- Installed new water backflow devices in our administration building.
- Rebuilt three boom pistons on our New Holland backhoe.
- Installed a new gear box for our magnesium hydroxide mixing system.
- Installed a new return pump and piping for our aeration nitrate return system.
- Rebuilt gearbox for our Kubota tractor.
- Installed two new computers and upgraded our process control SCADA system.
- Installed new heating system and changed over to propane in our compost garage.
- Installed three new lobby and three new cafeteria windows.

For the EPA-mandated **Industrial Pretreatment Program**, the following was accomplished:

- Re-issued five industrial discharge permits
- Inspected five Class 1, and five Class 2 industrial users
- Sampled wastewater discharges at five industrial users.
- Issued two industrial waste survey questionnaires.
- Revised three industrial discharge permits.

Operational tours may be scheduled during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday by calling 249-0662.

Respectfully submitted,

David L. Boucher  
Director

## **WATER DEPARTMENT**

### **2015 ANNUAL SUMMARY OF OPERATIONS**

|                         |                     |
|-------------------------|---------------------|
| Curtis Well             | 318,679,000 Gallons |
| Pennichuck Water        | 21,632,000 Gallons  |
| Total Water Pumped      | 340,311,000 Gallons |
| Average Demand          | 932,359 Gallons/Day |
| Over 1 Million Gallons* | 95 Days             |
| Annual Rainfall         | 40.08 Inches        |

\*Number of days that the Town pumped 1 million gallons or more of water.

## **WASTEWATER FACILITY**

### **2015 ANNUAL SUMMARY OF OPERATIONS**

|                              |                       |
|------------------------------|-----------------------|
| Milford Flow Treated         | 425,987,756 Gallons   |
| Wilton Flow Treated**        | 56,259,800 Gallons    |
| Septage Treated              | 3,772,444 Gallons     |
| Total Flow Treated           | 486,020,000 Gallons   |
| Average Flow Treated         | 1,331,562 Gallons/Day |
| Design Flow                  | 2,150,000 Gallons/Day |
| Daily Average Hydraulic Load | 62 % of Design        |
| Annual Rainfall              | 40.08 Inches          |

\*\* Wilton contributed 11.58% of the avg. daily flow



# TOWN OF MILFORD

## SEWER FUND

12/31/15

(as of 01/25/2016 - unaudited)

| <b>OPERATING BUDGET:</b> | <b>BUDGET</b>       | <b>ACTUAL</b>       | <b>REMAINING</b>   |
|--------------------------|---------------------|---------------------|--------------------|
| <b>REVENUES:</b>         |                     |                     |                    |
| CHARGES FOR SERVICES     | \$ 1,894,000        | \$ 1,930,303        | \$ (36,303)        |
| REVENUE FROM THE STATE   | -                   | -                   | \$ -               |
| MISC. REVENUES           | 4,000               | 3,769               | 231                |
| IMPACT FEES              | -                   | -                   | -                  |
| OTHER FINANCING SOURCES  | -                   | -                   | -                  |
| <b>TOTAL REVENUES:</b>   | <u>\$ 1,898,000</u> | <u>\$ 1,934,072</u> | <u>\$ (36,072)</u> |

|                          | <b>BUDGET</b>       | <b>ACTUAL</b>       | <b>REMAINING</b>   |
|--------------------------|---------------------|---------------------|--------------------|
| <b>EXPENSES:</b>         |                     |                     |                    |
| ADMINISTRATION           | \$ 521,481          | \$ 508,864          | \$ 12,617          |
| EMPLOYEE BENEFITS        | 245,951             | 234,507             | 11,444             |
| LABORATORY               | 33,350              | 34,811              | (1,461)            |
| OPERATIONS & MAINTENANCE | 318,350             | 448,549             | (130,199)          |
| PROCESSING               | 312,000             | 318,815             | (6,815)            |
| COLLECTION               | 260,337             | 168,652             | 91,685             |
| PRETREATMENT             | 16,800              | 20,591              | (3,791)            |
| DEBT SERVICE             | 68,663              | 68,729              | (66)               |
| DEPRECIATION RESERVE     | 120,000             | 120,000             | -                  |
| <b>TOTAL EXPENSES:</b>   | <u>\$ 1,896,932</u> | <u>\$ 1,923,518</u> | <u>\$ (26,586)</u> |

| <b>CAPITAL PROJECTS:</b> | <b>BUDGET</b> | <b>ACTUAL</b> | <b>REMAINING</b> |
|--------------------------|---------------|---------------|------------------|
| <b>EXPENSES:</b>         |               |               |                  |
|                          | -             | -             | -                |
|                          | -             | -             | -                |
| <b>TOTAL EXPENSES:</b>   | <u>\$ -</u>   | <u>\$ -</u>   | <u>\$ -</u>      |

### CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):

RESERVE BALANCE AS OF JANUARY 1, 2015 \$ 566,971

#### ADD: REVENUES

ADDITIONS TO RESERVE 280,000  
INTEREST INCOME 68

#### LESS: EXPENSES

RESERVE BALANCE AS OF NOVEMBER 30, 2015 \$ 847,039 -

# TOWN OF MILFORD

## WATER FUND

12/31/15

(as of 01/25/2016 - unaudited)

### OPERATING BUDGET:

|                         | BUDGET              | ACTUAL              | REMAINING          |
|-------------------------|---------------------|---------------------|--------------------|
| <b>REVENUES:</b>        |                     |                     |                    |
| CHARGES FOR SERVICES    | \$ 1,460,808        | \$ 1,476,336        | \$ (15,528)        |
| MISC. REVENUES          | 7,500               | 19,180              | (11,680)           |
| WATER IMPACT FEES       | -                   | -                   | -                  |
| OTHER FINANCING SOURCES | -                   | 13,626              | (13,626)           |
| <b>TOTAL REVENUES:</b>  | <u>\$ 1,468,308</u> | <u>\$ 1,509,142</u> | <u>\$ (40,834)</u> |

|                           | BUDGET              | ACTUAL              | REMAINING          |
|---------------------------|---------------------|---------------------|--------------------|
| <b>EXPENSES:</b>          |                     |                     |                    |
| ADMINISTRATION            | \$ 228,007          | \$ 233,934          | \$ (5,927)         |
| EMPLOYEE BENEFITS         | 123,279             | 117,683             | 5,596              |
| SUPPLY SYSTEM             | 210,000             | 275,847             | (65,847)           |
| PUMPING STATION           | 221,750             | 187,960             | 33,790             |
| TRANSMISSION/DISTRIBUTION | 84,703              | 82,560              | 2,143              |
| METERS                    | 54,003              | 49,094              | 4,909              |
| TRANSPORTATION/GARAGE     | 20,700              | 12,980              | 7,720              |
| DEBT SERVICE              | 259,986             | 218,989             | 40,997             |
| DEPRECIATION RESERVE      | 180,000             | 250,000             | (70,000)           |
| <b>TOTAL EXPENSES:</b>    | <u>\$ 1,382,428</u> | <u>\$ 1,429,047</u> | <u>\$ (46,619)</u> |

### CAPITAL PROJECTS:

|                             | BUDGET              | ACTUAL              | REMAINING       |
|-----------------------------|---------------------|---------------------|-----------------|
| <b>EXPENSES:</b>            |                     |                     |                 |
| WEST ELM ST WATER MAIN 2015 | 792,000             | 792,000             | -               |
| BORDER ST WATER MAIN 2015   | 320,000             | 312,365             | 7,635           |
| DRAM CUP TANK RESURFAC 2014 | 330,000             | 330,000             | -               |
| <b>TOTAL EXPENSES:</b>      | <u>\$ 1,442,000</u> | <u>\$ 1,434,365</u> | <u>\$ 7,635</u> |

### CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):

RESERVE BALANCE AS OF JANUARY 1, 2015 \$ 372,470

### REVENUE:

ADDITIONS TO RESERVE 110,000  
INTEREST INCOME 35

**LESS: EXPENSES** \$ (52,737)

-  
-  
-

RESERVE BALANCE AS OF NOVEMBER 30, 2015 \$ 429,768 -





# **WELFARE DEPARTMENT**

**34 Amherst Street, Milford, NH 03055 (603) 249-0672**

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## **2015 Annual Report**

In New Hampshire, every town is required to have a welfare office that is governed by state statute RSA 165:1 which reads, "Whenever a person in any town is poor and unable to support himself/herself, he/she shall be relieved and maintained by the overseers of public welfare of such town, whether or not he/she has a residence there".

As such, Milford is legally obligated to assist those individuals who qualify and meet the criteria as set forth in the Guidelines, regardless of funds budgeted for this purpose. This does not mean that the Welfare Department will pay for any bill that an applicant thinks is necessary. Instead, the Welfare Department primarily assists with basic living needs which include housing costs – rent or mortgage; utility costs – electric, heat, water; food; or a medical cost – normally a prescription. The Welfare Department does help occasionally with other needs such as a car repair or gasoline. In these instances it has to be clear that this expense is for an applicant whose vehicle is necessary to get to work and that if not paid, the applicant can lose employment which may necessitate further need of welfare.

While financial assistance is the most easily quantified measure of the Welfare Office, it is not the only job undertaken. The Welfare Office takes it as our responsibility and goal to set people up for success and self-sufficiency. This is accomplished by determining both the financial and non-financial needs of those who apply for assistance. The Welfare Office works with each client to find the resources available for their situation regardless of whether or not we are also providing financial assistance. We routinely refer our clients to local service organizations such as Southern New Hampshire Services, New Hampshire Department of Health and Human Services, New Hampshire Housing and Finance Authority, and Greater Nashua Dental Connection.

Welfare at the Town level is intended to be a temporary, emergency situation. The State and Federal Governments take care of needs such as unemployment, food stamps, Section 8 Housing, Social Security, and other programs. We do have clients who qualify for assistance for more than one month at a time, but clients must reapply each month that they are in need of assistance. This is unlike the state and federal programs where a person can qualify for 6 months of assistance or longer. This guarantees that the Welfare Office is able to better track how a client is progressing towards self-sufficiency and adjustments can be made in order to better help the individual and lessen the impact to the Welfare budget.

In 2015, the Welfare Office provided financial assistance to 122 cases; a case is made up of the people in a household, whether that is 1 or more. Currently the Welfare Office's software only tracks cases that result in financial assistance, but there is new software coming that will better track all the functions of the Office, including non-financial assistance so that we can have true a picture of all cases assisted by the Welfare Office. While we worked with 122 cases resulting in financial assistance, that generated 388 vouchers. A voucher is how the Welfare Office pays a bill. We never hand out money to a client, but always pay the bill directly to a vendor whether that is a rent to a landlord, or Eversource for an electric bill. This translates to 3.1 instances of assistance per client over the course of the year. For example, that could be a rent and electric bill, or a gasoline voucher and a trip to the super market.

Below is a breakdown of the assistance given in 2015.

| Type of Assistance Given:                         | Number of Vouchers: | Amount of Assistance: |
|---------------------------------------------------|---------------------|-----------------------|
| Burial                                            | 2                   | \$2,000               |
| Car repair and transportation needs               | 128                 | \$6,404               |
| Electric                                          | 23                  | \$4,419               |
| Food                                              | 35                  | \$2,292               |
| Heat - includes oil, propane, kerosene            | 10                  | \$2,658               |
| Medical - includes prescription and dental        | 19                  | \$1,710               |
| Housing - includes rent, mortgage, and lot rental | 165                 | \$99,681              |
| Water                                             | 6                   | \$895                 |
| <b>Total</b>                                      | <b>388</b>          | <b>\$120,058</b>      |

Another notable difference between local welfare, and the state and federal programs is that we ask our clients to repay their assistance. This can happen in 3 different ways: we can place a lien if a client owns a home or property; a client can arrange a reimbursement schedule with the town when they are financially able to do so; or the client can participate in the workfare program. During the past year, the Welfare Department received reimbursements of \$14,060.45 to be applied towards the debts of 13 different cases. The workfare program had participants from 3 cases for a total of 893 hours, which represents \$8,930. By far, the most hours are worked at the Transfer Station. We thank Tammy Scott, Transfer Station Supervisor for her continued support of our clients. This year the Welfare office was also able to put people to work in and around Town Hall and local charities.

The Welfare Office moved from the office in the Library Annex to the newly renovated SHARE Center in late 2014. The office of Southern New Hampshire Services Fuel Assistance also moved to the SHARE Center. This move is good for the clients of the programs that utilize all of the services and for the better case management by the Welfare office.

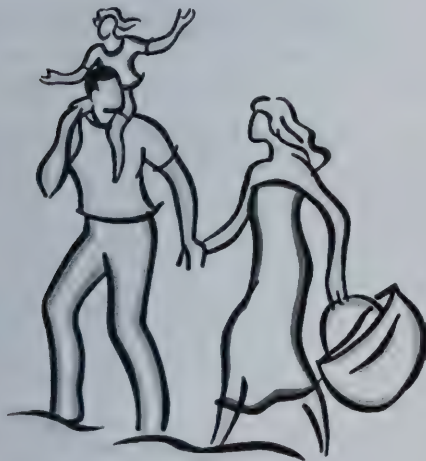
Special thanks are given to the SHARE program for all of the many ways they assist the citizens of Milford. Without SHARE'S additional assistance programs, (cash), food pantry, and the clothing barn, our clients and the residents of Milford would be much worse off.

As always, we would like to take this opportunity to thank the Milford Board of Selectmen, the Town Administrator and the citizens of Milford for their continued support of the Welfare Department.

Milford is a wonderful community in which to live and work as is evidenced by the support of local churches and civic groups who assist our residents in a multitude of ways.

Respectively submitted,

Susan Drew  
Welfare Director





## MILFORD CONSERVATION COMMISSION

### 2015 Annual Report

A Natural Resources Inventory of the town-owned "Brox" property was published in the spring of 2015 and presented by Kevin J Ryan, Ph.D., Wildlife Ecologist of FB Environmental Associates in the autumn of 2015. Recommendations of the study include

- 1) Wetlands: have the wetlands designated as prime wetlands giving them 100' buffers and any development should follow Low Impact Development (LID) practices;
- 2) Wildlife: study state endangered and threatened species including the Eastern Hognose Snake, Blanding's and Spotted Turtles, Vernal Pool Amphibians, Bank Swallows, and New England Cottontail; and
- 3) Development: reduce the potential effects to development-sensitive species by concentrating development in existing open sand pit and areas immediately south and east of it and find a champion to permanently conserve the Brox property.



As it is stated in our governing RSA 36-A, *"It [conservation commission] shall keep an index of all open space and natural, aesthetic or ecological areas with the city or town, including lands owned by the state or lands owned by the town or city."* The commission is continuing to update the NRI of the town.



The trails committee was active in 2014. The trails on Mile Slip Town Forest continued to be expanded and improved. Eagle Scouts were instrumental in constructing a new mountain bike trail at Mile Slip and a new orienteering course is underway.

The conservation commission participated in several outreach events throughout the year including the Milford Middle School Health Fair, Fall Family Festival and the Souhegan Valley Chamber of Commerce Expo. We continue to host our monthly 4<sup>th</sup> Saturday Hike series bringing the public to the town's conservation lands. For the seventh year we held the Ghost Train trail race which drew over 250 people to Milford.

The Conservation Commission continues to promote the conservation, protection and sound management of Milford's natural resources for current and future generations. We strive to balance the community's immediate needs and desires with responsible long-term use and protection of our natural resources. As appointed stewards, we educate and encourage the public to make wise decisions about these resources.

Respectfully submitted,

Audrey Fraizer, Chair  
Milford Conservation Commission

# **ECONOMIC DEVELOPMENT ADVISORY COUNCIL**

## **2015 Annual Report**

The 15-member Economic Development Advisory Council, established in 2009, represents a broad-based group of Milford citizens and business owners working to strengthen and retain the existing business and commercial base in Town and encourage opportunities for new economic growth. The Council was given the charge by the Board of Selectmen to:

*"...develop and recommend economic development policy in accordance with the goals of the Milford Board of Selectmen and Milford Master Plan, and utilizing the report Recommendations to Foster Economic Development in Milford dated June 8, 2009, facilitate the economic development goals, recommendations, and actions at the direction of the Board of Selectmen."*

EDAC develops its annual goals and projects from economic development objectives identified in the 2009 Recommendations to Foster Economic Development in Milford, Report to the Milford Board of Selectmen and Planning Board. This past year the Economic Development Advisory Council supported those various warrant articles that support Town economic development goals as we do each year. The specific articles EDAC vocalized support for were the Library expansion, the West Elm Street water line, the Pumpkin Festival and the Jennison Road Bridge.

Early in 2015 some EDAC members began to work closely with Andre Garron from the UNH Cooperative Extension and the Souhegan Valley Chamber of Commerce on a Business Retention and Expansion project. The project involved forming a committee to establish and conduct a business outreach survey focused on Milford and Amherst area businesses. The focus of the project was to identify areas that these businesses feel that our community does well, or things that need improvement to help the sustainability and expansion of our local businesses. The project was received well by our community and the results were presented in September at an Economic Summit that the Chamber hosted.

One of the areas identified as a priority was to address the skills gap between employees and employers through connecting the community college system, school district and local businesses. This initiative was one that EDAC decided it would like to concentrate on. EDAC members Don Jalbert and Matt Ciardelli presented the findings of the Business Retention and Expansion project to the Selectmen in November with Andre Garron and gained support from the Selectmen to move forward and work on this initiative. Two groups were formed; Business Outreach and Education Outreach, and the groups had their initial meetings in late 2015.

As EDAC moves forward in 2016 we are focused on continuing to follow our charge and facilitate economic development in our community. We plan to work on both sides of the skills gap initiative and in conjunction with the Chamber of Commerce, help to organize and/or add value to a job fair that we can host this year. If at any time additional information is needed, please contact Lincoln Daley, Community Development Director at 249-0620 or <http://www.milford.nh.gov/town/boards-committees-and-commissions/community-development/economic-development-advisory-council> or any EDAC member.

Respectfully submitted,

Matt Ciardelli  
Chairman, Economic Development Advisory Council





## MILFORD HERITAGE COMMISSION

Meets 2<sup>nd</sup> Wednesday 7:00 PM  
Wadleigh Memorial Library  
2015 Annual Report

The primary purpose of the Milford Heritage Commission is to promote the proper recognition, use, and protection of the unique cultural and historical resources of Milford. One of its goals is to integrate preservation planning into a partnership with individuals, businesses, town boards and other appropriate groups. As stated in New Hampshire RSA 674:44 and referencing the Town of Milford Master Plan, the Milford Heritage Commission shall have advisory and review authority. It is empowered to accept and expend funds for a non-lapsing Heritage Fund and to acquire and manage property and property rights.

The Heritage Commission represents the Historic Conscience for this community.

### **Activity 2015**

Monthly meetings were primarily concerned with Interdepartmental Reviews of Planning Board submissions. Our discussions and reports concern the Historical Impact of the proposed changes to the Town.

This Spring we were involved in an Historical Impact study of the proposed Gas Line installation along the Power Lines that traverse South Milford over Federal and Ponemah Hills as well as across the MileSlip area. This fall our findings were sent on to the Historical Impact Consultant for this large and controversial construction project.

We also assisted the Town in the Historical Assessment of the removal of the Jones Bridge (the Green Iron Bridge) spanning the Souhegan River in the West end of Town. We are working with the Milford Historic Society in the wording of a Historic Interpretive Sign for the location. This crossing has been in use since the times of the Native Americans, the NH Troops on the way to Crown Point and later by troops on the Way to Bennington during the Revolutionary War. The Iron Bridge replaced a magnificent Covered Bridge that was burned and destroyed previously.

This Fall we commenced work with the Town Administrator to head up a citizen's group to help fund the repair and restoration of the Historic Swing Bridge that crosses the Souhegan River between Bridge and Souhegan Streets. This Bridge dates from 1889 and was at the time a vital link for mill workers who lived on the east side of the

river to get to work at the various manufacturing plants located across the river. At that time workers returned home for their lunch each day and returned again to their labors. A normal day saw each worker traveling across this bridge 4 times. We are soliciting public funds to help defray the Town's portion of this project. The overall project is expected to cost \$500,000 of which we hope to receive 80-90% from State and Federal Funds, leaving us to raise \$50,000 at the local level. If you would like to donate to this worthy Historical Restoration/Preservation Project please send your check payable to The Town of Milford, make a notation that it is for the "Swing Bridge" project and send it to Town Hall, 1 Union Square, Milford NH 03055. These donated funds will be placed in the Heritage Commission non-lapsing account exclusively for this project. Together we can preserve this important link to Milford's Rich and Historic Past.

We need volunteers to serve on the commission as alternates, project workers, and research assistants. Please make your willingness to serve known to one of the Commission members or to the Selectmen's Office.

Charles F. Worcester, Chairperson

Herbert Adams, Vice Chair

Polly Cote, Member

Erna Johnson, Member

**The Swing Bridge, built in 1889, the successor to two wooden footbridges connecting Bridge and Souhegan Streets.**



Suspension Bridge, Milford, N. H.



## **PLANNING BOARD**

### **2015 Annual Report**

The Planning Board is the local land use board charged with facilitating and implementing Milford's long term planning goals and has three distinct roles: planning, legislative and regulatory. The planning role includes regular and timely revisions to our community's Master Plan. While many plans are called "master plans", a Town's Master Plan, as defined by NH RSA 674:2, is intended to define a community's vision for its future, to guide municipal policy decisions and to drive implementation strategies to fulfill that vision. The planning function also includes oversight of the Town's Capital Improvements Plan (CIP) and development of other plans and tools that support Master Plan goals.

In 2015 the Planning Board guided the development of the Recreation Chapter of the Master Plan and a citizens' committee met several times and a final draft was ready by year's end. It is anticipated that, after review and input from the public, Recreation Commission, and Planning Board that this chapter will be adopted in early 2016.

Another citizens' committee guided by the Planning Board is the CIP Citizens' Advisory Committee. This group evaluates the Town's capital improvement needs, as submitted by Department heads, that exceed \$75,000 and places planned expenditures into a 6-year timeframe that attempts to keep tax rate impacts minimal. The CIP development process occurs from late spring to early fall, at which time the annual CIP is adopted by the Planning Board. It is then utilized as a valuable planning tool during the Town's annual budget review process.

The legislative role of the Planning Board involves proposing ordinances and crafting regulations designed to implement the goals of the Master Plan. Recommendations for changes are submitted to the Planning Board by staff people, other boards and commissions, and even by individuals. Often amendments to regulations are mandated by changes to law and rules that occur at the State and Federal Government levels which must then be enforced by the Town. Proposed changes that the Planning Board discussed at length during 2015 involve modifications to the Open Space and Conservation Development regulations, accessory dwelling units, special exceptions, and wetland regulation. Continued work in 2016 may include revisions to the Wetland Conservation District and sign regulations.

The Planning Board's regulatory role is the function that may be most familiar to Town residents and that is the application of Town ordinances and regulations governing site development and subdivisions. Several major projects were reviewed and approved by the Planning Board this past year, including the East Ridge apartment complex off Capron Road and Nashua Street, the 55 lot Autumn Oaks subdivision off Mile Slip and

Boynton Hill Roads, the Alene Candle plant expansion, and the West Meadows subdivision off West Street near the High School.

The Planning Board, several years ago, determined it was important to recognize those commercial property owners and businesses that exemplify pride in ownership, adherence to quality site planning, and recognition that maintaining Town character is essential to economic development.

The 2015 winner of the “Distinguished Site Award” is **United Auto Body on South Street**, a business and property that the Planning Board felt is well-deserving of the award.



Past winners have been Milford Animal Hospital on Elm St, the French House on South Street, Ciardelli Fuel Co., Inc., and Giorgio's on Nashua St and JP Pest Services on Emerson Rd.

The Milford Planning Board is made up of seven members, one of which is a representative from the Board of Selectmen. There are currently three alternates. Potential members are asked to attend a few meetings and meet with current members to become better acquainted with the work of the Planning Board. Prospective members are recommended by the Planning Board as candidates for membership and are appointed by the Board of Selectmen. I would also add that Planning Board meetings are broadcast on Granite Town Media (Channel 21), live streamed on the Town's website ([www.milford.nh.gov](http://www.milford.nh.gov)) and found online at the same site.

The Planning Board is supported by the Office of Community Development. The primary staff support person for the past several years was Town Planner/GIS Coordinator Jodie Levandowski. Ms. Levandowski resigned this past summer to work in Manchester and the Planning Board greatly appreciated her work and diligence. The Planning Board is looking forward to working with the new Community Development Director, Lincoln Daley, as it enters 2016. Community Development Director Bill Parker, who provided many years of effort to the Planning Board retired in November. The Planning Board also relies heavily on Shirley Wilson of the Community Development Office for efficient and accurate administration of many of the technical aspects of keeping the Planning Board on track. On behalf of the Planning Board I would like to thank the Office for its assistance.

Respectfully submitted,

Christopher Beer,  
Planning Board Chairman



## **ZONING BOARD OF ADJUSTMENT**

### **2015 Report**

The Zoning Board of Adjustment's responsibility is to interpret the Zoning Ordinance to the best of its ability, and granting relief to the applicant where appropriate while taking into consideration the protection of the Town and the interests and safety of its residents. The ZBA had the responsibility of hearing numerous applicants' requests for variances, special exceptions and equitable waivers in 2015.

This year 20 applications came before the Board seeking relief from the Zoning Ordinance. There were 17 applications for the prior year.

|                    | Applications | Relief<br>Granted | Relief<br>Denied |
|--------------------|--------------|-------------------|------------------|
| Special Exceptions | 11           | 10                | 1                |
| Variances          | 9            | 7                 | 2                |

The Board would like to thank Zach Tripp for his years of service and commitment, as well welcome Kevin Johnson as the new Chairman of the ZBA. I would like to express appreciation to each of the Board and Alternate Board members for volunteering their time, effort and commitment; Fletch Seagroves-Vice Chair, Michael Thornton-member, Joan Dargie-member, Kevin Johnson- member and Len Harten-alternate member. Gratitude is also expressed to our recording secretary Peg Ouellette as well as to Kathy Bauer, BOS representative and the Community Development staff for their continued efforts in preparing applicants for our hearings.

The Zoning Board of Adjustment meets on the first and third Thursdays of each month, if there are cases to be heard and the Board continually looks for volunteers interested in becoming alternate members. It is an excellent way to serve the community and learn about land use. Interested individuals should contact the Office of Community Development at 249-0620, email Lincoln Daley, Community Development Director/Zoning Administrator at [ldaley@milford.nh.gov](mailto:ldaley@milford.nh.gov) or go to the website at [www.milford.nh.gov](http://www.milford.nh.gov) to fill out a volunteer application.

Respectfully submitted,

Zoning Board of Adjustment



## **Wadleigh Memorial Library**

49 Nashua Street Milford, NH 03055-3753

Phone # 603-249-0645 Fax # 603-672-6064

[www.wadleighlibrary.org](http://www.wadleighlibrary.org) [wadleigh@wadleighlibrary.org](mailto:wadleigh@wadleighlibrary.org)

[www.facebook.com/wadleighlibrary](https://www.facebook.com/wadleighlibrary)

### **LIBRARY TRUSTEE'S 2015 Annual Report**

At the Wadleigh Memorial Library, our incredibly dedicated staff works hard to make the library a welcoming environment for all Milford residents – regardless of age, interests, or needs. The Wadleigh continues to be the most heavily used building in town aside from our schools. We are proud of that fact and work hard to maintain the level of service that our residents expect.

#### **People**

Over the past year, many of our staff members and Trustees attended regional meetings and conferences. Here, we were able to confer with other library staffers and Trustees to share notes and ideas. This forum provides an invaluable opportunity to discuss the ever-changing landscape of public libraries in New Hampshire and beyond. Among the topics discussed were: fundraising, new technology, grants and program ideas for all ages.

Early in the year, we welcomed Kathy Prevey-Levin to the staff. Kathy works part-time as a Library Assistant in the Technical Services department.

#### **Facilities**

Director Michelle Sampson and our staff have continued to work hard to improve the aesthetics and functionality of the library. Due to space constraints and maintenance issues, this is not an easy task. The Wadleigh Memorial Library is well below the state average for square foot per capita.

Over the past year, we as the Board of Trustees (along with Michelle and our amazing staff) have worked tirelessly on our renovation/expansion project. In March of 2015, our warrant article received over 40% of the vote needed to pass. We were thrilled! We continue to work with architect Ron Lamarre of Lavallee Brensinger, PA to help us with our project. Our warrant article will be back on the ballot in March of 2016. Due to the deterioration of the original building and the costs associated with bringing it into good repair, we decided to stick with our original plan of rebuilding and expanding the existing structure as opposed to renovation only. Our plan calls for a phased approach, which will include an 8,100 square foot addition to the front of the library, then rebuilding the remainder of the library using the same foundational footprint as the existing building. We continue to do community outreach for our project – having a presence at events around town where we can personally talk to voters. Co-Chairs Jennifer Hansen and Deborah Faucher have also made presentations in front of town committees including the Budget Advisory Committee and the Board of Selectmen.

While the total price of our project is slightly more expensive than it would have been had it passed last year, the Trustees plan to offset the cost with a contribution of \$500,000 towards the project, thereby reducing the cost to taxpayers. The Trustees have furthermore reduced the cost of the project by spending approximately \$500,000 more in years past with the purchase of two contiguous properties (see below) to expand parking; the purchase of new



furnishings for most of the public areas; the demolition and landscaping of a third adjacent property; the cost of various consultants and an architectural design and cost benefit analysis. Given the state of the economy, there will never be a time when the cost of our plan will be less.

Joel Trafford, our Facilities Manager, takes on many of the repairs needed and continues to anticipate and correct many building problems that arise due to age and environment. After 2014's unexpected and costly AC compressor failure, this year was relatively quiet. We had to replace a programmable timer with a battery backup for the



HVAC; deal with new leaks in the Director's office; and remove several compromised trees to prevent damage to neighboring property. We are continually amazed at Joel's ability to keep the library functioning with little disruption to our patrons or staff.

## **Programs and Services**

In 2015, we continued to offer programs and services that fit the needs of all Milford residents. A broad range of programs and activities were rolled out to reach a wide variety of patrons. During the fall, winter and early spring months, many people come out to the library to listen to a diverse selection of music during the Acoustic Café, now in its sixteenth season.

Our adult population has access to a large variety of classes, programs and groups. There are many services available at the library, including income tax assistance; the knit/crochet club; conversational Spanish and book clubs for all ages. The 3D printer located at the Circulation Desk continues to be very popular with patrons. We are proud to provide access to such a cutting edge piece of technology.

Our children's programs continue to be very popular. We are very fortunate to have a creative, energetic children's staff in Letty Goerner, Trina McLenon and Tanya Roberts. Programs throughout the year included: baby lapsits, family story times, Paws to Read, wildlife programs, arts and crafts, art and science classes, as well as a new Makerspace Afternoon and Lego parties. Museum passes are available courtesy of the Friends of the Library. The summer reading program was a great success. Our young adults are incredibly lucky to have librarian Katie Spofford as their leader! She works hard to keep our teenagers interested in the library by organizing book clubs for middle and high school students, Anime

and Doctor Who clubs, deconstructing electronics, and various craft programs. Our sincere thanks go out to our dedicated library staff for all of their hard work.



**Kids & caregivers busily tend to their tie-dye projects outside the Children's Room.**

Our library is very fortunate to have many citizens who donate to various programs and initiatives of the library. We are also very often the recipient of many kind and generous memorial gifts honoring lost loved ones in the community. We are so grateful and appreciative to all these donors who treasure the library as we do. Thank you so very much for your support.

### **Other Library Properties**

Both the 29 and 39 Nashua Street properties were vacant and winterized. Towards the end of the year, we began renting the 29 Nashua Street property. We are finishing repairs at 39 Nashua Street, and that property will soon be on the rental market as well. The profits from the rent will go to offset the cost of our building project.

### **Conclusion**

The mission of the Wadleigh Memorial Library is to be “the educational, cultural, technological and social center supporting lifelong learning and improving quality of life by connecting the community to resources and services.” We work hard to achieve this goal on a daily basis. By working to plan for future needs, providing expanded access to information and life-long learning resources, sustaining interest in young readers and instilling a sense of pride in the community, The Wadleigh Memorial Library Board of Trustees was very busy in 2015. We know that all Milford residents benefit from the dedication of our Board and staff. As we enter 2016, we continue to move forward to meet the ever-changing role of public libraries in our lives. As always, we welcome input from the Milford community as to how we can make the Wadleigh the best library to fit everyone's needs.

Respectfully submitted,

Jennifer Hansen, Co-Chair  
Deborah Faucher, Co-Chair  
Wadleigh Memorial Library Board of Trustees



**2015 Wadleigh Memorial Library  
Library Trustee's Funds**

**(Unaudited)**

|                                            | <b>43002</b>         | <b>43505</b>        | <b>43590</b>       |                      |
|--------------------------------------------|----------------------|---------------------|--------------------|----------------------|
|                                            | Town                 | Trustees            | PDIP               |                      |
|                                            | Appropriation        | Fund & Gift \$      | Investment         | TOTAL                |
| <b>Fund Balance as of 01/01/15:</b>        | <b>(\$9,404.06)</b>  | <b>\$33,670.16</b>  | <b>\$26,504.17</b> | <b>50,770.27</b>     |
| Town Appropriation & Cap Outlay            | 754,336              |                     |                    | 754,336.00           |
| Fines Received                             |                      | 18,187.48           |                    | 18,187.48            |
| Interest Income                            |                      | 2.87                |                    | 2.87                 |
| Interest on Investments                    |                      |                     | 19.99              | 19.99                |
| Miscellaneous                              |                      | 256.80              |                    | 256.80               |
| Copy Fund Revenue                          |                      | 6,870.83            |                    | 6,870.83             |
| Book Sales                                 |                      | 1,122.34            |                    | 1,122.34             |
| Non Resident Cards                         |                      | 4,401.00            |                    | 4,401.00             |
| Grants/Donations/Building Fund             |                      | 8,864.78            |                    | 8,864.78             |
| Rental Property                            |                      | 4,500.00            |                    | 4,500.00             |
| Transfer from Trust Funds                  |                      | 4,650.00            |                    | 4,650.00             |
| Balance Transfer Incoming                  |                      | -                   |                    | -                    |
| <b>TOTAL INCOME:</b>                       | <b>\$ 754,336.00</b> | <b>\$ 48,856.10</b> | <b>\$ 19.99</b>    | <b>\$ 803,212.09</b> |
| <b>EXPENSES:</b>                           |                      |                     |                    |                      |
| Salaries & Wages                           | 575,206.94           |                     |                    | 575,206.94           |
| Professional Services                      | 37,977.77            | 10,357.78           |                    | 48,335.55            |
| Property Services                          | 31,451.87            | 574.23              |                    | 32,026.10            |
| Rental Property Expenses                   |                      | 5,280.64            |                    |                      |
| Other Services                             | 1,343.49             | 6,401.40            |                    | 7,744.89             |
| Supplies & Materials                       | 106,679.73           | 12,332.84           |                    | 119,012.57           |
| Capital Outlay                             | 5,428.47             | 960.00              |                    | 6,388.47             |
| Balance Transfer Outgoing                  |                      | 9,404.06            |                    | 9,404.06             |
| <b>TOTAL EXPENSES</b>                      | <b>758,088.27</b>    | <b>45,310.95</b>    | <b>\$0.00</b>      | <b>798,118.58</b>    |
| <b>Change in Fund Balance</b>              | <b>(\$3,752.27)</b>  | <b>\$ 3,545.15</b>  | <b>\$19.99</b>     | <b>\$ 5,093.51</b>   |
| <b>BALANCE HELD BY TRUSTEES @ 12/31/15</b> | <b>(\$13,156.33)</b> | <b>\$37,215.31</b>  | <b>\$26,524.16</b> | <b>\$55,863.78</b>   |

# MILFORD AREA COMMUNICATION CENTER

## 1 Union Square, Town Hall, 4<sup>th</sup> Floor, Milford, NH 03055

Jason R. Johnson, *Director*  
Jared Hyde, *Captain*

Telephone (603) 673-1414  
Fax (603) 673-0131

The Milford Area Communication Center (MACC Base), had our busiest year yet in 2015. We upgraded our dispatch consoles to the Motorola MCC5500 models used throughout the area. In addition to replacing the aging consoles, this also gives us a commonality of hardware with our neighboring dispatch centers in Amherst, Hollis, & Bedford. For 2016, we are beginning to build out from the dispatch center, improving and modernizing our infrastructure at each of our remote transmitter sites to improve coverage and safety for all the communities we serve.

The center provides centralized emergency dispatch services for the towns of Milford, Mont Vernon, and Wilton. For 2016, we are welcoming the Lyndeborough Police Department back into the MACC Base family. The services we provide include emergency radio and telephone communications for ambulance, fire, police, public works and emergency management agencies within those towns. MACC also provides emergency ambulance dispatching services for the Wilton Ambulance Service to their additional service towns of Lyndeborough & Temple. Further, MACC serves as a backup communications center for the towns of Amherst, Brookline & Hollis.

This year, MACC Base dispatchers handled under seventy-two thousand calls for service for the various emergency agencies that we serve. Calls ranged from structure fires and multi-vehicle accidents, affecting many people & emergency responders, to police and medical emergencies involving a single victim. It is the emergency dispatcher's responsibility to properly assess a crisis, to insure the proper personnel and equipment are sent to handle the problem, and to monitor the situation until the emergency has passed. Contrary to a common misconception, 911 operators in Concord & Laconia are not responsible for providing emergency dispatching; the 911 operator's role is to route calls to emergency dispatchers at MACC Base and handle the medical pre-arrival instructions to callers until emergency services are on scene. It is MACC Base personnel who ultimately dispatch the calls for service and who interact directly with both the public and the responding emergency personnel.

This year we retained all of our full-time staff, while adding to our ranks of part-timers. This year we had our first intern from Milford High School. Kassidy Walker completed her senior project on our organization, and shortly after graduation applied and was hired here as a part time employee. This year we also brought New Boston Firefighter Chris Kelleher and Mont Vernon Police Sergeant Aaron Daigneault on as part time employees. Our dispatchers participated in a variety of training offered throughout New England during 2015. Most of our staff also has experience on the other end of the radio as well. We presently have 5 current & 2 former firefighters, 1 active, 1 retired & 2 former police officers, 1 current EMT & 1 current paramedic. Our experiences in public safety, on both ends of the radio, provide our communities a dispatch center with a collective 200+ years of emergency services experience.

Emergency dispatchers routinely deal with callers when situations are at their worst, and at times when those citizens need competent professionals to solve their personal crisis. It takes a very special person to provide and maintain these professional standards, and MACC Base is privileged to have a dedicated group of professionals standing vigil over the communities it serves. We look forward to another year of dedicated service to the emergency services and the people of the Souhegan Valley.

Respectfully submitted,  
Jason R. Johnson  
Director

**Police \* EMS \* Fire \* DPW \* Emergency Management**



## 2015 Annual Report

***Celebrating our 23rd year, The Milford Improvement Team had a busy year of coordinating events, projects for the town, and promoting economic development throughout Milford.***

A 501(c)6 non-profit, MIT coordinates community events and projects on behalf of the Town of Milford, for the benefit of its businesses and residents. MIT sponsored events/projects to bring an increased awareness of the greater Milford region as a travel/tourism destination, as well as promoting the potential for investment and commercial activity in Milford. It is run by its executive director and an all-volunteer board of directors.

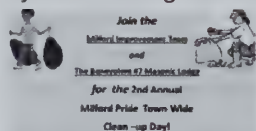
We strive to enhance the quality of life in Milford on behalf of the town, its businesses and residents. In 2015, **MIT**-coordinated events attracted over 37,000 attendees to the Town of Milford. MIT also played a lead role in implementing many projects for the benefit of the town and the quality of life in the Milford community.

### 2015 MIT-coordinated Events:

\* **Make It Milford Bingo Game**- Winter can be a very slow time for our local businesses. In an effort to get people out of their houses and get them shopping, dining, and going out for services, MIT organized a "Make It Milford March Madness Bingo" game. Local businesses graciously donated bingo prizes.



\* **2nd Annual Commercial Spaces Tour**- On March 28, the Milford Improvement Team coordinated Milford's 2nd Annual Vacant Spaces Tour to showcase available commercial spaces in our area for sale or lease. The tour was geared towards anyone thinking about starting up a business, expanding or relocating their existing business to the Milford area.



\* **2nd Annual Milford Pride Town-wide Clean-Up Day**- For the 2<sup>nd</sup> year, MIT brought together the community to make Milford beautiful once again by coordinating the annual Town-wide Clean-up Day. Starting at the Keyes Pavilion with coffee and donuts, participants fanned out to their assigned areas! After they picked up several hundred bags of trash, participants enjoyed a fantastic BBQ courtesy of the Masons.



\* **6th Annual Taste of Milford**-Each Spring, MIT coordinates this event to showcase Milford eateries, and the Milford Oval area businesses that host them. The "Taste" event puts Milford on the map as a shopping and dining destination, and is a vital traffic building tool for our area businesses. In 2015, 700+ attendees "tasted" some of the best entrees, desserts, appetizers, etc. from 30+ participating culinary enthusiasts--Milford area restaurants, shops, caterers, MHS's Culinary Program, and Home Food businesses! 21 businesses hosted the event, along with 50+ volunteers.



\* **1st Annual Milford Arts Festival: "Arts on the Oval"**- Following the 6<sup>th</sup> Annual Taste of Milford, this event highlighted Milford's artistic beauty by showcasing Fine Art from area artists, Crafts, Live Music and Performances, Kids Activities, a Student Art Show, and the Unique Dining and Shopping Experience of the Milford Oval.



### **\*26th Annual Milford Pumpkin Festival-**

Since 2000, MIT has coordinated all aspects of this event on behalf of the town and residents. With 35,000+ attendees, the Milford Pumpkin Festival provides great visibility for the Town of Milford as a place to live, work, shop, recreate, eat and do business. 1000s of volunteer hours go into putting on this event, with people working months in advance. Over 40 Milford area non-profits, school clubs and teams, community based groups and others, participated with fundraising or awareness activities that raised substantial monies – funds that were reinvested directly back into the Milford Community in the form of team and band uniforms, scholarships, service trips, educational programs, community programs and much more.



**\* Holiday Craft Fairs Tour and Events\*** Each December, MIT partners with Milford non-profits, churches, and community groups, to host this holiday event. MIT handles all the publicity, fliers, maps and brochures, as hundreds of attendees descend on Milford to enjoy this event. MIT also promotes the Town of Milford itself as a unique dining and shopping destination. The Milford Lion's Club also had Santa on the Oval Sunday, December 6<sup>th</sup>, with hot cider and cookies!

### **2015 MIT-coordinated Projects that benefitted the town and its residents:**

\*Oval Area Parking Study\* 5 week long Website Development Course for Milford businesses/residents\* Managed the town pool snack bar for the residents all summer\* Fox25 Boston's Zip Trip to the Milford Oval\* Wrote grants to Milford businesses to sponsor new Seasonal Banners in and around the Oval – our gratitude to Edward Jones, Chappell Tractor and Hometown Insurance\* Flowers for the Oval and Stone Bridge\* Fall decorations\* Winter decorations\* Town Hall holiday wreath\* Purchase of specialty lids for the town's recycling program\* Save the Swing Bridge Committee\* South Street Improvements Project\* Oval Area Improvement Project\*

### **Year-round MIT Projects that benefit Milford:**

\*MIT's self-guided QR Code Tour of Milford's Historical Places and QR Code website;  
\* Promoting Milford as a vibrant cultural, retail and entertainment destination in the region;  
\*MIT's Revolving Loan Fund (RLF)- originating from its 2010 HUD grant, MIT continues loan funds to Milford businesses to invest and make improvements to their properties that will improve both the business and the overall aesthetic quality of Milford, as well as promote economic development in our town;  
\*Continuing to maintain downtown Milford as the attractive, pedestrian-oriented center of our community;  
\*Fostering cooperation among residents, business and property owners;  
\*Serving as a resource/support/partner/ adviser to many Milford area non-profits, community groups, schools, scout troops, churches, teams etc. with their own fundraising endeavors and projects that serve to better the community as a whole;  
\*MIT's Executive Director serves as a member of the town's Economic Development Advisory Committee, is an active board member of the Souhegan Valley Chamber of Commerce, is a member of the Nashua Regional Planning Commission's Transportation Technical Advisory Committee, is a member of the UNH Business Expansion and Retention Study Project, and a member of the NH Vibrant Communities Network.

### **MIT Awards and Honors in 2015:**

The Milford Pumpkin Festival was voted "Best Local" Event in the Souhegan Valley; \*MIT's Executive Director was voted "Business Leader of the year in the Souhegan Valley in 2015."

Respectfully Submitted,

2015 MIT Board Members: President: Alan Woolfson, Vice President: Ed Killam, Treasurer: Kent Chappell; Executive Committee: Heather Leach, Mark Constable; Board: Tim Barr, Kathy Bauer, Trent Blalock, Michael Brisebois, Kate Chamberlin Casey, Karen Keating, Robert Krey, Janet Spalding, David Sturm, Chuck Worcester; Wendy Hunt, MIT Executive Director.





## THE 2015 MILFORD PUMPKIN FESTIVAL

The 2015 Milford Pumpkin Festival celebrated its 26th anniversary this year and was a huge success! Despite some rainy hours during the festival on Friday evening, approximately 35,000+ visitors attended the event over the three day Columbus Day weekend! During this event, visitors experienced Milford at its finest and also witnessed the community spirit of local volunteers, the support from local businesses, and the important role the downtown area plays in our community.

Throughout the Columbus Day weekend, families enjoyed live bands, carnival rides, bouncy houses, great Food and Arts and Crafts from all over New England, face painting, scarecrow building tent and many more activities. As a very family oriented festival, people came and made a day of it. The bands throughout the weekend were also fantastic. The crowds were definitely in the Fall spirit! As usual, the fireworks by Atlas Pyrotechnics were spectacular, despite inclement weather which caused them to be moved to Saturday night this year!

The Milford Pumpkin Festival featured its traditional venues with family activities on the Community House Lawn, live performances all weekend long on the Oval and Community House Lawn stages, events in Emerson Park, at the Library, on Middle Street, in the Town Hall and in and around the Souhegan Valley Boys and Girls Club.

The festival opened Friday night with its traditional opening ceremony: The Milford Citizen of the Year Award was presented to Russell Dickerman for his work in saving and preserving Milford's lost 18th century village, Monson Center by David Palance of the Milford Historical Society. Two Milford High School seniors were awarded two (2) \$500 Milford Pumpkin Festival Youth Citizen Scholarship Contest, Michael Schedin and Allison Betelak. The scholarships were sponsored by March Chareth and Trent Blalock of Edward Jones. Then the Pumpkin Runner made his way around the Oval and over to the Town Hall where Milford's fire department waited to light the Town Hall.

The Milford Pumpkin Festival gives our town's community service organizations, non-profits, school teams and clubs, scouting troops, churches and other community based groups the opportunity to participate in the festival with fundraising booths or awareness activities that will benefit Milford and the greater community in innumerable ways – for many of these groups and clubs, the Milford Pumpkin Festival serves as their organization's major fundraising opportunity each year. All funds raised by these organizations are reinvested back into the community in the form of scholarships, services to the needy, team uniforms, and much more. Groups that benefitted from this year's Milford Pumpkin Festival: Milford Lions Club, Milford Conservation Commission, Cub Scout Troop 4, MHS Spanish Club, Child's Nature School, Amherst Area Newcomers Group, Pine Hill Waldorf School, MHS Best Buddies, Milford Mustangs Football and Cheer, Diamond Gems Softball, Milford United Methodist Church Youth Group, Boy Scout Troop 4, MHS Soccer Team, MHS Music Boosters, UU Church, Milford Historical Society, Recreation Department Commission, Souhegan Valley Dollars for Scholars, Girl Scouts, MHS Music Boosters, Wadleigh Library, Boy Scout Troop 407, Greater Nashua Medical Reserve Corps, St. Joseph's Hospital, Donate Life, Milford VFW, Milford Rotary and Interact Club, Milford Community Athletic Association, Milford Ambulance Reserve, Wilton Ambulance Blood Marrow Drive, Nashua Regional Planning Commission, Diamondbacks Softball Team, Milford Fire Department Waffle Breakfast, Odd Fellows of Milford, Girl Scout Troop 10050, Alisha's Love Child Foundation, Burns Hill Church, the Masonic Lodge and DeMolay Youth Group, Souhegan Valley Boys and Girls Club, Crossway Christian Church, Next-Gen NH, Pumpkin Festival 5k on Sunday benefitting Milford Track and Field, MHS Soccer, MHS Football and Cheer Boosters.

The 9th Annual Talent Show was a joint effort between pumpkin festival organizers and the Souhegan Valley Boys and Girls Club. The Talent show remains a popular event at the Milford Pumpkin Festival, and was a huge success, as friends, families, and festival attendees crowded into the theater to see a wide array of talent.

Acts ranged from bands and soloists singing a wide range of musical genres to dance troupes. This year's winners in the Adult category were: 1st Bobby Baker of Dracut, MA; 2nd Jessica Olson of Litchfield; 3rd Double Dang'ers of Milford. Winners in the Youth category were: 1st Kristina McCarthy of Hudson; 2nd Rachel Sheppard of Brookline; 3rd Lyric Michaud of Wilton. Crowd Favorite 2015 was the performance by DanceWorks troupe from Wilton.

For 26 years, Bob Kokko and family (of Kokko Realty) have been providing all the pumpkins to the Milford Pumpkin Festival and sponsor the Giant Pumpkin Weigh– in Contest! This year's Giant Pumpkin Winner was 1<sup>st</sup> place: 1,751 pounds grown by Steve Geddes of Boscawen, the largest ever in the Milford Pumpkin Festival's history! 2<sup>nd</sup> place winner at 1,359 pounds was grown by Joe Post of Billerica, MA; and 3<sup>rd</sup> Place was 1,290 pounds grown by Barry LeBlanc of Merrimack.

The Annual Pumpkin Festival 5k race took place on Sunday, October 11<sup>th</sup>. The Overall winner and top female finisher was Tammie Brooks Robie. Rob Finan was the top male finisher.

Planning an event of this size on behalf of the town takes many, many months and even more volunteers! There could not be a festival without all of the hours these dedicated volunteers put in before, during and after an event of this magnitude! On behalf of the Milford Improvement Team, we would like to especially thank:

The Town of Milford Parks, Police, Fire, Ambulance, Planning and Building Departments. Words cannot describe how wonderful all these departments were to work with in putting on this spectacular town event!

The Milford Board of Selectmen and Town Administrator's Office.

Rick Blase of Blase Electric for the many hours of giving the festival the power to run and being available all weekend to keep the festival running smoothly.

Bob Kokko and family of Kokko Realty for bringing all the pumpkins and sponsoring the Giant Pumpkin Weigh– in Contest to this event!

Atlas Pyrotechnics for putting on a spectacular fireworks show Saturday night!

Jennifer Spaziani for coordinating all the fantastic live music all weekend long!

The Milford Benevolent 7 Masonic Lodge for being the overnight security known as the Ghoul Guards, and for their assistance along with the DeMolay and Rainbow youth that planned, built, and ran the very popular Haunted Trail!

Sean Trombly and Trombly Farm for providing all the hay for our scarecrow building tent and corn stalks for the Oval decorations.

Chappell Tractor and Souhegan Valley Motorsports for providing the festival volunteers with motorized vehicles throughout the weekend.

The Milford Downtown Businesses for their support in the planning of and during the Pumpkin Festival event.

The Livermore Association for the use of the beautiful Community House Lawn.

John Hopkins and Monadnock Tent Rentals for running the Bounce Houses that were enjoyed by hundreds of the festival's youngest attendees!

Jack Fanelli of Fanelli Amusements for all the amazing Carnival Rides that were ridden by so many attendees!

The Souhegan Valley Boys and Girls Club for hosting our carnival rides, and for partnering with us on the Talent Show.

To our Talent Show Judges: Mike Bonacorsi, Roberta Woolfson, Cecil Rowlette, Dr. Joshua Osofsky and Dr. Drew Wilson.



To Milford High School and Applied Technology Center art classes, for bringing their artistic talents to the themed windows of the downtown businesses.

To the numerous citizens who volunteered their time: The Quinn Family for 26 years of coordinating the Town Hall Lighting, the Pumpkin Runner (whose identity shall remain a secret!), and to Doris Miller for making the Face Painting Tent possible with her donation of supplies, and many more volunteers!

To the MHS Soccer JV and Varsity teams for all their hard work throughout the festival weekend and to Tina Wilder for coordinating all the volunteers and parents.

To Boy Scout Troop 407 for manning the MIT tent and Suzanne Schedin for coordinating all the parent and scout volunteers.

To members of the Crossway Church Congregation for manning the ticket booth at Fanelli Rides at the Souhegan Valley Boys and Girls Club, and to Tim Lafferty and Kim Paul for coordinating all the volunteers.

To Boy Scout Troop 4 and the MHS Music Boosters for manning the Pumpkin Painting tent and to Anne Parker for coordinating all the volunteers with both groups.

To the members of the United Methodist Church for manning the Face Painting Tent and Liane Wright and Susan Drew for coordinating the volunteers.

To the NH Parrotheads, Phillip Conroy and Randy Hunt for their taking turns being at the helm of at the Scarecrow Building Tent.

To HPM Insurance, Milford Ambulance, Beth Boggis of the Souhegan Valley Chamber of Commerce, and Tina Smith of People's Bank for volunteering in the Beer Tent.

To the donors of product that made our Beer Tent a huge hit: Bellavance Beverage, White Birch Brewing, Milly's Tavern/Stark Brewing, Henniker Brewing, Tuckerman Brewing, Sea Hagg Distillery, Martha's Exchange, Smuttynose Brewing, 603 Brewery, Incredibrew, Moonlight Meadery, Kelsen Brewing, Pup's Cider/ Houndstooth Brewing, Long Trail, Shocktop, and Woodchuck Cider.

We also wish to thank our sponsors: Presenting sponsors: St Joseph's Healthcare, Geico Insurance, Blase Electric, Atlas Pyrotechnic, The Nashua Telegraph and Cabinet Press, Kokko Realty and Eastern Bank. Oval Stage sponsors – JP Pest, Apple Therapy, Odd Fellows Custom Moros, Gate City Collision, Souhegan Valley Motorsports, Milford Lumber and Subaru of Milford. Community House Lawn Stage- PJ Currier Lumber, Ledgewood Bay, Souhegan Valley Motorsports, Eaton Berube and Skillings and Sons. Talent Show- Alene Candles, Mike Bonacorsi Wealth Management, Family Dental Care of Milford and Lindt Chocolate. Crotched Mountain Raffle sponsor : Crotched Mountain Ski and Ride. Bounce Houses Sponsor: Monadnock Tent. Amusement Ride sponsor: Fanelli Amusements. Pumpkin Festival Scholarship contest sponsor : Edward Jones. Beer Tent sponsors: Turnstone Construction, HPM Insurance, NH Orthopaedic Center, Bellavance Beverage and Anytime Fitness. Haunted Trail sponsors: Granite Bank, MapleBrook Family Dentistry and Masonic Lodge, Milford NH. Pumpkin Catapult sponsor: Granite State Federal Credit Union. Scarecrow Building Tent sponsors: Trombly Farms, Contemporary Chrysler, St Mary's Bank and College Bound Movers. Face Painting Tent sponsors: Convenient MD and Ciardelli Fuel Company. Pumpkin Painting Tent sponsors: Dartmouth Hitchcock and Airmar Technology. Giant Pumpkin Contest and Pumpkin Sales sponsor: Kokko Realty. Pumpkin Glow sponsor: Hometown Insurance. Fireworks display sponsors: Atlas Pyrotechnics, Lake Sunapee Bank, Staples Office Superstore and Holloway Mercedes. Vehicle sponsors: Chappell Tractor, Souhegan Valley Motorsports and Granite Industrial Trucks.

***And most of all, thank you to the residents of Milford for their continued support of the Milford Pumpkin Festival, without which we would be unable to coordinate this event on behalf of the Milford Community each year!***

**Mark your calendars for Pumpkin Festival 2016, scheduled for Oct. 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup>!**

The NRPC provides comprehensive planning services for local land use, transportation, and environmental planning efforts, and delivers extensive mapping and data assistance utilizing the latest technologies. Membership in NRPC allows communities to access customized services by request as well as resources such as:

- **Transportation Planning:** Grant writing, custom traffic counts and data, transportation modeling, intersection analysis, road safety audits, road surface management, and parking studies.
- **Land Use Planning:** Customized land use board training and materials, draft ordinance and regulation review, special projects and research assistance, fact sheets, guidebooks and educational resources, master plan consultation, and project scoping.
- **Data and GIS Mapping:** Demographic data and analysis, mapping data and standard map sets, GIS community needs assessments, production of annual tax maps and online interactive apps.
- **Environment and Energy:** Group energy purchase for municipal and school facilities, consultation for local Energy Committees, MS4 Permit coordination, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget was comprised of 72% federal funding, 15% local grants, 11% local dues and 1% from the State. Highlights of 2015's regional initiatives of benefit to all communities include:

- **Pipeline and Hazardous Materials Safety:** NRPC was successfully awarded a grant from the U.S. DOT to promote best practices regarding pipelines and land-use planning, to engage local fire/first responders, and to advance public and inter-organizational data exchange.
- **Modernization of the NRPC GIS Database:** NRPC has made a significant investment in upgrades to its GIS architecture. This multi-user environment will improve our data management, development, and QA workflows for parcels, buildings, roads, trails, conserved lands, and critical infrastructure.
- **Regional Pedestrian and Bicycle Plan:** The Plan lays out a vision for a more bicycle and pedestrian friendly region and was guided by a 21-member Work Group made up of local representatives and stakeholders.
- **Nashua Region Water Resiliency Planning Project:** With US EPA grant support NRPC has commenced a regional vulnerability assessment with a focus on community and water infrastructure resiliency in areas at risk for climate change impacts. Focus will be on the FEMA designated 100 and 500 year flood zones and other flood risk locations identified in each municipality's Hazard Mitigation Plan.
- **Ten Year Plan:** NRPC solicited new transportation projects eligible for federal aid funding for consideration in the State's 2017-2026 Plan. 32 projects were evaluated and ranked for submission to NHDOT.
- **Granite State Future:** NRPC concluded its coordination of Granite State Future, the statewide planning collaborative developed to support each of the nine RPCs in their efforts to prepare their regional plans. Final products include the Statewide Snapshot, several Statewide Research Studies, the nine Regional Plans, and essential Planning Metrics for local master plans. ([www.granitestatefuture.org/our-plans/](http://www.granitestatefuture.org/our-plans/))



| <b>HIGHLIGHTED MILFORD MEMBERSHIP BENEFITS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>ESTIMATED VALUE</b>                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>ELECTRICITY SUPPLY AGGREGATION</b><br><a href="http://www.nashuarpc.org/energy-environmental-planning/energy-aggregation">www.nashuarpc.org/energy-environmental-planning/energy-aggregation</a><br><br>NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In 2015, the Town of Milford and the Milford School District both signed an 8-month contract with a competitive supplier as part of the aggregation.                                                                                                                                                                                             | <b>Town of Milford savings: \$47,310</b> (compared to the default utility rate)<br><br><b>School District savings: \$58,062</b> (compared to the default utility rate)<br><br><b>NRPC Staff Time: 140 hours</b> |
| <b>HOUSEHOLD HAZARDOUS WASTE COLLECTION</b><br><a href="http://www.nashuarpc.org/hhw">www.nashuarpc.org/hhw</a><br><br>NRPC staff conducts six HHW collections each year on behalf of the Nashua Region Solid Waste Management District (NRSWMD) to allow residents to properly dispose of hazardous products. Five of the events were located in Nashua and one was held in Milford. Residents of Milford could attend any of the six events. In 2015, a total of 1,696 households participated in the HHW collections District-wide.                                                                                                                                                                                                                                                                                                                                                                                 | <b>NRPC Staff Time: 500 hours</b><br><br><b>Milford households served: 164</b> (9.67% of total served)<br><br><b>Single collection event cost savings to NRSWMD: \$16,000.</b>                                  |
| <b>TRAFFIC COUNTING</b><br><a href="http://www.nashuarpc.org/transview">www.nashuarpc.org/transview</a><br><br>NRPC collected traffic counts at 11 locations within Milford. These counts were collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. The data that was collected included total traffic volume at all 11 locations, directional data at 1 location and vehicle classification data at 1 location.                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>NRPC Staff Time: 40 hours</b>                                                                                                                                                                                |
| <b>TRANSPORTATION PLANNING ADMINISTRATION</b><br><br>NRPC maintained the region's Transportation Improvement Program (TIP) and Long Range Metropolitan Transportation Plan. These documents list multimodal projects over a 25-year planning horizon and serve as the source from which specific projects are identified, prioritized and selected for funding through the Ten Year Plan. This is a critical step to ensure federal highway transportation dollars are available to Milford and the rest of the region. There are 5 Milford transportation improvement projects included in the regional TIP including safety improvements on NH 101 from Wilton Rd to Elm St, improvements at the "Oval", South Street downtown revitalization improvements, the NH 101 west bound on-ramp and widening, and the recently completed Route 13, Emerson and Amory Roads signal modifications and additional turn lanes. | <b>NRPC Staff Time: 200 hours</b>                                                                                                                                                                               |
| <b>ONLINE GIS</b><br><a href="http://www.mapgeo.com/nrpcnh">www.mapgeo.com/nrpcnh</a><br><br>MapGeo, NRPC's award-winning Live Maps App, is a public-facing resource for GIS property information in the region. Milford has a link to this resource on the Town's assessing webpage.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Licensing fee \$5,000/year</b><br><br><b>NRPC staff time: 72 hours</b>                                                                                                                                       |

| <b>HIGHLIGHTED MILFORD MEMBERSHIP BENEFITS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>ESTIMATED VALUE</b>            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| <b>HAZARD MITIGATION</b><br><br>NRPC worked with Milford's Hazard Mitigation team to complete an update to the Town's Hazard Mitigation Plan. The 2015 update included new fluvial erosion hazard data, which documents the causes of erosion and other river movements, identifies property and infrastructure at risk, and determines how areas at greatest risk can be targeted for mitigation opportunities such as culvert replacements or bank stabilization projects. The 2015 Milford Hazard Mitigation Plan was formally approved by the Federal Emergency Management Agency (FEMA), which requires that municipalities update their hazard mitigation plans every 5 years in order to maintain eligibility for federal mitigation grants. | <b>NRPC Staff Time: 120 hours</b> |
| <b>PROPOSED NED PIPELINE SERVICES</b><br><a href="http://www.nashuarpc.org/hot-projects/project-pipeline/">www.nashuarpc.org/hot-projects/project-pipeline/</a><br><br>NRPC convened an Energy Facilities Advisory Committee in response to the proposed Kinder Morgan pipeline project. The Committee met frequently and compiled primary source materials, hosted expert speakers, completed an environmental impact analysis related to the proposed route, and prepared three comment letters to FERC. NRPC staff created pipeline posters, extracted alignment sheets from the FERC filings, and forwarded information gathered on bi-weekly agency conference calls to affected communities.                                                  | <b>NRPC Staff Time: 250 hours</b> |

**Payments to NRPC**

|                                   |                 |
|-----------------------------------|-----------------|
| <b>FY 16 Membership Dues:</b>     | <b>\$10,858</b> |
| <b>Other Contractual Amounts:</b> | <b>\$0</b>      |

**REPRESENTATIVES FROM MILFORD TO NRPC:**

NRPC extends its heartfelt thanks to the citizens and staff of Milford who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Milford. Special thanks to:

**Commissioners:** Janet Langdell, Chris Costantino  
**Transportation Technical Advisory Committee:** Bill Parker  
**Energy Facilities Advisory Committee:** Mark Bender  
**Nashua Regional Solid Waste Management District:** Tammy Scott

Respectfully Submitted,

Timothy Roache,  
 Executive Director



# **2015 YEAR-END REPORT FOR SOUHEGAN RIVER LOCAL ADVISORY COMMITTEE (SoRLAC)**

This year the required instream flows for the river have been set. This generally applies to low water conditions. When the flow drops below minimum standards as determined by the studies made during the last 10 years, additional water will be released from available impoundments. This actually happened during a couple of brief periods in 2015 when small amounts of water were released from Water Loom Pond in New Ipswich. Eventually water will have to be stored probably behind flood control dam. These instream flows have now been sent to the state legislature so the information gathered here as a pilot project for the state can be used for other state rivers.

SoRLAC is a committee made up of up to three members from each of the six Souhegan River corridor towns, New Ipswich, Greenville, Wilton, Milford, Amherst, and Merrimack. SoRLAC meets on the third Thursday of each month to look at any projects planned along the river and to advise NH DES on permitting. Most of these projects have little impact to the river and the committee offers only slight suggestions that could improve the river corridor. The most controversial project this season was the request to restore eroding banking along the river just upstream of the Turkey Hill Bridge in Merrimack. One of the planned three erosion sites has already been constructed by placing large trees with root balls 15' out into the river. The other two will be constructed in 2016. SoRLAC approved this project after heated discussions.

The Kinder Morgan pipeline proposals that were originally planned to cross Ponemah Bog and the Souhegan four times near Souhegan High School were strongly opposed by SoRLAC at meetings and in letters. That plan has been changed. It no longer impacts the Souhegan in Amherst. The pipeline is still planning an extremely difficult crossing of the Souhegan once in Greenville and it still would cross the Merrimack where originally planned. We continue to monitor these plans and will eventually have a say in the construction.

SoRLAC also coordinates with the Souhegan Watershed Association (SWA) on canoe trips and cleanups on the Souhegan, Merrimack, and other nearby rivers. These trips and other river information is available at [www.souheganriver.org](http://www.souheganriver.org). Also SWA will be continuing doing water quality monitoring on both the entire length of the Souhegan River and on the Merrimack River between Manchester and Tyngsborough. This information is released to the local newspapers and copied on the website where all the past data is listed.

Although the Salmon Restoration Program has halted on the Merrimack River, some local schools are still raising salmon in their classrooms and releasing them into the Souhegan in the spring. SWA coordinates the program.

We are disappointed in the decision of the Milford selectmen to not accept funds to remove the two dams in the center of town. The dams have no practical value, they block the river to migrating fish, and they will need to be maintained. Eventually they will come out and restore the river to its natural state, but not this year.

We continue to encourage the six riverfront towns, New Ipswich, Greenville, Wilton, Milford, Amherst, and Merrimack, to put up protected river identification signs at all river crossings – and to extend identifications signs to brook crossings as well.

We have hope for constructing a Merrimack canoeport at the badly eroded, much used Seaverns Bridge access.

We invite anyone interested to our meetings, to join us as a water monitor, or to join in one of the free canoe trips on the river.

Respectfully submitted,

George May

## **WATER / WASTEWATER COMMISSIONERS'**

### **2015 Annual Report**

The current members of the Milford Board of Water and Wastewater Commissioners include Chairman Mike Putnam, simultaneously serving as a member of the Milford Board of Selectmen, Vice-Chairman Dale White, and Mr. Robert Courage. The Commission's goal continues to be that the Water Utilities Department provides quality service at reasonable cost to our customers. NH RSA-38 (referencing water systems) and NH RSA-149-I (referencing wastewater systems) empower the Board of Commissioners with the authority and responsibility to manage and oversee the Milford water and wastewater operations.

Please join the commissioners in extending a special "thank you" to the Water Utilities staff members for their dedicated, professional, team-spirited service throughout 2015, and a warm welcome to Human Resources Director Karen Blow as well as to Community Development Director Lincoln Daley.

The Milford Commissioners hosted meetings with the Wilton Board of Sewer Commissioners twice during 2015. Important information exchanges were characterized by great productivity such as finalization of the updated Milford/Wilton Inter-Municipal Agreement, vendor/product sourcing, sewer ordinance language, treatment process details, and advance notification of planned large scale 2016 projects so that the Wilton Sewer Commissioners may anticipate their portion of financial obligation to Milford's wastewater operating budget. Milford commissioners have encouraged pursuit of needed upgrades to the wastewater ultra-violet disinfection system, as well as an upgrade to a portion of the administration building's HVAC system. A warrant article for the U.V. disinfection system will be presented to voters on March 8, 2016. Milford received notification from the U.V. system manufacturer that replacement parts for the model on-line since 1991 may or may not be available beyond 2015. Should our U.V. system fail, the wastewater treatment facility would violate NPDES permit bacteria parameters.

Preceding decommission and dismantling of the 126 year old, 70 foot tall, Prospect Hill water storage tank (built in 1889) a great amount of analysis, planning, thoughtful discussion and state-level approval took place. Water system improvements to the nearby neighborhoods and the effects upon available fire flows were important, long-term considerations in addition to budgeting for the construction costs. During an August 2015 meeting, the Board of Commissioners pointed out the need for the next Water Utilities Department ten year facility plan to include an additional water tank.

Milford has three remaining tanks that are currently adequate to meet our water storage needs: the 500,000 gallon Mayflower Tank built in 1939, the 500,000 gallon Dram Cup Hill Tank built in 1959, and the 1,350,000 gallon Holland Tank built in 2006.

The Commission continues to actively pursue additional groundwater supply to reduce Milford's dependency to purchase water from Nashua's Pennichuck Water Works when water demand exceeds what can be safely pumped from our Curtis Wells. Milford's contract with Nashua to purchase bulk water on an as-needed basis with Pennichuck expires in 2020. In accordance with RSAs, the commissioners have regularly held non-public session



discussions for the purpose of discussing land. The commissioners have enjoyed each opportunity to enter into discussions with Town Administrator Mark Bender and the five-member Board of Selectmen.

Following voter approval during the March 2015 Town Meeting, the 12" water main along the west end of Elm Street, was extended 3,283 feet and five hydrants were added to increase fire protection. Bringing the water main closer to the Milford/Wilton border may promote the development of a future water connection with the Town of Wilton, as has been encouraged for some time by the NH DES, Water Supply Division.

This elected, three-member Milford Board of Water and Wastewater Commissioners live in Milford and give serious consideration to all matters that impact water and sewer user rates prior to making decisions. Water and Sewer Capital Reserve funds are responsibly utilized for various projects that meet established guidelines and projects are performed by in-house staff. Residents are welcome to attend public board meetings during 2016, scheduled every two weeks on Tuesday evenings at 6:00 p.m., at the Water Utilities Department, 564 Nashua Street. Agendas and meeting minutes may be viewed at [www.milford.nh.gov](http://www.milford.nh.gov), click on Departments, then Water Utilities, then Water and Sewer Commissioners, then Agenda or Meeting Minutes. We value the opportunity to anticipate the long term needs of, and serve, our water and sewer customers.

Respectfully submitted,

Michael E. Putnam, Chairman  
Dale A. White, Vice-Chairman  
Robert E. Courage, Member

**Reminder to Milford Water Customers:** Consider the benefits of hiring a plumber to install a second, outside meter for irrigation purposes. Such a "bypass" meter will save you money because you will not be charged for the sewer portion for using water to improve your lawn or fill your pool. Planning ahead and making this investment in your home's plumbing system will prevent you from receiving a bill with an unusually high "spike" from appearing on your quarterly water/sewer bill AND avoid the need for you to request an abatement of the Board of Commissioners. Such abatement requests are granted to property owners on a one-time approval basis. Please do your part to responsibly conserve water: check faucets and plumbing to correct water leaks.



## FINANCIAL REPORT OF THE TOWN, CITY, OR VILLAGE DISTRICT BUDGET

Form Due Dates: **April 1, 2015**, if operating on a Calendar Year, reporting from 1/1/14 to 12/31/14,  
**OR**  
**September 1, 2015**, if operating on a Fiscal Year, reporting from 7/1/14 to 6/30/15.

### Instructions

#### Cover Page

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity name from the pull down menu
- Enter the preparer's information

#### Account Codes

- In the *Expenditures* section, enter the *Other Authorizations*, and *Actual Expenditures* for each applicable account code
- Every instance of an *Other Authorization* requires an explanation on the page preceding the *Revenues* section
- In the *Revenues* section, enter the *Actual Revenues* for each applicable account code

#### Balance Sheet

- Enter the *End of Year* balance for each applicable account code

#### Reconciliation Sheets

- Use at will to aid in reconciling discrepancies on the balance sheet

#### Amortization of Long Term Debt

- Enter all information regarding long term debt

### For Assistance Please Contact:

DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Entity Type: ☒ Municipality ☐ Village

Municipality: MILFORD

County: HILLSBOROUGH

### PREPARER'S INFORMATION

First Name

Jack

Last Name

Sheehy

Preparer's Entity

Town of Milford

Street No.

1

Street Name

Union Sq

Phone Number

(603) 249-0640

Email (optional)

jsheehy@milford.nh.gov





**New Hampshire**  
Department of  
Revenue Administration

**2015**  
**MS-535**

**EXPENDITURES**

**GENERAL GOVERNMENT**

| Account #                          | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|------------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4130 - 4139                        | Executive                                  | \$253,850            |                      | \$249,383           |
| 4140 - 4149                        | Election, Reg. & Vital Statistics          | \$149,471            |                      | \$150,494           |
| 4150 - 4151                        | Financial Administration                   | \$740,727            |                      | \$708,912           |
| 4152                               | Property Assessment                        |                      |                      |                     |
| 4153                               | Legal Expense                              | \$45,000             |                      | \$74,923            |
| 4155 - 4159                        | Personnel Administration                   | \$2,502,786          |                      | \$2,360,859         |
| 4191 - 4193                        | Planning & Zoning                          | \$323,963            |                      | \$302,230           |
| 4194                               | General Government Buildings               | \$383,698            |                      | \$467,133           |
| 4195                               | Cemeteries                                 | \$127,783            |                      | \$115,820           |
| 4196                               | Insurance                                  | \$155,450            |                      | \$157,202           |
| 4197                               | Advertising & Regional Association         |                      |                      |                     |
| 4199                               | Other General Government Expense           | \$16,323             |                      | \$16,147            |
| <b>General Government Subtotal</b> |                                            | <b>\$4,699,051</b>   |                      | <b>\$4,603,103</b>  |

**PUBLIC SAFETY**

| Account #                     | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|-------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4210 - 4214                   | Police                                     | \$2,114,043          |                      | \$1,994,379         |
| 4215 - 4219                   | Ambulance                                  | \$678,938            |                      | \$665,585           |
| 4220 - 4229                   | Fire                                       | \$557,037            |                      | \$543,393           |
| 4240 - 4249                   | Building Inspection                        | \$140,140            |                      | \$141,141           |
| 4290 - 4298                   | Emergency Management                       | \$4,100              |                      | \$2,784             |
| 4299                          | Other (Including Communications)           | \$618,620            |                      | \$618,321           |
| <b>Public Safety Subtotal</b> |                                            | <b>\$4,112,878</b>   |                      | <b>\$3,965,603</b>  |



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**AIRPORT/AVIATION CENTER** ?

| Account #                        | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|----------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4301 - 4309                      | Airport Operations ?                       |                      |                      |                     |
| <b>Airport/Aviation Subtotal</b> |                                            |                      |                      |                     |

**HIGHWAYS AND STREETS** ?

| Account #                            | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|--------------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4311                                 | Administration ?                           | \$156,679            |                      | \$152,197           |
| 4312                                 | Highway & Streets ?                        | \$1,201,747          |                      | \$1,282,171         |
| 4313                                 | Bridges ?                                  | \$125,000            |                      | \$125,000           |
| 4316                                 | Street Lighting ?                          | \$74,450             |                      | \$83,529            |
| 4319                                 | Other ?                                    |                      |                      |                     |
| <b>Highways and Streets Subtotal</b> |                                            | <b>\$1,557,876</b>   |                      | <b>\$1,642,897</b>  |

**SANITATION** ?

| Account #                  | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|----------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4321                       | Administration ?                           |                      |                      |                     |
| 4323                       | Solid Waste Collection ?                   | \$677,639            |                      | \$671,271           |
| 4324                       | Solid Waste Disposal ?                     |                      |                      |                     |
| 4325                       | Solid Waste Facility Clean-up ?            |                      |                      |                     |
| 4326 - 4329                | Sewage Collection, Disposal, and Other ?   |                      |                      |                     |
| <b>Sanitation Subtotal</b> |                                            | <b>\$677,639</b>     |                      | <b>\$671,271</b>    |

**WATER DISTRIBUTION AND TREATMENT** ?

| Account # | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|-----------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4331      | Administration ?                           |                      |                      |                     |
| 4332      | Water Services ?                           |                      |                      |                     |





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|-------------------------------------------|------------------------------|--|--|--|
| 4335                                      | Water Treatment ?            |  |  |  |
| 4338-4339                                 | Water Conservation & Other ? |  |  |  |
| Water Distribution and Treatment Subtotal |                              |  |  |  |

**ELECTRIC ?**

| Account #         | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|-------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4351 - 4352       | Administration & Generation ?              |                      |                      |                     |
| 4353              | Purchase Costs ?                           |                      |                      |                     |
| 4354              | Electric Equipment Maintenance ?           |                      |                      |                     |
| 4359              | Other Electric Costs ?                     |                      |                      |                     |
| Electric Subtotal |                                            |                      |                      |                     |

**HEALTH ?**

| Account #       | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|-----------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4411            | Administration ?                           |                      |                      |                     |
| 4414            | Pest Control ?                             |                      |                      |                     |
| 4415 - 4419     | Health Agencies & Hospital & Other ?       |                      |                      |                     |
| Health Subtotal |                                            |                      |                      |                     |

**WELFARE ?**

| Account #        | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4441 - 4442      | Administration & Direct Assistance ?       | \$179,736            |                      | \$171,382           |
| 4444             | Intergovernmental Welfare Payments ?       |                      |                      |                     |
| 4445 - 4449      | Vendor Payments & Other ?                  | \$63,950             |                      | \$63,950            |
| Welfare Subtotal |                                            | \$243,686            |                      | \$235,332           |



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**CULTURE AND RECREATION** ?

| Account #                              | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|----------------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4520 - 4529                            | Parks & Recreation ?                       | \$274,011            |                      | \$280,439           |
| 4550 - 4559                            | Library ?                                  | \$718,763            |                      | \$718,763           |
| 4583                                   | Patriotic Purposes ?                       | \$19,500             |                      | \$15,339            |
| 4589                                   | Other Culture & Recreation ?               | \$32,000             |                      | \$31,315            |
| <b>Culture and Recreation Subtotal</b> |                                            | <b>\$1,044,274</b>   |                      | <b>\$1,045,856</b>  |

**CONSERVATION AND DEVELOPMENT** ?

| Account #                                      | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|------------------------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4611 - 4612                                    | Admin. & Purchase of Natural Resources ?   | \$22,521             |                      | \$22,521            |
| 4619                                           | Other Conservation ?                       |                      |                      |                     |
| 4631 - 4632                                    | Redevelopment and Housing ?                |                      |                      |                     |
| 4651 - 4659                                    | Economic Development ?                     |                      |                      |                     |
| <b>Conservation &amp; Development Subtotal</b> |                                            | <b>\$22,521</b>      |                      | <b>\$22,521</b>     |

**DEBT SERVICE** ?

| Account #                    | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4711                         | Principal - Long Term Bonds & Notes ?      | \$904,822            |                      | \$899,562           |
| 4721                         | Interest - Long Term Bonds & Notes ?       |                      |                      |                     |
| 4723                         | Interest on Tax Anticipation Notes ?       |                      |                      |                     |
| 4790 - 4799                  | Other Debt Service ?                       |                      |                      |                     |
| <b>Debt Service Subtotal</b> |                                            | <b>\$904,822</b>     |                      | <b>\$899,562</b>    |

**CAPITAL OUTLAY** ?

| Account # | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|-----------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4901      | Land ?                                     |                      |                      |                     |
| 4902      | Machinery, Vehicles, & Equipment ?         | \$147,500            |                      | \$147,500           |





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|                         |                                     |           |  |           |
|-------------------------|-------------------------------------|-----------|--|-----------|
| 4903                    | Buildings ?                         | \$74,500  |  | \$74,500  |
| 4909                    | Improvements Other Than Buildings ? | \$200,000 |  | \$23,970  |
| Capital Outlay Subtotal |                                     | \$422,000 |  | \$245,970 |

OPERATING TRANSFERS OUT ?

| Account #                        | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|----------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4912                             | To Special Revenue Fund ?                  |                      |                      |                     |
| 4913                             | To Capital Projects Fund ?                 |                      |                      |                     |
| 4914                             | To Enterprise Fund ?                       | \$3,503,134          |                      | \$3,049,063         |
|                                  | Sewer                                      | \$1,804,945          |                      | \$1,749,007         |
|                                  | Water                                      | \$1,698,189          |                      | \$1,300,056         |
|                                  | Electric                                   |                      |                      |                     |
|                                  | Airport                                    |                      |                      |                     |
|                                  | Other                                      |                      |                      |                     |
| 4915                             | To Capital Reserve Fund ?                  |                      |                      |                     |
| 4916                             | To Expendable Trust Fund - Not #4917 ?     |                      |                      |                     |
| 4917                             | Health Maintenance Trust Funds ?           |                      |                      |                     |
| 4918                             | To Nonexpendable Trust Funds ?             |                      |                      |                     |
| 4919                             | To Fiduciary Funds ?                       |                      |                      |                     |
| Operating Transfers Out Subtotal |                                            | \$3,503,134          |                      | \$3,049,063         |

PAYMENTS TO OTHER GOVERNMENTS ?

| Account # | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|-----------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4931      | Taxes Assessed for County ?                |                      |                      | \$1,560,185         |
| 4932      | Taxes Assessed For Village District ?      |                      |                      |                     |
| 4933      | Taxes Assessed for Local Education ?       |                      |                      | \$21,640,670        |
| 4934      | Taxes Assessed for State Education ?       |                      |                      | \$3,033,037         |



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4939 Payments to Other Governments ?

**Payments to Other Governments Subtotal**

**\$26,233,892**

Less Proprietary Funds, Special Revenue Funds,  
or Capital Projects Funds

**\$3,049,063**

**TOTAL GENERAL FUND EXPENDITURES**

**Voted Appropriations**

**Other Authorizations**

**Actual Expenditures**

**TOTAL GENERAL FUND EXPENDITURES**

**\$39,566,007**





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REVENUES

TAXES ?

| Account #      | Source of Revenues                             | Estimated Revenues to<br>Set Tax Rate | Unanticipated<br>Revenues | Actual Revenues |
|----------------|------------------------------------------------|---------------------------------------|---------------------------|-----------------|
| 3110           | Property Taxes ?                               |                                       |                           | \$34,777,652    |
| 3120           | Land Use Change Taxes - General Fund ?         | \$49,500                              |                           | \$62,080        |
| 3121           | Land Use Change Taxes - Conservation Fund ?    |                                       |                           |                 |
| 3180           | Resident Taxes ?                               |                                       |                           |                 |
| 3185           | Yield Taxes ?                                  | \$10,000                              |                           | \$16,100        |
| 3186           | Payment in Lieu of Taxes ?                     | \$31,511                              |                           | \$33,381        |
| 3187           | Excavation Tax (\$0.02 cents per cubic yard) ? | \$1,500                               |                           | \$1,440         |
| 3189           | Other Taxes ?                                  |                                       |                           |                 |
| 3190           | Interest & Penalties on Delinquent Taxes ?     | \$235,000                             |                           | \$212,663       |
|                | Inventory Penalties                            |                                       |                           |                 |
| Taxes Subtotal |                                                | \$327,511                             |                           | \$35,103,316    |

LICENSES, PERMITS, AND FEES ?

| Account #                            | Source of Revenues                | Estimated Revenues to<br>Set Tax Rate | Unanticipated<br>Revenues | Actual Revenues |
|--------------------------------------|-----------------------------------|---------------------------------------|---------------------------|-----------------|
| 3210                                 | Business Licenses & Permits ?     | \$825                                 |                           | \$875           |
| 3220                                 | Motor Vehicle Permit Fees ?       | \$2,213,600                           |                           | \$2,291,443     |
| 3230                                 | Building Permits ?                | \$50,000                              |                           | \$70,285        |
| 3290                                 | Other Licenses, Permits, & Fees ? | \$76,340                              |                           | \$90,048        |
| Licenses, Permits, and Fees Subtotal |                                   | \$2,340,765                           |                           | \$2,452,651     |

FROM FEDERAL GOVERNMENT ?

| Account #                        | Source of Revenues        | Estimated Revenues to<br>Set Tax Rate | Unanticipated<br>Revenues | Actual Revenues |
|----------------------------------|---------------------------|---------------------------------------|---------------------------|-----------------|
| 3311 - 3319                      | From Federal Government ? | \$4,602                               |                           | \$4,602         |
| From Federal Government Subtotal |                           | \$4,602                               |                           | \$4,602         |



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FROM STATE ?

| Account #           | Source of Revenues                          | Estimated Revenues to<br>Set Tax Rate | Unanticipated<br>Revenues | Actual Revenues |
|---------------------|---------------------------------------------|---------------------------------------|---------------------------|-----------------|
| 3351                | Shared Revenues ?                           |                                       |                           |                 |
| 3352                | Meals & Rooms Tax Distribution ?            | \$727,935                             |                           | \$727,935       |
| 3353                | Highway Block Grant ?                       | \$274,637                             |                           | \$275,624       |
| 3354                | Water Pollution Grant ?                     |                                       |                           |                 |
| 3355                | Housing & Community Development ?           |                                       |                           |                 |
| 3356                | State & Federal Forest Land Reimbursement ? | \$5,011                               |                           | \$5,011         |
| 3357                | Flood Control Reimbursement ?               |                                       |                           |                 |
| 3359                | Other (Including Railroad Tax) ?            | \$161,500                             |                           | \$141           |
| 3379                | From Other Governments ?                    |                                       |                           |                 |
| From State Subtotal |                                             | \$1,169,083                           |                           | \$1,008,711     |

CHARGES FOR SERVICES ?

| Account #                     | Source of Revenues        | Estimated Revenues to<br>Set Tax Rate | Unanticipated<br>Revenues | Actual Revenues |
|-------------------------------|---------------------------|---------------------------------------|---------------------------|-----------------|
| 3401 - 3406                   | Income from Departments ? | \$929,560                             |                           | \$818,841       |
| 3409                          | Other Charges ?           |                                       |                           |                 |
| Charges for Services Subtotal |                           | \$929,560                             |                           | \$818,841       |

MISCELLANEOUS REVENUES ?

| Account #                       | Source of Revenues           | Estimated Revenues to<br>Set Tax Rate | Unanticipated<br>Revenues | Actual Revenues |
|---------------------------------|------------------------------|---------------------------------------|---------------------------|-----------------|
| 3501                            | Sale of Municipal Property ? | \$15,100                              |                           | \$15,100        |
| 3502                            | Interest on Investments ?    | \$1,000                               |                           | \$825           |
| 3503 - 3509                     | Other ?                      | \$281,230                             |                           | \$202,550       |
| Miscellaneous Revenues Subtotal |                              | \$297,330                             |                           | \$218,475       |





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INTERFUND OPERATING TRANSFERS IN (?)

| Account #                              | Source of Revenues                   | Estimated Revenues to<br>Set Tax Rate | Unanticipated<br>Revenues | Actual Revenues |
|----------------------------------------|--------------------------------------|---------------------------------------|---------------------------|-----------------|
| 3912                                   | From Special Revenue Funds (?)       | \$5,400                               |                           | \$24,653        |
| 3913                                   | From Capital Projects Funds (?)      |                                       |                           |                 |
| 3914                                   | From Enterprise Funds (?)            | \$3,178,366                           |                           | \$3,516,909     |
|                                        | Sewer - (Offset)                     | \$1,809,111                           |                           | \$1,785,475     |
|                                        | Water - (Offset)                     | \$1,369,255                           |                           | \$1,731,434     |
|                                        | Electric - (Offset)                  |                                       |                           |                 |
|                                        | Airport - (Offset)                   |                                       |                           |                 |
|                                        | Other - (Offset)                     |                                       |                           |                 |
| 3915                                   | From Capital Reserve Funds (?)       |                                       |                           |                 |
| 3916                                   | From Trust & Fiduciary Funds (?)     | \$12,090                              |                           | \$14,554        |
| 3917                                   | Transfers from Conservation Fund (?) |                                       |                           |                 |
| Interfund Operating Transfers Subtotal |                                      | \$3,195,856                           |                           | \$3,556,116     |

OTHER FINANCING SOURCES (?)

| Account #                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Source of Revenues                        | Estimated Revenues to<br>Set Tax Rate | Unanticipated<br>Revenues | Actual Revenues |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------|---------------------------|-----------------|
| 3934                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Proceeds from Long Term Bonds & Notes (?) | \$330,000                             |                           |                 |
| NOTE: NH law requires all municipalities to gross appropriate. Full disclosure of those appropriations and offsetting revenues are required on this report. Those revenues accounted for in proprietary or other funds are subtracted from this report for the purposes of general fund balance sheet disclosure. See the municipality's audited financials for more information on proprietary funds, special revenue funds, or capital project funds. Also, see the supplemental schedule. |                                           |                                       |                           |                 |
| Other Financing Sources Subtotal                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                           | \$330,000                             |                           |                 |
| Less Propriety Funds, Spec. Rev. Funds, or Capital Project Funds                                                                                                                                                                                                                                                                                                                                                                                                                             |                                           |                                       |                           | \$3,516,909     |

|                            | Estimated Revenues to<br>Set Tax Rate | Unanticipated<br>Revenues | Actual Revenues |
|----------------------------|---------------------------------------|---------------------------|-----------------|
| TOTAL GENERAL FUND REVENUE | \$8,594,707                           |                           | \$39,645,803    |



### Taxes/Liens Receivable Worksheet

| Line Item                                                        | Year of this Report | For Prior Levy | TOTAL       |
|------------------------------------------------------------------|---------------------|----------------|-------------|
| Uncollected at End of Year                                       | \$1,284,645         | \$640,778      | \$1,925,423 |
| "Overlay" carried forward as "Allowance for Abatements"          |                     |                |             |
| Receivable at End of year (to Balance Sheet accounts 1080, 1100) | \$1,284,645         | \$640,778      | \$1,925,423 |

### Reconciliation of Regional School District Liability

| Line Item                                                                                                  | Amount       |
|------------------------------------------------------------------------------------------------------------|--------------|
| Regional School District Liability at Beginning of Year (To Balance Sheet Account 2075, Beginning of Year) | \$12,651,956 |
| <b>ADD:</b> Regional School District Assessment for Current Year                                           | \$24,673,707 |
| Total Liability Within Current Year (Sum of Lines 1 and 2)                                                 | \$37,325,663 |
| <b>SUBTRACT:</b> Payments made to Regional School District                                                 | \$25,253,900 |
| Due to School District End of Year (To Balance Sheet Account 2075, End of Year)                            | \$12,071,763 |

### Reconciliation of Tax Anticipation Notes

| Line Item                                                                                      | Amount |
|------------------------------------------------------------------------------------------------|--------|
| Short-Term (TANS) Debt at Beginning of Year (To Balance Sheet Account 2230, Beginning of Year) |        |
| New Issues During Current Year                                                                 |        |
| Issues Retired During Current Year                                                             |        |
| Short-Term (TANS) Debt Outstanding at End of Year (To Balance Sheet Account 2230, End of Year) |        |





BALANCE SHEET

| Account      | Current Assets ?                          | Beginning of Year | End of Year  |
|--------------|-------------------------------------------|-------------------|--------------|
| 1010         | Cash and Equivalents ?                    | \$13,316,548      | \$13,335,906 |
| 1030         | Investments ?                             | \$90              | \$8,519      |
| 1080         | Tax Receivable ?                          | \$1,540,568       | \$1,284,645  |
| 1110         | Tax Liens Receivable ?                    | \$516,874         | \$640,778    |
| 1150         | Accounts Receivable ?                     | \$171,717         | \$183,034    |
| 1260         | Due from Other Governments ?              |                   |              |
| 1310         | Due from Other Funds ?                    | \$1,078,357       | \$365,176    |
| 1400         | Other Current Assets ?                    | \$114,338         | \$111,468    |
| 1670         | Tax Deeded Property (Subject to Resale) ? |                   |              |
| TOTAL ASSETS |                                           | \$16,738,492      | \$15,929,526 |

| Account           | Current Liabilities ?           | Beginning of Year | End of Year  |
|-------------------|---------------------------------|-------------------|--------------|
| 2020              | Warrants and Accounts Payable ? | \$578,726         | \$647,718    |
| 2030              | Compensated Absences Payable ?  | \$32,162          | \$24,449     |
| 2050              | Contracts Payable ?             |                   |              |
| 2070              | Due to Other Governments ?      | \$1,395           | \$4,927      |
| 2075              | Due to School Districts ?       | \$12,651,956      | \$12,071,763 |
| 2080              | Due to Other Funds ?            | \$378,979         |              |
| 2220              | Deferred Revenue ?              | \$4,700           | \$380        |
| 2230              | Notes Payable - Current ?       |                   |              |
| 2270              | Other Payable ?                 | \$7,416           | \$17,335     |
| TOTAL LIABILITIES |                                 | \$13,655,334      | \$12,766,572 |



| Account                           | Fund Equity ?                | Beginning of Year | End of Year  |
|-----------------------------------|------------------------------|-------------------|--------------|
| 2440                              | Non-spendable Fund Balance ? | \$114,338         | \$111,498    |
| 2450                              | Restricted Fund Balance ?    |                   |              |
| 2460                              | Committed Fund Balance ?     | \$866,624         | \$1,040,453  |
| 2490                              | Assigned Fund Balance ?      | \$220,257         | \$92,973     |
| 2530                              | Unassigned Fund Balance ?    | \$1,881,939       | \$1,918,030  |
| TOTAL FUND EQUITY                 |                              | \$3,083,158       | \$3,162,954  |
| TOTAL LIABILITIES and FUND EQUITY |                              | \$16,738,492      | \$15,929,526 |

NOTE: NH law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund. See the municipality's audited financials for more information on proprietary funds, special revenue funds, or capital project funds.

### General Fund Balance Sheet Reconciliation

| Line Item                                     | Amount       |
|-----------------------------------------------|--------------|
| Total Revenues                                | \$39,645,803 |
| Total Expenditures                            | \$39,566,007 |
| Change (Increase or Decrease)                 | \$79,796     |
| Ending Fund Equity from Balance Sheet         | \$3,162,954  |
| Less Beginning Fund Equity from Balance Sheet | \$3,083,158  |
| Change (Increase or Decrease)                 | \$79,796     |





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AMORTIZATION OF LONG-TERM DEBT (including Proprietary and Capital Project Funds)

| Description           | Original<br>Obligation | Purpose | Annual<br>Installment | Interest Rate (%)<br>or Range (% - %) | Year of Final<br>Payment<br>(YYYY) | Bonds o/s at<br>Beginning of<br>Year | Bonds Issued<br>this Year | Bonds Retired<br>this Year | Bonds o/s<br>at End of<br>year |   |
|-----------------------|------------------------|---------|-----------------------|---------------------------------------|------------------------------------|--------------------------------------|---------------------------|----------------------------|--------------------------------|---|
| 2004 Police Station   | \$2,950,260            | General | \$150,000             | 3.7%-4.5%                             | 2054                               | \$1,650,000                          |                           | \$150,000                  | \$1,500,000                    | - |
| 2005 Mileslip Rd      | \$2,300,000            | General | \$120,000             | 4.50%                                 | 2025                               | \$1,340,000                          |                           | \$120,000                  | \$1,220,000                    | - |
| 2000 Brox Property    | \$1,400,000            | General | \$90,000              | 5.0%-5.25%                            | 2015                               | \$180,000                            |                           | \$90,000                   | \$90,000                       | - |
| 1997 Water Bond       | \$764,000              | General | \$35,000              | 4.7%-5.3%                             | 2017                               | \$140,000                            |                           | \$35,000                   | \$105,000                      | - |
| 2013 Ambulance        | \$2,214,000            | General | \$55,350              | 2.68%                                 | 2034                               | \$1,500,000                          |                           | \$110,700                  | \$1,389,300                    | - |
| Outfall Diffuser      | \$337,395              | Sewer   | \$20,000              | 4.0%-5.0%                             | 2026                               | \$220,000                            |                           | \$20,000                   | \$200,000                      | - |
| 2012 Septage Facility | \$1,199,690            | Sewer   | \$30,278              | 2.72%                                 | 2032                               | \$575,274                            |                           | \$30,278                   | \$544,996                      | - |
| Water Main Bond       | \$600,000              | Water   | \$40,000              | 4.125%-4.75%                          | 2016                               | \$120,000                            |                           | \$40,000                   | \$80,000                       | - |
| Storage Tank Bond     | \$1,600,000            | Water   | \$80,000              | 4.50%                                 | 2025                               | \$960,000                            |                           | \$80,000                   | \$880,000                      | - |
| Els Street - Phase    | \$758,486              | Water   | \$40,000              | 4.0%-4.5%                             | 2026                               | \$475,000                            |                           | \$40,000                   | \$435,000                      | - |
| Add Line              |                        |         |                       |                                       |                                    |                                      |                           |                            |                                |   |
| Total                 | \$14,123,831           |         |                       |                                       |                                    | \$7,160,274                          |                           | \$715,978                  | \$6,444,296                    |   |



New Hampshire  
Department of  
Revenue Administration

2015  
MS-535

MILFORD (303)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Jack

Sheehy

Oct 26, 2015

Preparer's Signature

☐ Audited ☒ Unaudited ☐ Compilation Report Attached

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor:

- Michelle Clark: [michelle.clark@dra.nh.gov](mailto:michelle.clark@dra.nh.gov)
- Jamie Dow: [jamie.dow@dra.nh.gov](mailto:jamie.dow@dra.nh.gov)
- Shelley Gerlarneau: [shelley.gerlarneau@dra.nh.gov](mailto:shelley.gerlarneau@dra.nh.gov)
- Stephanie Derosier: [stephanie.derosier@dra.nh.gov](mailto:stephanie.derosier@dra.nh.gov)

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

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Governing Body Member's Signature and Title





## INSTRUCTIONS For the MS-535 Financial Report of the Town, City, or Village District Budget

The MS-535 is to be used by every NH town, city, or village district to report the year end financial status of the budget. The report is to be completed at the end of the reporting year and submitted to the NH Department of Revenue Administration (DRA) pursuant to RSA 21-J:34, V.

### Cover Sheet

Prior to entering reporting data, please fill out all fields on the cover page.

NOTE: NH law requires all municipalities to gross appropriate. Full disclosure of those appropriations and offsetting revenues are required on this report. Those amounts accounted for in proprietary or other funds are later removed from this report for purposes of general fund balance sheet disclosure. See the municipality's audited financials for more information on proprietary funds, special revenue funds, or capital project funds.

The governing body and preparer must sign in ink, date, and mail the report to the DRA at the address on the cover by April 1st after a calendar reporting year and by September 1st for optional reporting year.

### Budget Expenditures

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Voted Appropriations | Enter gross appropriations as voted at the prior year's annual and any special meetings and as approved by DRA on the MS-2. For accounts 4931, 4932, 4933, and 4934 the voted appropriations should match the amounts shown on the tax rate calculation paperwork. In the future, DRA will pre-populate this column.                                                                                                     |
| Other Authorizations | Enter expenditure authorizations in addition to amounts in column 3 and detail in the box at the bottom of the page. Examples: Emergency expenditures under RSA 32:11; grant expenditures under RSA 31:95-b; additional expenditures from capital reserve or trust funds by agents.                                                                                                                                      |
| Actual Expenditures  | Enter actual expenditures (include amounts in column 4). (Proprietary funds, special revenue, and capital project funds are to be netted out for this report, generally in acct. #4914 or #4912). Expenditures for "Payments to Other Governments" on page 4 are set in tax rates. For accounts 4931, 4932, 4933, and 4934 the actual expenditures should match the amounts shown on the tax rate calculation paperwork. |

### Revenues

|                                    |                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Estimated Revenues to Set Tax Rate | Enter estimated revenues from reporting year MS-4 used to set the tax rate.                                                                                                                                                                                                                                                                         |
| Actual Revenues                    | Enter revenues attributable to the reporting year. <b>Proprietary funds, special revenue, and capital project funds are to be netted out for this report at the bottom of the column.</b> In the first row, acct. #3110, add property tax amount from tax collector's warrant, plus any excess overlay. Enter general fund revenue in the last row. |

### General Fund Balance Sheet

|                                                                                                                     |                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| Beginning of Year Column                                                                                            | Enter Beginning of the Year amounts using prior year's End of Year amounts or as adjusted by your auditors.                                             |
| End of Year Column                                                                                                  | Enter the End of Year amounts from your records or as adjusted by your auditors.<br><br>See <i>Reconciliation Worksheets</i> to help calculate amounts. |
| To be GASB 54 compliant, the fund balance classifications have changed. See the next sheet for further explanation. |                                                                                                                                                         |

### Reconciliation Worksheet

|                                |                                                                                                          |
|--------------------------------|----------------------------------------------------------------------------------------------------------|
| General Fund Section           | This section illustrates how revenues and expenditures flow through to Fund Balance                      |
| School District Section        | Enter amounts to determine end of year school district liability, or call your SAU for year end amounts. |
| Tax Anticipation Notes Section | Enter amounts to determine end of year TAN liability amount.                                             |



**Fund Balance Explanation: Changes from Previous Year's as Necessitated by GASB 54**

As Previously Classified in Prior Years

|                                                                       |      |
|-----------------------------------------------------------------------|------|
| a. Assigned (Formerly Reserve for encumbrances)                       | 2440 |
| b. Committed (Formerly Reserve for Continuing Appropriations)         | 2450 |
| c. Restricted (Formerly Reserve for Appropriations Voted for CRF/ETF) | 2460 |
| d. Committed (Formerly Reserve for Appropriations Voted)              | 2460 |
| e. Assigned (Formerly Reserve for Special Purposes)                   | 2490 |
| f. Unassigned (Formerly Unreserved Fund Balance)                      | 2530 |

As Required under GASB 54

|                              |      |                                                               |
|------------------------------|------|---------------------------------------------------------------|
| a. Nonspendable Fund Balance | 2440 | = Non-cash items such as inventories or prepaid items.        |
| b. Restricted Fund Balance   | 2450 | = Funds legally restricted, such as a grant or library funds. |
| c. Committed Fund Balance    | 2460 | = Only used for a specific voted purpose, like a special WA.  |
| d. Assigned Fund Balance     | 2490 | = Intended for specific purpose such as an encumbrance.       |
| e. Unassigned Fund balance   | 2530 | = Spendable fund balance (formerly: unreserved or surplus).   |



Due to the increased report length and rising printing costs the full Independent Auditor's Report will not be published in this document.

Hard copies of the Auditor's Report are available in their entirety through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at [www.milford.nh.gov](http://www.milford.nh.gov)

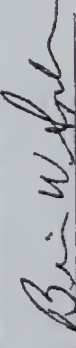
We apologize for any inconvenience this may cause anyone.



**TREASURER'S REPORT**  
**TOWN OF MILFORD, NEW HAMPSHIRE**  
**FOR THE YEAR ENDED 12/31/2015**  
(unaudited)

|                                       | CHECKING<br>ACCOUNT | ESCROW<br>ACCOUNTS | NHDP<br>ACCOUNT | DISBURSEMENT<br>ACCOUNT | LAKE SUNAPEE<br>ACCOUNTS | INVESTMENT<br>ACCOUNT | TOTAL              |
|---------------------------------------|---------------------|--------------------|-----------------|-------------------------|--------------------------|-----------------------|--------------------|
| Beginning Balance as of 1/1/2015      | 13,129,850.05       | 69,466.72          | \$ 90.01        | \$ 202,172.48           | \$ 10,622.55             | \$ -                  | \$ 13,412,201.81   |
| <b>RECEIPTS:</b>                      |                     |                    |                 |                         |                          |                       |                    |
| Taxes and Interest                    | 36,635,432.04       |                    |                 |                         |                          |                       | \$ 36,635,432.04   |
| Water & Sewer User Fees               | 2,760,357.47        |                    |                 |                         |                          |                       | 2,760,357.47       |
| Licenses, Permits & Fees              | 2,833,867.25        |                    |                 |                         |                          |                       | 2,833,867.25       |
| Intergovernmental (State/Federal)     | 1,625,186.23        |                    |                 |                         |                          |                       | 1,625,186.23       |
| Income from Departments               | 1,657,543.70        |                    |                 |                         |                          |                       | 1,657,543.70       |
| Ambulance                             |                     |                    |                 | 254,569.83              |                          |                       | 254,569.83         |
| Recreation                            |                     |                    |                 | 62,215.00               |                          |                       | 62,215.00          |
| Sale of Town Owned Property           | 40,217.01           |                    |                 |                         |                          |                       | 40,217.01          |
| Rental of Town Owned Property         | 44,132.61           |                    |                 |                         |                          |                       | 44,132.61          |
| Fines & Forfeits                      | 8,279.79            |                    |                 |                         |                          |                       | 8,279.79           |
| Reimbursements                        | 110,592.07          |                    |                 |                         |                          |                       | 110,592.07         |
| Contributions & Donations             | 50,100.01           |                    |                 |                         |                          |                       | 50,100.01          |
| Impact Fees                           | 29,388.87           |                    |                 |                         |                          |                       | 29,388.87          |
| MACC Base - Surplus Return            |                     | 10,827.04          |                 |                         |                          |                       | 10,827.04          |
| Escrow Deposit                        | 2,240.90            | 7.43               | 0.07            |                         | 17.96                    | 5,764.98              | 2,240.90           |
| Investment Transfers                  | 10,429,000.00       |                    |                 |                         |                          | 21,825,000.00         | 32,254,000.00      |
| TAN Deposit                           | 1,500,000.00        |                    |                 |                         |                          |                       | 1,500,000.00       |
| General Obligation Bonds              | 1,489,809.00        |                    |                 |                         |                          |                       | 1,489,809.00       |
| Transfers from Trust Funds            | 52,737.00           |                    |                 |                         |                          |                       | 52,737.00          |
| <b>Total Receipts:</b>                | \$ 59,268,883.95    | \$ 10,834.47       | \$ 0.07         | \$ 316,784.83           | \$ 17.96                 | \$ 21,830,764.98      | \$ 81,427,286.26   |
| <b>DISBURSEMENTS:</b>                 |                     |                    |                 |                         |                          |                       |                    |
| Accounts Payable Warrants             | (15,534,141.06)     |                    |                 | (59,299.43)             |                          |                       | (15,593,440.49)    |
| Payroll Warrants                      | (5,179,772.21)      |                    |                 |                         |                          |                       | (5,179,772.21)     |
| Milford School District Appropriation | (25,173,705.00)     |                    |                 |                         |                          |                       | (25,173,705.00)    |
| Hillsborough County Appropriation     | (1,662,660.00)      |                    |                 |                         |                          |                       | (1,662,660.00)     |
| Escrow Transfers                      |                     | (2,240.90)         |                 |                         |                          | (10,004,000.00)       | (2,240.90)         |
| Investment Transfers                  | (21,800,000.00)     |                    |                 | (450,000.00)            |                          |                       | (32,254,000.00)    |
| TAN Disbursement                      | (1,500,000.00)      |                    |                 |                         |                          |                       | (1,500,000.00)     |
| Bank Charges                          | (14,928.90)         |                    |                 |                         |                          |                       | (14,928.90)        |
| Voided Checks                         | 55,426.09           |                    |                 |                         |                          |                       | 55,426.09          |
| <b>Total Disbursements:</b>           | \$ (70,809,781.08)  | \$ (2,240.90)      | \$ -            | \$ (509,299.43)         | \$ -                     | \$ (10,004,000.00)    | \$ (81,325,321.41) |
| Ending Balance as of 12/31/2015       | \$ 1,588,952.92     | \$ 78,060.29       | \$ 90.08        | \$ 9,657.88             | \$ 10,640.51             | \$ 11,826,764.98      | \$ 13,514,166.66   |

• General Fund, Capital Project Fund, Special Revenue Funds, Recreation Revolving Fund,  
Public Safety Revolving Fund, Community Media Revolving Fund, Water and Wastewater  
Funds are posted into our checking account.

  
**BRIAN SANBORN**  
TOWN TREASURER



The Report of The Trust Funds of the Town of Milford, N.H. for Year Ending on December 31, 2015, (MS-9 and MS-10) were not available at the time this report went to print.

Hard copies of the reports will be available in their entirety through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at [www.milford.nh.gov](http://www.milford.nh.gov)

We apologize for any inconvenience this may cause anyone.



# Excerpts from the Minutes of the 222<sup>nd</sup> Town Meeting of the Town of Milford – 2015

January 31<sup>st</sup> 2015 – Deliberative Session

March 10<sup>th</sup> 2015 – Elective Session

Total Registered Voters: 9864

Number of Voters at Deliberative Session: 99

Total Votes Cast: 2174

(Full minutes available from the Town Clerk and Administration Offices during normal business hours).

## ARTICLE 1 – ELECTION OF OFFICERS

The results of the voting for Town Officers and School Officers is as follows:

### TOWN OFFICERS:

#### Selectman – 3 Year Term

|                  |      |
|------------------|------|
| Roger Tilton     | 412  |
| *Gary Daniels    | 1175 |
| Ed Densmore      | 376  |
| *Mark J. Fougere | 959  |
| Audrey Fraizer   | 670  |

#### Cemetery Trustee – 3 Year Term

|               |      |
|---------------|------|
| *Mary Dickson | 1705 |
|---------------|------|

#### Library Trustee – 3 Year Term

|                         |      |
|-------------------------|------|
| *Kim Paul               | 1237 |
| *Deb Faucher            | 1283 |
| *Jennifer Martin Hansen | 1407 |

#### Trustee of Trust Funds – 3 Year Term

|              |      |
|--------------|------|
| *Joan Dargie | 1721 |
|--------------|------|

#### Water-Wastewater Commissioner – 3 Year Term

|                 |      |
|-----------------|------|
| *Michael Putnam | 1230 |
| Gil Archambault | 492  |

\* Deemed elected by the Moderator.

## ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

To vote on Planning Board proposed zoning changes and amendments.

The Planning Board SUPPORTS all Amendments:

### Ballot Vote No. 1

1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:



**AMENDMENT # 1: Amend 1. Article IV, Definitions, by amending the definitions of Groundwater and Manufactured Housing; and delete the definitions of Animal Feed Lot, Independent Senior Housing Units, and Leachable Wastes.**

Topical Description of Proposed Amendment: The proposed amendment revises the definitions of Groundwater and Manufactured Housing; and deletes the definitions of Animal Feed Lot, Independent Senior Housing Units, and Leachable Wastes. The Planning Board supports Amendment #1 by a vote of 7-0.

Ballot Title: Zoning Ordinance Definitions

The voting on this amendment (Ballot Vote #1) is as follows:

YES: 1538 NO: 399 passed

**Ballot Vote No. 2**

**2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT # 2: Amend Article V: Section: 5.02.2:A.12 (Residence A), 5.03:E (Residence B), 5.05.1:V (Commercial), 5.07.1:K (Limited Commercial Business), and 5.08.2:A.6 (Integrated Commercial Industrial), proposes to remove Senior Housing Developments from these sections as an acceptable or special exception use.**

Topical Description of Proposed Amendment: The proposed amendment is administrative clean-up from the repeal of the Senior Housing Ordinance in 2014. Although, the Senior Housing Ordinance (SHO) has met the needs of the town, the Planning Board, in its efforts to implement the 2009 Housing Chapter of the Master Plan began concentrating efforts on how to provide housing choice, affordability, and neighborhood creation for all ages. In 2014 the Milford voters passed the repeal of the Senior Housing Ordinance and following the rescinding of the Ordinance there are several section of the Zoning Ordinance that reference the SHO and therefore need to be addressed. There remain opportunities for continued residential development for seniors throughout Town. The Planning Board supports Amendment #2 by a vote of 7-0.

Ballot Title: Acceptable & Special Exception Uses

The voting on this amendment (Ballot Vote #2) is as follows:

YES: 1519 NO: 426 passed

**Ballot Vote No. 3**

**3. Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT # 3: Amend Article VI: Section: 6.02.4 Wetland Conservation District, by amending the definition of Surface Water.**

Topical Description of Proposed Amendment: This change proposes to clarify the definition of Surface Water to be consistent with the definition used in Section 6.01.0 and to reference the State RSA to help with consistency of the ordinance. The Planning Board supports Amendment #3 by a vote of 7-0.

Ballot Title: Definition: Surface Water in Wetland Conservation District

The voting on this amendment (Ballot Vote #3) is as follows:

YES: 1602 NO: 363 passed

**Ballot Vote No. 4**

4. Are you in favor of the adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 4: Amend Article VI: Section: 6.03.2 Floodplain Management, Definitions, by deleting the definition of Manufactured Home and replace in its entirety with definition of Manufactured Housing.***

Topical Description of Proposed Amendment: This definition change proposes to clarify the definition of Manufactured Housing to be consistent with the revised definition of Manufactured Housing used in Article IV. This change will help prevent the same term having multiple definitions throughout the ordinance. The Planning Board supports Amendment #4 by a vote of 7-0.

Ballot Title: Definition: Manufactured Home in Floodplain Management District

The voting on this amendment (Ballot Vote #4) is as follows:

YES: 1624 NO: 323 passed

**Ballot Vote No. 5**

5. Are you in favor of the adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 5: Amend Article VI: Section: 6.04.5:C Open Space Conservation District, by revising paragraph relative to Senior Housing Developments.***

Topical Description of Proposed Amendment: This is an administrative clean-up from the repeal of the Senior Housing Ordinance in 2014. This change proposes to remove a reference to the former SHO relative to open space requirements of senior housing developments. In 2014 the Milford voters passed the repeal of the Senior Housing Ordinance and following the rescinding of the Ordinance there are several section of the Zoning Ordinance that reference the SHO and therefore need to be addressed. The Planning Board supports Amendment #5 by a vote of 7-0.

Ballot Title: Senior Housing Developments: Open Space Conservation

The voting on this amendment (Ballot Vote #5) is as follows:

YES: 1581 NO: 366 passed

**Ballot Vote No. 6**

6. Are you in favor of the adoption of Amendment #6 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 6: Amend Article VII: Section 7.06.3 Definitions, by revising the definitions of Banner Sign, Changing Sign (electronic), Flag, Flashing Sign, Portable Sign, Temporary Sign, and Wall Sign; and adding the definition of Storefront.***

Topical Description of Proposed Amendment: The proposed definition changes to the Sign Ordinance were suggested by Staff to help clarify sign related definitions in Milford, and bring the Zoning Ordinance in line with current Town enforcement and regulation procedures for signage. The Planning Board supports Amendment #6 by a vote of 7-0.



Ballot Title: Sign Ordinance Definitions

The voting on this amendment (Ballot Vote #6) is as follows:

YES: 1578 NO: 371 passed

**Ballot Vote No. 7**

**7. Are you in favor of the adoption of Amendment #7 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 7: Amend Article VII: Section 7.06.4 Prohibited Signs, by revising paragraph 7.06.4:E, and 7.06.4:H; and removing paragraph 7.06.4:K.***

Topical Description of Proposed Amendment: The proposed amendments Proposes to revise language to allow additional signage types around town and prevent the over-regulation of temporary and portable signs. The revised Prohibited Signs language was proposed to the Planning Board by the Community Development office to offer more signage options to local businesses. Paragraph 7.06.4:E adds the term changing sign (electronic) and removes language relative to the visibility of a sign beyond the boundaries of the lot or parcel and paragraph 7.06.4:H adds the term mechanically and removes language relative to movement. The Planning Board supports Amendment #7 by a vote of 7-0.

Ballot Title: Sign Ordinance: Prohibited Signs

The voting on this amendment (Ballot Vote #7) is as follows:

YES: 1499 NO: 482 passed

**Ballot Vote No. 8**

**8. Are you in favor of the adoption of Amendment #8 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 8: Amend Article VII: Section 7.06.5 General Administration, by revising paragraph 7.06.5:C.17.***

Topical Description of Proposed Amendment: This change proposes clarification that permits are not required for temporary and/or portable signs less than 6 SF in area and less than 6 feet high. The revised language was proposed to the Planning Board by the Community Development office to reflect current regulating practices and to offer more signage options to local businesses. The Planning Board supports Amendment #8 by a vote of 7-0.

Ballot Title: Sign Ordinance: General Administration

The voting on this amendment (Ballot Vote #8) is as follows:

YES: 1565 NO: 423 passed

**Ballot Vote No. 9**

**9. Are you in favor of the adoption of Amendment #9 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 9: Amend Article VII: Section 7.06.7:D Awning Signs/Canopy Signs/Marquee Signs/Projecting and Suspended Signs by revising Paragraph 7.06.7:D.3.***

Topical Description of Proposed Amendment: Proposes to remove language for clearer interpretation and change “computed” to “Calculated”. This is an administrative clean-up for consistency. The Planning Board supports Amendment #9 by a vote of 7-0.

Ballot Title: Sign Ordinance: Awning Signs/Canopy Signs/Marquee Signs/Projecting and Suspended Signs

The voting on this amendment (Ballot Vote #9) is as follows:

YES: 1654 NO: 312 passed

**Ballot Vote No. 10**

**10. Are you in favor of the adoption of Amendment #10 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 10: Amend Article VII: Section: 7.06.7:E Wall Signs (Fascia Sign Or Façade Sign) by removing in its entirety and replacing with revised language.***

Topical Description of Proposed Amendment: This change proposes to add language to the Wall Sign section of the Zoning Ordinance to allow storefronts located at a greater distance from the street with additional wall sign area. The revised wall sign language was proposed to the Planning Board by the Community Development office to offer more signage options to local business specifically those located at a greater distance. The Planning Board supports Amendment #10 by a vote of 7-0.

Ballot Title: Sign Ordinance: Wall Signs

The voting on this amendment (Ballot Vote #10) is as follows:

YES: 1538 NO: 433 passed

**Ballot Vote No. 11**

**11. Are you in favor of the adoption of Amendment #11 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 11: Amend Article VII: Section: 7.06.7:I Temporary On-Premise Signs, by removing in its entirety and replacing with revised language and tables.***

Topical Description of Proposed Amendment: The proposed amendment will revise language to allow additional signage types around town and prevent the over-regulation of temporary and portable signs such as sandwich and message boards, ‘open’ and other flags, and small business-related portable signs. The revised wall sign language was proposed to the Planning Board by the Community Development office to offer more signage options to local businesses. The Planning Board supports Amendment #11 by a vote of 7-0.

Ballot Title: Sign Ordinance: Temporary On-Premise Signs

The voting on this amendment (Ballot Vote #11) is as follows:

YES: 1505 NO: 435 passed

**Ballot Vote No. 12**

**12. Are you in favor of the adoption of Amendment #12 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**



**AMENDMENT # 12: Amend Article VII: Section: 7.06.8:D General Provisions, to revise paragraph 7.06.8:D.5 to add language relative to portable signs in the Oval Sub-District.**

Topical Description of Proposed Amendment: This is an administrative clean-up to continue to allow A-frame signs within the Oval Sub-District where approved by Code Enforcement provided they do not obstruct or interfere with pedestrian traffic. The Planning Board supports Amendment #12 by a vote of 7-0.

Ballot Title: Sign Ordinance: General Provisions

The voting on this amendment (Ballot Vote #12) is as follows:

YES: 1588 NO: 364 passed

#### **Ballot Vote No. 13**

**13. Are you in favor of the adoption of Amendment #13 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT # 13: Amend Article X: Section 10.06.0 Expiration, by amending paragraph relative to a 2013 State RSA change.**

Topical Description of Proposed Amendment: This change proposes to update the Zoning Ordinance to comply with revisions to the State's Revised Statutes Annotated (RSA). The change will now allow 2 years after the granting of a variance or special exception by the Board of Adjustment, to complete work required by a building permit. Formerly 1 year. The Planning Board supports Amendment #13 by a vote of 7-0.

Ballot Title: Expiration

The voting on this amendment (Ballot Vote #13) is as follows:

YES: 1566 NO: 361 passed

### **WARRANT ARTICLE 3 - LIBRARY BUILDING PROJECT – BOND - \$5,460,000**

Warrant Article #3 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Five Million Four Hundred Sixty Thousand (\$5,460,000) Dollars for the construction and equipping of a new Library building and expanded parking lot, associated site work, demolition of existing library building and other structures and to authorize the Selectmen to raise this appropriation by accepting a donation from Library Trustee Trust Funds in the amount of \$500,000 and borrowing not more than \$4,960,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from general taxation, and to authorize the Selectmen and/or Library Trustees to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen and/or Library Trustees to take all other necessary action to carry out this project, said actions to include anything necessary to prepare said land so that it would be available for the construction of such a facility and expanded parking lot including due diligence, site assessments and demolition of existing structures? This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. The Board of Selectmen does not support this Article (1-4). The Budget Advisory Committees vote is split on this Article (4-4-(1 abstention)). **This Article has an estimated tax impact beginning 2016 of \$0.327 or (\$32.70 on a home value of \$100,000).***

The results of the official ballot voting at the Elective Session on Article #3 is as follows:

YES: 953 NO: 1188 failed

Article #3 failed.

#### **WARRANT ARTICLE 4 - WEST ELM STREET WATER MAIN EXTENSION BOND - \$792,000**

Warrant Article #4 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Seven Hundred Ninety Two Thousand (\$792,000) Dollars to install 3,300 linear feet of 12-inch water main along Elm Street from a starting point 1,100 linear feet west of the intersection of Route 101/Route 101A to the Wilton Road intersection and to authorize the Selectmen to raise this appropriation by borrowing not more than \$792,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from income received from water users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Water and Sewer Commissioners and or the Board of Selectmen to contract for and expend any Federal or State aid that may be available for this project and to take all other necessary actions to carry out this project? The project will improve fire protection and provide municipal water to properties located in this 101 West corridor. This is a Special Warrant Article in accordance with RSA 32. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. The Board of Water & Sewer Commissioners supports this article (3-0). The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).*

The results of the official ballot voting at the Elective Session on Article #4 is as follows:

YES: 1378 NO: 677 passed

Article #4 passed

#### **WARRANT ARTICLE 5 - STORM SEWER VIDEO INSPECTION BOND – \$216,000**

Warrant Article #5 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Two Hundred Sixteen Thousand (\$216,000) Dollars to perform an inspection of the Town's Stormwater System with the assistance of video observation equipment, and to authorize the Town to enter into an agreement with the State of New Hampshire Department of Environmental Services to accept a 20% forgiveness of the project cost upon completion of the project and to borrow funds in the amount of \$172,800 from the State Revolving Fund? Information thus obtained will be assessed and incorporated within the Town's Asset Management System to assist with planning for future repairs and maintenance decisions. This is a Special Warrant Article in accordance with RSA 32. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. Board of Selectmen supports this Article (4-1). The Budget Advisory Committee does not support this Article (1-8). **This Article has an estimated tax impact beginning 2016 of \$0.030 or (\$3.00 on a home value of \$100,000).***

The results of the official ballot voting at the Elective Session on Article #5 is as follows:

YES: 1178 NO: 904 failed

Article #5 failed.

#### **WARRANT ARTICLE 6 - TOWN OPERATING BUDGET - \$13,785,044**

Warrant Article #6 as presented at the Deliberative Session is as follows:



Shall the Town vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Thirteen Million, Seven Hundred Eighty Five Thousand, Forty Four (\$13,785,044) Dollars? Should this Article be defeated, the operating budget shall be Thirteen Million, Six Hundred Sixty Three Thousand, Six Hundred Seventy Eight (\$13,663,678) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee does not support this Article (1-6-(2 abstentions)). **This Article has an estimated tax impact of \$0.462 over the 2014 Budget (\$46.20 on a home value of \$100,000).** The proposed budget reflects a 5.8% increase to the 2014 Budget, or a \$ 759,7470 increase; 84% of this increase (\$638,381) is included in the default budget.

The results of the official ballot voting at the Elective Session on Article #6 is as follows:

YES: 889 NO: 1209 failed

Article #6 failed.

## **WARRANT ARTICLE 7 - WASTEWATER TREATMENT OPERATING BUDGET - \$1,893,222**

Warrant Article #7 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of One Million, Eight Hundred Ninety Three Thousand, Two Hundred, Twenty Two (\$1,893,222) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the operating budget shall be One Million, Eight Hundred Three Thousand, Eighty-Nine (\$1,803,089) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (9-0).

The results of the official ballot voting at the Elective Session on Article #7 is as follows:

YES: 1507 NO: 575 passed

Article #7 passed.

## **WARRANT ARTICLE 8 - WATER DEPARTMENT OPERATING BUDGET - \$1,380,858**

Warrant Article #8 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of One Million, Three Hundred Eighty Thousand, Eight Hundred, Fifty Eight (\$1,380,858) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this Article be defeated, the operating budget shall be One Million, Three Hundred Eighty Thousand, Five Hundred, Twenty Eight (\$1,380,528) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (9-0).

The results of the official ballot voting at the Elective Session on Article #8 is as follows:

YES: 1532 NO: 540 passed

Article #8 passed

### **WARRANT ARTICLE 9 - JENNISON ROAD BRIDGE – \$430,000**

Warrant Article #9 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Four Hundred Thirty Thousand (\$430,000) Dollars (\$86,000) to be raised from general taxation and \$344,000 from the New Hampshire Department of Transportation Bridge Replacement Program) for the purpose of replacing the Jennison Road Bridge or take any other action relative thereto? The state program is an 80/20 matching fund with the Town providing 20%. This is Phase II of the Jennison Bridge replacement with the engineering and permitting completed in Phase I from monies appropriated by Article 16 in the 2012 Town Meeting warrant. This will be a Special Warrant Article in accordance with RSA 32. Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.067 (\$6.70 on a home value of \$100,000).***

The results of the official ballot voting at the Elective Session on Article #9 is as follows:

YES: 1463 NO: 592 passed

Article #9 passed

### **WARRANT ARTICLE 10 - BRIDGE REPLACEMENT CAPITAL RESERVE - \$175,000**

Warrant Article #10 as presented at the Deliberative Session is as follows:

*Shall the town vote to raise and appropriate the sum of One Hundred Seventy Five Thousand (\$175,000) Dollars to be placed in the Bridge Replacement Capital Reserve Fund? This will be a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-2). **This Article has an estimated tax impact of \$0.136 (\$13.60 on a home value of \$100,000).***

The results of the official ballot voting at the Elective Session on Article #10 is as follows:

YES: 1202 NO: 832 passed

Article #10 passed

### **WARRANT ARTICLE 11 - DUMP TRUCK (8 CUBIC YARD) – 5-YEAR LEASE/PURCHASE - \$39,050 (Annual Payment \$39,050/Total Purchase Price \$185,000)**

Warrant Article #11 as presented at the Deliberative Session is as follows:

*Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a Dump Truck (8 cubic yard), with the appropriate equipment for Highway Department operation (it will replace the 2000 Sterling Dump Truck) and to raise and appropriate the sum of Thirty Nine Thousand Fifty (\$39,050) Dollars for the first year's payment for this purpose? The total purchase price of this vehicle is One Hundred Eighty Five Thousand (\$185,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (5-4). **This Article has an estimated tax impact of \$0.030 (\$3.00 on a home value of \$100,000).***



The results of the official ballot voting at the Elective Session on Article #11 is as follows:

YES: 856 NO: 1179 failed

Article #11 failed

**WARRANT ARTICLE 12 - SIDEWALK TRACTOR PLOW – 5-YEAR LEASE/PURCHASE - \$31,650 (Annual Payment \$31,650/Total Purchase Price \$150,000)**

Warrant Article #12 as presented at the Deliberative Session is as follows:

*Shall the town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause that will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a replacement Sidewalk Tractor Plow with a sander attachment, and to raise and appropriate the sum of Thirty One Thousand Six Hundred Fifty (\$31,650) Dollars for the first year's payment for this purpose? The total purchase price of this vehicle is One Hundred Fifty Thousand Dollars (\$150,000). If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee does not support this Article (4-5). **This Article has an estimated tax impact of \$0.025 (\$2.50 on a home value of \$100,000).***

The results of the official ballot voting at the Elective Session on Article #12 is as follows:

YES: 789 NO: 1281 failed

Article #12 failed

**WARRANT ARTICLE 13 - SOCIAL SERVICES - \$35,000**

Warrant Article #13 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Thirty Five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents or take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.027 (\$2.70 on a home value of \$100,000).***

The results of the official ballot voting at the Elective Session on Article #13 is as follows:

YES: 1505 NO: 572 passed

Article #13 passed

**WARRANT ARTICLE 14 - CONSERVATION LANDS FUND - \$20,000**

Warrant Article #14 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of adding it to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto? Contributions further the protection of the town's natural resources. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.016 (\$1.60 on a home value of \$100,000).***

The results of the official ballot voting at the Elective Session on Article #14 is as follows:

YES: 1157 NO: 908 passed

Article #14 passed

### **WARRANT ARTICLE 15 - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2015 — 2016) — \$16,820**

Warrant Article #15 as presented at the Deliberative Session is as follows:

*Shall the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2015 and 2016 (1 April 2015 – 31 March 2016) which calls for the following increases in benefits, and to further raise and appropriate the sum of Sixteen Thousand Eight Hundred Twenty (\$16,820) Dollars for fiscal year 2015? Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments, or take any other action relative thereto. \$11,540 is to be raised by general taxation, \$1,570 is to be raised by Water User Fees, and \$3,710 to be raised by Sewer User Fees. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Board of Commissioners supports this article (3-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.009 (\$0.90 on a home value of \$100,000).***

The results of the official ballot voting at the Elective Session on Article #15 is as follows:

**YES: 1268 NO: 770 passed**

Article #15 passed

### **WARRANT ARTICLE 16 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES - \$20,000**

Warrant Article #16 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Twenty Thousand, (\$20,000) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.016 (\$1.60 on a home value of \$100,000).***

The results of the official ballot voting at the Elective Session on Article #16 is as follows:

**YES: 1664 NO: 463 passed**

Article #16 passed

### **WARRANT ARTICLE 17 - PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS - \$20,000**

Warrant Article #17 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or to take any other action? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article*



(6-2-(1 abstention)). **This Article has an estimated tax impact of \$0.016 (\$1.60 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on Article #17 is as follows:

YES: 1405 NO: 736 passed

Article #17 passed

#### **WARRANT ARTICLE 18 - FUNDING OF THE ANNUAL LABOR DAY PARADE – \$10,000**

Warrant Article #18 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Ten Thousand (\$10,000) Dollars for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-1-(1 abstention)).* **This Article has an estimated tax impact of \$0.008 (\$.80 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on Article #18 is as follows:

YES: 1430 NO: 705 passed

Article #18 passed

#### **WARRANT ARTICLE 19 - SUMMER BAND CONCERTS - \$9,000**

Warrant Article #19 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail), or take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-1).* **This Article has an estimated tax impact of \$0.007 (\$.70 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on article #19 is as follows:

YES: 1377 NO: 740 passed

Article #19 passed

#### **WARRANT ARTICLE 20 - FIREWORKS - \$8,250**

Warrant Article #20 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Eight Thousand Two Hundred Fifty (\$8,250) Dollars for the purpose of providing the Independence Day celebration (\$8,250) fireworks display at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (5-4).* **This Article has an estimated tax impact of \$0.007 (\$.70 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on article #20 is as follows:

YES: 1164 NO: 965 passed

Article #20 passed

## **WARRANT ARTICLE 21 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT - \$6,000**

Warrant Article #21 as presented at the Deliberative Session is as follows:

*Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of Town support relative to the observance of Memorial, Veterans and Labor Day? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-1). **This Article has an estimated tax impact of \$0.005 (\$ .50 on a home value of \$100,000).***

The results of the official ballot voting at the Elective Session on article #21 is as follows:

**YES: 1626 NO: 498 passed**

**Article #21 passed**

## **WARRANT ARTICLE 22 - RE-OPENING OF JONES ROAD / ELM STREET INTERSECTION – \$0**

Warrant Article #22 as presented at the Deliberative Session is as follows:

*Shall the town vote to rescind their vote on Article 9 of the 1996 Town Meeting whereby the town voted to close the intersection of Jones Road at Elm Street, and further to authorize the Board of Selectmen to negotiate the re-opening of the intersection of Jones Road at Elm Street for the purpose of accommodating east-bound traffic only? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (0-9). **This Article has no tax impact.***

The results of the official ballot voting at the Elective Session on article #22 is as follows:

**YES: 1251 NO: 808 passed**

**Article #22 passed**

## **WARRANT ARTICLE 23 - SALE OR OTHER DISPOSITION OF RESOURCES - \$0**

Warrant Article #23 as presented at the Deliberative Session is as follows:

*Shall the Town vote to authorize the Board of Selectmen to sell or otherwise dispose of any existing mineral interests, earth materials or other natural resources located on that portion of the Town owned property that is commonly known as the BROX property (Tax Map 38, Lot 58 and Tax Map 38, Lot 17) on such terms and conditions as the Selectmen deem appropriate for such sale or other disposition of any existing mineral interests, earth materials or other natural resources in accordance with the information provided in the Brox Community Lands Mining Feasibility Study produced by Fieldstone Land Consultants. All revenue received from the sale of such materials shall be deposited in the General Fund. This authorization shall only extend to those portions of the BROX property included in the map and lot number tracts identified above; and, This authorization shall only extend to existing mineral interests, earth materials or other natural resources identified above and shall NOT permit the Selectmen, without further authorization of the town meeting, to sell or otherwise dispose of the property; and, This authorization shall limit any contractual sale or other disposition of existing mineral interests, earth materials or other natural resources to a period of not more than six (6) years in duration so that any and all rights that any transferee has to enter on the property for the purpose of implementing said sale or other disposition shall terminate no later than six (6) years from the date of such contract; and, This authorization to the Board of Selectmen will expire 20 years after approval. No sale or other disposition shall take place unless and until the Board of Selectmen has complied with all applicable provisions contained in statute. Any agreement entered into by the Selectmen relative to the sale or other disposition*



*of said materials shall contain language which shall require the compliance with all statutes, land use codes or regulations which govern such activity, including Planning Board approval. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (2-6- (1 abstention)).* **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #23 is as follows:**

**YES: 1000 NO: 1063 failed**

**Article #23 failed**

## **WARRANT ARTICLE 24 - DISCONTINUING SOLAR EXEMPTION – \$0**

Warrant Article #24 as presented at the Deliberative Session is as follows:

*Shall the town vote to discontinue a property tax exemption on real property equipped with a solar energy system as defined in RSA 72:61, pursuant to the authority given the town under RSA 72:62, where the current exemption is equal to the cost of the solar energy system and is applied annually in perpetuity? The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee does not support this Article (2-7).* **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #24 is as follows:**

**YES: 888 NO: 1157 failed**

**Article #24 failed**

## **WARRANT ARTICLE 25 - BUDGET COMMITTEE CHARGE – \$0**

Warrant Article #25 as presented at the Deliberative Session is as follows:

*Shall the town vote to update the charge of the Town Budget Committee from its charge voted by the town on March 5, 1974 so that the Town Budget Committee shall henceforth be known as the Town Budget Advisory Committee, which shall be a committee of nine residents of voting age, appointed annually by the moderator prior to October 1, whose duty it shall be to (a) operate in accordance with the provisions of RSA 40:13 (Official Ballot Referenda), (b) make recommendations during the Annual Meeting and Special Meeting process and present their findings and recommendations in a printed and digital report, (c) be available throughout the year for consultation and advice, (d) serve without compensation, and (e) meet jointly with the School Budget Committee to discuss items of mutual interest at least once annually prior to submitting its report? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (5-4).* **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #25 is as follows:**

**YES: 1527 NO: 453 passed**

**Article #25 passed**

## **WARRANT ARTICLE 26 - ALLOW FOR THE INCLUSION OF NUMERICAL TALLIES ON BUDGET AND WARRANT ARTICLES – \$0**

Warrant Article #26 as presented at the Deliberative Session is as follows:

*Shall the town vote to adopt the provisions of RSA 32:5 V-a and RSA 40:13, V-a, whereby all votes by an advisory budget committee and the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town warrant and on the official ballot next to the affected warrant article? The Board of Selectmen supports this Article (5-0) The Budget Advisory Committee supports this Article (9-0).* **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #26 is as follows:**

**YES: 1748 NO: 253 passed**

**Article #26 passed**

There being no further comments or questions, the Moderator advised the assembly that the Board of Selectmen and the Budget Advisory Committee will be meeting this afternoon to finalize their positions. Selectman Daniels stated the BOS will be meeting in the BOS room after leaving this meeting. Matt Lydon stated the BAC will be meeting in this auditorium immediately following this session

The Moderator adjourned the 2015 Town Meeting Deliberative Session at 4:15 p.m.

Margaret Langell, Town Clerk



DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2015-12/31/2015

--MILFORD--

| Child's Name                     | Birth Date | Birth Place     | Father's/Partner's Name | Mother's Name             |
|----------------------------------|------------|-----------------|-------------------------|---------------------------|
| BROWN, PAISLEY JEAN              | 01/03/2015 | NASHUA,NH       | BROWN, NICHOLAS         | GUNN, MOLLY               |
| ESCOBAR, JOEL SANTIAGO           | 01/11/2015 | NASHUA,NH       | ESCOBAR, LUIS           | SAVAGE, SAMANTHA          |
| MCKENNA, JACK ALEXANDER          | 01/15/2015 | NASHUA,NH       | MCKENNA, MATTHEW        | MCKENNA, AMANDA           |
| DOROH, LONDON ALEXANDRIA         | 01/15/2015 | NASHUA,NH       | DOROH, JEFFREY          | DOROH, JESSICA            |
| BRICKLEY, DAYLEN CHARLES         | 01/16/2015 | PETERBOROUGH,NH | PAHLMAN, JERAMIE        | BRICKLEY, ERICA           |
| SHAW, ALEXANDER LI               | 01/20/2015 | NASHUA,NH       | SHAW, MICHAEL           | SHAW, MELLISA             |
| RUSSELL, BRYNN SUSAN             | 01/23/2015 | NASHUA,NH       | RUSSELL, TIMOTHY        | RUSSELL, BRITTANY         |
| RIVERA, ISABELLA MARIA           | 02/02/2015 | NASHUA,NH       | RIVERA, KYLE            | MONDELLO, VICTORIA        |
| SCHUSTER, LILIANNA MARIA         | 02/03/2015 | NASHUA,NH       | SCHUSTER, BRETT         | SCHUSTER, FRANZISKA       |
| MOYNAHAN, JAMES LEIGHTON         | 02/03/2015 | NASHUA,NH       | MOYNAHAN, BRIAN         | MOYNAHAN, VICTORIA        |
| MOYNAHAN, KATHRYN MABEL          | 02/03/2015 | NASHUA,NH       | MOYNAHAN, BRIAN         | MOYNAHAN, VICTORIA        |
| PACK, DYLAN ADRIEN WILLIAM       | 02/03/2015 | NASHUA,NH       | PACK, JONATHAN          | PACK, NICOLE              |
| BOWDEN, HANNAH DIANE             | 02/05/2015 | NASHUA,NH       | BOWDEN, ERIC            | BOWDEN, SHAUNA            |
| DRUMRIGHT, MADYSON RAYNE         | 02/10/2015 | PETERBOROUGH,NH | DRUMRIGHT, RONNIE       | WALKO, DENISE             |
| TAVERNA, BRAYDEN MICHAEL         | 02/11/2015 | NASHUA,NH       | TAVERNA, MICHAEL        | HODGDON, KAYLA            |
| ZENG, MYA ZHI                    | 02/16/2015 | NASHUA,NH       | ZENG, ERIC              | WU, YAOXIN                |
| DELISLE, HOLDEN JAMES            | 02/20/2015 | NASHUA,NH       | DELISLE, PETER          | BAUTISTA-DELISLE, SHAILYN |
| JOHNSON, AUDREY HALINA           | 02/25/2015 | NASHUA,NH       | JOHNSON, DANA           | JOHNSON, LISA             |
| LAVESPERE, EMERSYN VAIL          | 03/01/2015 | NASHUA,NH       | LAVESPERE, JOSHUA       | LAVESPERE, KYLA           |
| MARIAL MAJAK, KEDAR JUDAH LUBA   | 03/02/2015 | MILFORD,NH      |                         | CRAWFORD, ANNE            |
| MUSIAL, LILYANNA ELIZABETH       | 03/03/2015 | NASHUA,NH       | MUSIAL, KEINAN          | VARGAS, ARIELLE           |
| GRUBB, JACKSON RONALD            | 03/04/2015 | NASHUA,NH       | GRUBB, CASEY            | GRUBB, AMANDA             |
| DEPIETRO, ISABELLA GRACE         | 03/19/2015 | NASHUA,NH       |                         | DEPIETRO, JOANNE          |
| MURPHY, JOHN PATRICK             | 03/28/2015 | NASHUA,NH       | MURPHY JR, JOHN         | MURPHY, LISA              |
| HAGEN, AVIANA MONROE             | 04/08/2015 | NASHUA,NH       |                         | HAGEN, MACKENZIE          |
| GRUBB, LYL A MAE                 | 04/10/2015 | MILFORD,NH      | GRUBB, TODD             | WELLS, NICOLE             |
| DEBOISBRIAND, MARLIE JEAN        | 04/23/2015 | NASHUA,NH       | DEBOISBRIAND, AARON     | DEBOISBRIAND, BLAKE       |
| ANDERSON-FLYNN, SAVANNAH ABIGAIL | 04/25/2015 | NASHUA,NH       | FLYNN, ANDREW           | ANDERSON, RACHEL          |
| CARON, JACE EZRA                 | 04/27/2015 | PETERBOROUGH,NH | CARON, STEPHEN          | CARON, ERICA              |
| WILKERSON, KELLAN RHYS           | 04/27/2015 | NASHUA,NH       | WILKERSON, SEAN         | WILKERSON, TARRYN         |
| KERN, CHARLOTTE LAURENE          | 04/30/2015 | ROCHESTER,NH    | KERN, DAX               | KERN, CATHERINE           |
| MARTINEZ, PHOENIX PABLO          | 05/03/2015 | NASHUA,NH       | MARTINEZ, PAUL          | MARTINEZ, MEGAN           |
| WOODBURY, SAWYER RICHARD         | 05/04/2015 | NASHUA,NH       | WOODBURY, MICHAEL       | WOODBURY, CHRISTINA       |
| GUELFI, JACKSON MICHAEL          | 05/05/2015 | NASHUA,NH       | GUELFI, JASON           | GUELFI, ASHLEY            |
| WORNHAM, BRYNN PAIGE             | 05/18/2015 | NASHUA,NH       | WORNHAM, BRIAN          | WORNHAM, LYND SAY         |

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| Child's Name                   | Birth Date | Birth Place   | Father's/Partner's Name | Mother's Name       |
|--------------------------------|------------|---------------|-------------------------|---------------------|
| BREAULT, CHARLOTTE ELIZABETH   | 05/19/2015 | NASHUA,NH     | BREAULT, JOSHUA         | BREAULT, NIKOLE     |
| HILL, SARAH JANE               | 05/20/2015 | NASHUA,NH     | HILL, GREGORY           | HILL, ABIGAIL       |
| CUMMINGS, ISABELLA JANE        | 05/20/2015 | NASHUA,NH     | CUMMINGS, ANDREW        | MARTINO, JULIE      |
| WILSON, PIPER MARIE            | 05/21/2015 | NASHUA,NH     | WILSON, RYAN            | WARREN, ALYSSA      |
| DRAPER, EMILY NICOLE           | 05/22/2015 | NASHUA,NH     |                         | TILTON, VANESSA     |
| JERVA, BAILEY ROSE             | 05/26/2015 | MILFORD,NH    | JERVA, JOHN             | JERVA, TRISHA       |
| MCCLINTOCK, EMMALINE JANE      | 05/27/2015 | NASHUA,NH     | CAIADO, MICHAEL         | MCCLINTOCK, VANESSA |
| ELKHOURY, JOYA                 | 05/30/2015 | NASHUA,NH     | ELKHOURY, ZIAD          | ELKHOURY, HELENE    |
| WILLIAMS, ZACHARY COLE         | 06/01/2015 | MILFORD,NH    | WILLIAMS, JONATHAN      | WILLIAMS, EMILY     |
| POWELL, CONNER WILLIAM         | 06/02/2015 | MANCHESTER,NH | POWELL, MATTHEW         | RUGG, MEGANNE       |
| GRAY, MADISON ADELE            | 06/04/2015 | NASHUA,NH     | GRAY, ARON              | GRAY, ANGELA        |
| ADAMS, LEIGHLA FAITH           | 06/09/2015 | NASHUA,NH     | ADAMS, MICHAEL          | ADAMS, JENNIFER     |
| GRAY, KIEFER MATTHEW           | 06/09/2015 | MANCHESTER,NH | GRAY, MATTHEW           | GRAY, BARBARA       |
| MARIANO, ANTONIO ROBERT        | 06/11/2015 | NASHUA,NH     | MARIANO, MICHAEL        | MARIANO, AMOURANDA  |
| COMIRE, OWEN THOMAS            | 06/14/2015 | NASHUA,NH     | COMIRE, BENJAMIN        | HASTINGS, JENNIFER  |
| BOLDUC-O'CONNELL, JACE MICHAEL | 06/14/2015 | NASHUA,NH     | O'CONNELL, MATTHEW      | BOLDUC, ASHLEY      |
| DEJOHN, COOPER NICHOLAS        | 06/14/2015 | NASHUA,NH     | DEJOHN, MICHELE         | DEJOHN, KRISTIN     |
| MACDUFF, NORA ROSE             | 06/16/2015 | NASHUA,NH     | MACDUFF, JAMES          | MACDUFF, CHERYL     |
| EDWARDS, BAILEIGH RAE          | 06/17/2015 | NASHUA,NH     | EDWARDS, SCOTTIE        | HOUGHTON, MORGAN    |
| SNIDER, GRACE ELIZABETH        | 06/17/2015 | MILFORD,NH    | SNIDER, NATHANIEL       | SNIDER, KATELYN     |
| JONES, JACOB PETER             | 06/18/2015 | NASHUA,NH     | JONES, CHRISTOPHER      | JONES, MELISSA      |
| PROVENCHER, MADDOX PAUL        | 07/02/2015 | MANCHESTER,NH | PROVENCHER, PHILLIP     | PROVENCHER, KALLIE  |
| SYLVESTER JR, JASON ROBERT     | 07/02/2015 | NASHUA,NH     | SYLVESTER SR, JASON     | SYLVESTER, RACHEL   |
| DAVID, CARTER ALAN             | 07/08/2015 | NASHUA,NH     | DAVID, JUSTIN           | DAVID, AMANDA       |
| AUSTIN, ACADIA JOY             | 07/08/2015 | NASHUA,NH     | AUSTIN, ERIK            | AUSTIN, LORI        |
| AUSTIN, LAYLA GRACE            | 07/08/2015 | NASHUA,NH     | AUSTIN, ERIK            | AUSTIN, LORI        |
| LEHMAN, GRACIN COREY           | 07/08/2015 | NASHUA,NH     | LEHMAN, VINCENT         | LEHMAN, CHRISTIANA  |
| BATES, HARRISON ANDREW         | 07/13/2015 | NASHUA,NH     | BATES III, REGINALD     | BATES, LINDSEY      |
| SIMOKONIS, OWEN PATRICK        | 07/14/2015 | NASHUA,NH     | SIMOKONIS, PATRICK      | SIMOKONIS, ABIGAIL  |
| GUNAWAN, NADINE AURELIA        | 07/14/2015 | NASHUA,NH     | SOEGIYANTO, FNU         | LANDIWATI, FNU      |
| MCCARTHY, CAMDEN SHEA          | 07/16/2015 | LEBANON,NH    | MCCARTHY, RYAN          | MCCARTHY, REBECCA   |
| MILLEN, ARYA ANN               | 07/16/2015 | NASHUA,NH     | MILLEN, BRAD            | MILLEN, JENNIFER    |
| BOHLING, ALEXANDRA EVELYN      | 07/17/2015 | NASHUA,NH     | BOHLING, THOMAS         | BOHLING, DENAIE     |
| TEDFORD, BRADAN PAUL           | 07/23/2015 | NASHUA,NH     | TEDFORD, MATTHEW        | TEDFORD, LAUREN     |
| CHABOT, HARPER AVERY           | 07/27/2015 | MILFORD,NH    | CHABOT, BRADFORD        | CHABOT, ALICIA      |



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|--------------------------------|------------|-----------------|--------------------------|-----------------------|
| STEEL, CHARLOTTE ANN           | 08/03/2015 | NASHUA,NH       | STEEL, RICHARD           | STEEL, KIRSTI         |
| BOWERS, HADLEY BROOKLYN        | 08/06/2015 | NASHUA,NH       | BOWERS, JOSEPH           | BOWERS, KAILEE        |
| DAVIS, AMETHYST JUNE           | 08/13/2015 | PETERBOROUGH,NH | BRAWER, DANIEL           | DAVIS, AYL A          |
| SLAVIN, SAVANNAH KATHERINE     | 08/18/2015 | NASHUA,NH       | SLAVIN JR, MARK          | GOYETTE SHANK, NICOLE |
| THURKINS, NORA MAUREEN         | 08/26/2015 | NASHUA,NH       | THURKINS, NATHAN         | REYNOLDS, AMBER       |
| ROACH, LOGAN KAI               | 08/26/2015 | NASHUA,NH       | ROACH, JUSTIN            | LONG, KELLIE          |
| VALLIER, SAWYER LEE            | 08/27/2015 | NASHUA,NH       | VALLIER JR, GARY         | CHAMBERLAIN, SARA     |
| CARLL, DECLAN SCOTT            | 09/01/2015 | LEBANON,NH      | CARLL, RYAN              | CARLL, MOLLY          |
| STATZ, ANDREW AIDAN            | 09/01/2015 | NASHUA,NH       | STATZ, TIMOTHY           | STATZ, JULIE          |
| WILMOT, EMILY NICOLE           | 09/04/2015 | PETERBOROUGH,NH | WILMOT, TODD             | WILSON, SARA          |
| ROEHL, CHLOE ELIZABETH         | 09/10/2015 | NASHUA,NH       | ROEHL, THOMAS            | GUTIERREZ, MELISSA    |
| HARVEY JR, PADRICK DONOVAN     | 09/13/2015 | NASHUA,NH       | HARVEY SR, PADRICK       | PALLADINO, STEPHANIE  |
| SAWYER, AINSLEY MARIE          | 09/23/2015 | NASHUA,NH       | SAWYER, CHRISTOPHER      | SAWYER, LESLIE        |
| SZABAD, WAYLON DOC             | 10/02/2015 | PETERBOROUGH,NH |                          | DEELEY, SHAWNA        |
| ELLIS, AIDEN ALEXANDER         | 10/03/2015 | MILFORD,NH      | ELLIS, TODD              | ELLIS, STACEY         |
| ADAMS, MATTHEW LOCK            | 10/06/2015 | MILFORD,NH      | ADAMS, JONATHAN          | ADAMS, SARAH          |
| COOPER, HAILEY JADE            | 10/08/2015 | NASHUA,NH       |                          | MOODY, JESSICA        |
| ELLIS, ARTHUR KILEN            | 10/09/2015 | MILFORD,NH      | ELLIS, MICHAEL           | ELLIS, KELSEY         |
| FORTIN, AUBREY ROSE            | 10/14/2015 | NASHUA,NH       | FORTIN JR, RICHARD       | FORTIN, CARLY         |
| NGARI, JANELLE NORMA           | 10/14/2015 | NASHUA,NH       |                          | NGARI, KATHRYN        |
| GARCIA, VICTORIA               | 10/31/2015 | NASHUA,NH       | GARCIA SEPULVEDA, VICTOR | CEBALLOS, MARTHA      |
| HOYT, JACKSON ROBERT           | 11/03/2015 | NASHUA,NH       | HOYT, BOBBY              | HOYT, HEATHER         |
| KEENAN, MACKENZIE ROSE         | 11/11/2015 | NASHUA,NH       | KEENAN, RYAN             | BIRD, JESSICA         |
| SIDEBOTHAM, QUINN ANABELLE     | 11/11/2015 | NASHUA,NH       | SIDEBOTHAM, WILLIAM      | SIDEBOTHAM, DANIELLE  |
| EATON, EMILEE JOE              | 11/20/2015 | NASHUA,NH       | EATON, SEAN              | EATON, CARA           |
| GAGNON, RAEGAN ELIZABETH       | 11/23/2015 | NASHUA,NH       | GAGNON, RANDY            | GAGNON, HEATHER       |
| CREARY, MALCOLM JAHMEIR DENNIS | 11/29/2015 | MANCHESTER,NH   |                          | CREARY, ANDRENE       |
| ROSS, CHARLOTTE ELISABETH      | 12/01/2015 | NASHUA,NH       | ROSS, MICHAEL            | VON MARSHALL, ANNA    |
| COSTAIN, TEAGAN GRACE          | 12/07/2015 | NASHUA,NH       | COSTAIN, BRIAN           | COSTAIN, JODI         |
| RICHTER, DANYELL CLARKE        | 12/09/2015 | NASHUA,NH       | RICHTER, ZACHERY         | JUDGE, MARTINA        |
| TAYLOR, ELLA LORRAINE          | 12/20/2015 | NASHUA,NH       | TAYLOR, BRANDON          | TAYLOR, CELECIA       |
| MCCOBB, ADALYN JESSICA         | 12/26/2015 | NASHUA,NH       | MCCOBB, SCOTT            | MCCOBB, MARY-JO       |
| HARRIS, EVAN JAMES             | 12/29/2015 | NASHUA,NH       | HARRIS, JAMES            | HARRIS, PATRICIA      |
| GAGNE, MICHAEL ALLEN           | 12/31/2015 | NASHUA,NH       |                          | GAGNE, BRENDA         |

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|------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| SMART, CLIFTON   | 01/03/2015 | MILFORD     | SMART, CHARLES         | CROSS, HARRIETTE                                           | Y        |
| MORGAN, GERMAINE | 01/03/2015 | NASHUA      | ROY, LEONARD           | LAQUERRE, LILLIAN                                          | N        |
| MCNELLY, BRENDA  | 01/05/2015 | MILFORD     | DANIELS, RUDOLPH       | COWGILL, ROSE                                              | N        |
| LABELL, KYLIE    | 01/06/2015 | NASHUA      | LABELL, WILLIAM        | MELANSON, LISA                                             | N        |
| FARWELL, YVONNE  | 01/29/2015 | MILFORD     | CHARBINEAU, JOSEPH     | UNKNOWN, LILLIAN                                           | N        |
| MARTINEZ, PAUL   | 01/31/2015 | MILFORD     | MARTINEZ, PABLO        | MEJIA, TEODOSIA                                            | N        |
| ROY, DONALD      | 02/02/2015 | NASHUA      | ROY, PETER             | DURAND, BLANCHE                                            | N        |
| AMADIO, LOUIS    | 02/02/2015 | MERRIMACK   | AMADIO, ANTONIO        | D'ANDREA, ANNA                                             | Y        |
| WITT, CURT       | 02/03/2015 | MILFORD     | WITT, CURT             | MULLBAUR, FRANCESCA                                        | N        |
| TUCKER, KYLE     | 02/14/2015 | NASHUA      | MARTIN, CURTIS         | TILBROOK, KAREN                                            | N        |
| LEONARD, RYAN    | 02/17/2015 | MILFORD     | LEONARD, JOHN          | REED, ERICKA                                               | N        |
| D'AMATO, NANCY   | 02/18/2015 | MERRIMACK   | ALDRICH, HOMER         | BERRY, DOROTHY                                             | N        |
| TUCKER, CHAD     | 02/18/2015 | NASHUA      | TUCKER, WAYNE          | RILEY, ANNE                                                | Y        |
| MCENTEE, MALCOLM | 02/20/2015 | MILFORD     | MCENTEE, JOHN          | BYRNE, EILEEN                                              | Y        |
| DECASTRO, GENI   | 02/21/2015 | NASHUA      | DECOSTA, ANTONIO       | NEVES, MARIA                                               | N        |
| YOUNG, GERTRUDE  | 02/24/2015 | MILFORD     | LAPOINTE, LAWRENCE     | BEAUDRY, GERTRUDE                                          | N        |
| JACK SR, WARREN  | 03/03/2015 | MILFORD     | JACK SR, EARL          | RODWAY, JESSIE                                             | Y        |
| BACON, ELEANOR   | 03/03/2015 | NASHUA      | TINSLEY, VERNON        | BLISH, MARJORIE                                            | N        |



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|----------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| PERKINS, ROBERT      | 03/03/2015 | BEDFORD     | PERKINS, DANA          | PERKINS, RUTH                                              | Y        |
| YORK, RICHARD        | 03/10/2015 | NASHUA      | YORK, WALTER           | BEMIS, FRANCES                                             | Y        |
| KELLY, VERONICA      | 03/10/2015 | MILFORD     | KELLY, DANIEL          | PEARSON, ANTOINETTE                                        | N        |
| O'BRIEN, ROBERT      | 03/13/2015 | MILFORD     | O'BRIEN, GEORGE        | BRICK, KATHLEEN                                            | Y        |
| DEMONTIGNY, SUZANNE  | 03/17/2015 | MERRIMACK   | TULLEY, VINCENT        | DUPUIS, RUTH                                               | N        |
| HATFIELD, MCKINLEY   | 03/20/2015 | MILFORD     | HATFIELD, MCKINLEY     | PRICE, OPHELIA                                             | Y        |
| CROOKER, SEAN        | 03/22/2015 | NASHUA      | CROOKER, WALTER        | TURNER, NOREEN                                             | N        |
| GIBBONS, HENRY       | 03/24/2015 | CONCORD     | GIBBONS, WILLIAM       | BERGERON, EMILIE                                           | Y        |
| LEBLANC, JEAN        | 04/03/2015 | MILFORD     | MCLEOD, ARTHUR         | STILES, LILA                                               | N        |
| PARKER, LLOYD        | 04/05/2015 | MERRIMACK   | PARKER, LLOYD          | LANOU, SABRA                                               | Y        |
| SURPRENANT, SUSAN    | 04/07/2015 | MILFORD     | COMPAGNA, LEO          | HEBERT, BLANCHE                                            | N        |
| CARR, JOHN           | 04/09/2015 | NASHUA      | CARR, GEORGE           | COTE, ALICE                                                | Y        |
| MCANDREWS, CATHERINE | 04/11/2015 | NASHUA      | RUSZCZYK, ERNEST       | HAND, KATHERINE                                            | N        |
| CLEMM, CHRISTOPHER   | 04/21/2015 | LACONIA     | CLEMM, DAVID           | DUIGNAN, JEAN                                              | N        |
| STIMSON, JEANETTE    | 04/27/2015 | NASHUA      | CARPENTIERI SR, ARCHIE | PARO, MARY                                                 | N        |
| SCRUTON, RICHARD     | 04/27/2015 | NASHUA      | SCRUTON, DAVID         | CLAMPA, CARMELA                                            | N        |
| KASYNAK, ROBERT      | 04/30/2015 | MILFORD     | KASYNAK, JOSEPH        | FLANNAGAN, ELLEN                                           | N        |
| CASS, BERNARD        | 05/01/2015 | MANCHESTER  | LINTNER, LEONARD       | ROCK, MYRTLE                                               | Y        |

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|-------------------|------------|--------------|------------------------|------------------------------------------------------------|----------|
| STOREY SR, FRANK  | 05/03/2015 | MILFORD      | STOREY, ARTHUR         | ATKINSON, GENEVA                                           | Y        |
| BURBEE, FORREST   | 05/05/2015 | MERRIMACK    | JACUITH, WILLIAM       | BURBEE, LILLIAN                                            | Y        |
| THIBAULT, HELEN   | 05/06/2015 | NASHUA       | PELICAN, ARTHUR        | PETRUS, MARY                                               | N        |
| COOLEY, HAROLD    | 05/08/2015 | MERRIMACK    | COOLEY, DENNIS         | MARSON, EVA                                                | N        |
| FORBES, EDMOND    | 05/09/2015 | NASHUA       | FORBES, JAMES          | HINCHLIFFE, ANNIE                                          | N        |
| SHEA, SAMUEL      | 05/09/2015 | NASHUA       | SHEA, OMER             | ELWELL, FRANCES                                            | Y        |
| RAINE JR, ALBERT  | 05/10/2015 | CONCORD      | RAINE SR, ALBERT       | HUMPHRIES, LOUISE                                          | Y        |
| REYNOLDS, ROBERT  | 05/11/2015 | MILFORD      | REYNOLDS, ROLAND       | NELSON, WINIFRED                                           | Y        |
| POMPONIO, HELEN   | 05/14/2015 | MILFORD      | BAER, ALFRED           | IPPOLITTO, CARMELLA                                        | N        |
| MESSIER, ROLAND   | 05/16/2015 | MILFORD      | MESSIER, THOMAS        | PARO, EUGENIE                                              | Y        |
| MATINYANTS, NELYA | 05/19/2015 | MILFORD      | MATINYANTS, EGESH      | UNKNOWN, SOFIA                                             | N        |
| BROWN, GRAFTON    | 05/20/2015 | PETERBOROUGH | BROWN, LEON            | INGRAHAM, WINIFRED                                         | Y        |
| HENNESSEY, MARY   | 05/20/2015 | MILFORD      | DRISCOLL, DAVID        | WALKER, FANNIE                                             | N        |
| MIVILLE, CHRISTIE | 05/24/2015 | MANCHESTER   | MIVILLE, MICHAEL       | KOERNER, DONNA                                             | N        |
| BLAKEMAN, ROBERT  | 05/25/2015 | WARNER       | BLAKEMAN, ROBERT       | KARGES, MABEL                                              | Y        |
| DOBBINS, LINDA    | 05/26/2015 | MERRIMACK    | PAUSELIUS, LOUIS       | TEN HONES, KITTY                                           | N        |
| FULLER, MURIEL    | 05/28/2015 | MILFORD      | LAMBERT, DONALD        | GUILLOW, EMMA                                              | N        |
| BLAKE, LYMAN      | 05/28/2015 | MILFORD      | BLAKE, ALEXANDER       | STILLMAN, CHARLENE                                         | Y        |



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|----------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| THEBERGE, PAUL       | 05/29/2015 | NASHUA      | THEBERGE, ALBERT       | ROY, IRENE                                                 | Y        |
| MAYNARD, DONALD      | 06/01/2015 | MILFORD     | MAYNARD, FRED          | MUNSON, MABEL                                              | Y        |
| BALLANTYNE, CYNTHIA  | 06/03/2015 | NASHUA      | ALLEN, WOODROW         | KONAWELL, KATHERINE                                        | N        |
| CIARDELLI, ERNEST    | 06/04/2015 | MILFORD     | CIARDELLI, EUGENIO     | CARPENTIERI, NICOLETTA                                     | Y        |
| HOPKINS, RITA        | 06/05/2015 | MILFORD     | TYLER, CHARLES         | EMERSON, ADELAIDE                                          | N        |
| THORKILDSEN, ALVHILD | 06/06/2015 | MILFORD     | GAMST, ALFRED          | UNKNOWN, MARTHA                                            | N        |
| CORRON, BRENDON      | 06/12/2015 | MILFORD     | CORRON, WILLIAM        | STOWERS, PATRICIA                                          | Y        |
| HARRIS, GERLINDE     | 06/20/2015 | MILFORD     | WITTICH, HEINRICH      | GAERTNER, ANNA                                             | N        |
| MOREAU, JEANNE       | 06/20/2015 | MERRIMACK   | ST PIERRE, JOSEPH      | LIZOTTE, HENEDINE                                          | N        |
| MAGRI, TIMOTHY       | 06/24/2015 | MILFORD     | MAGRI, JOSEPH          | BRESNAHAN, ANNE                                            | N        |
| HERMANDINGER, PAUL   | 07/02/2015 | NASHUA      | HERMANDINGER, AUGUST   | MCMANUS, FRANCES                                           | Y        |
| SWEETNAM, MARTHA     | 07/14/2015 | NASHUA      | PORUSTA, FELIX         | DAVIDSON, INA                                              | N        |
| BILODEAU, OSCAR      | 07/15/2015 | MERRIMACK   | BILODEAU, CLAUDE       | CARON, CECILE                                              | Y        |
| WHITT, RHONDA        | 07/21/2015 | MILFORD     | FRASER, VICTOR         | CALVETTI, ROSE                                             | N        |
| MANNING, PATRICIA    | 07/23/2015 | NASHUA      | IRELAND, CHESTER       | MANNING, DOROTHY                                           | N        |
| CLAPHAM, GYLE        | 07/29/2015 | MILFORD     | CLAPHAM, ROYCE         | FUQUA, MINNIE                                              | Y        |
| PETERSON, RUTH       | 07/30/2015 | NASHUA      | BERRY, GEORGE          | VINCENT, CHARLOTTE                                         | N        |
| BARGER, PAULINE      | 08/02/2015 | MERRIMACK   | WHITE, UNKNOWN         | GENEST, BERTHA                                             | N        |

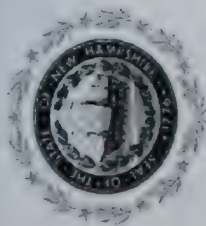
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|----------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| MOLIS, CONSTANCE     | 08/05/2015 | MERRIMACK   | RANDALL, EARLE         | LEONARD, MARION                                            | N        |
| BEYTES, DEANE        | 08/10/2015 | MILFORD     | BEYTES, LEON           | DEANE, HAZEL                                               | Y        |
| CARTER, JOHN         | 08/15/2015 | MILFORD     | CARTER, MALCOLM        | JENNISON, DOROTHY                                          | Y        |
| POND, MARGARET       | 08/15/2015 | MILFORD     | WALTON, WILLIAM        | UNKNOWN, WINIFRED                                          | N        |
| FORNICOLA, CECILIA   | 08/16/2015 | NASHUA      | CHIDNESE, PATSY        | MACCANICO, ANGELINA                                        | N        |
| PHILBRICK SR, RONALD | 08/18/2015 | MILFORD     | PHILBRICK, WALTER      | WRIGHT, LOVICA                                             | Y        |
| DOKMO, NATHANIEL     | 08/21/2015 | MILFORD     | DOKMO, LEWIS           | JOHNSTON, CYNTHIA                                          | N        |
| SMITH, GLENICE       | 08/22/2015 | MILFORD     | PAANANEN, REINO        | RANTILLA, HILDA                                            | N        |
| BATEY, DORIS         | 08/23/2015 | MILFORD     | GIROUARD, DORIUS       | FLEUETTE, LAURA                                            | N        |
| JASCEWSKY JR, JOSEPH | 08/24/2015 | MILFORD     | JASCEWSKY SR, JOSEPH   | JURGIEL, JULIA                                             | Y        |
| SMITH, PHILIP        | 08/31/2015 | MILFORD     | SMITH, HENRY           | HARVEY, ANNA                                               | Y        |
| HEYWOOD, SHAUN       | 09/03/2015 | MILFORD     | HEYWOOD, KENNETH       | ROBIDA, PATRICIA                                           | N        |
| FOWLER, GREGORY      | 09/08/2015 | MANCHESTER  | FOWLER, LOUIS          | CLARK, PEGGY                                               | N        |
| WARNER, MARSHA       | 09/08/2015 | MILFORD     | WARNER, CALVIN         | HALL, ELIZABETH                                            | N        |
| SZOSTEK, STEPHANIE   | 09/13/2015 | MILFORD     | SKOWRON, FRANK         | MARTOWICZ, MARY                                            | N        |
| LEIGHTON, REBECCA    | 09/14/2015 | MERRIMACK   | SEEKINS, LEON          | HOLDEN, HAZEL                                              | N        |
| DOHERTY, SEAN        | 09/21/2015 | MERRIMACK   | DOHERTY, WILLIAM       | TRILLI, MARIE                                              | N        |
| TIGCHELAAR, JAN      | 09/21/2015 | MERRIMACK   | TIGCHELAAR, JOHANNES   | HOITINGA, TRIJNTJE                                         | N        |





## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2015 - 12/31/2015

--MILFORD, NH --

| Decedent's Name      | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|----------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| WATTON, MARY         | 09/22/2015 | MILFORD     | RADER, CARL            | MESSENBAUGH, MARY                                          | N        |
| RUSSELL, LOIS        | 09/22/2015 | NASHUA      | UNKNOWN, UNKNOWN       | UNKNOWN, UNKNOWN                                           | N        |
| MCLAUGHLIN, MARION   | 09/24/2015 | MILFORD     | MCLAUGHLIN, PATRICK    | MILLER, LILY                                               | N        |
| LENT, ROBERT         | 09/24/2015 | MERRIMACK   | LENT, EDWARD           | VIOLETTE, MARY                                             | Y        |
| COULON, RONALD       | 09/27/2015 | MILFORD     | COULON, DOMINIQUE      | BOISSEAU, LORETTA                                          | N        |
| SAVOY, ERNEST        | 09/27/2015 | NASHUA      | SAVOY, ALFRED          | JEAN, JEANNE                                               | N        |
| LINZELL, LLOYD       | 09/28/2015 | MILFORD     | LINZELL, HARRY         | EARLY, ESTHER                                              | N        |
| DANFORTH, DIXIE-LEE  | 09/30/2015 | MANCHESTER  | MELENDY, HARRY         | HORNE, CELIA                                               | N        |
| BOWEN, JAMES         | 10/02/2015 | NASHUA      | BOWEN, LUKE            | BURKE, TERESA                                              | Y        |
| SCHULT, RALPH        | 10/05/2015 | BEDFORD     | SCHULT, GUSTAF         | BURNHAM, SUSIE                                             | Y        |
| CARLL, DECLAN        | 10/06/2015 | LEBANON     | CARLL, RYAN            | WEBBER, MOLLY                                              | N        |
| SLOSEK, THERESA      | 10/10/2015 | MILFORD     | SHERLOCK, JAMES        | BEAULIEU, MARIE                                            | N        |
| MOREAU, ELIZABETH    | 10/12/2015 | MILFORD     | JOHNSON, ANDREW        | MARTIN, CONSTANCE                                          | N        |
| WALTERS JR, WAYLAND  | 10/17/2015 | MERRIMACK   | WALTERS, WAYLAND       | GRANDMAISON, SYLVIA                                        | N        |
| PORTER, BETTY        | 10/18/2015 | MERRIMACK   | JENNESS, BERT          | POWERS, JOYCE                                              | N        |
| TAYLOR, CHERILYN     | 10/21/2015 | NASHUA      | WHITE, EDWARD          | GUERTIN, RITA                                              | N        |
| MAYERLE JR, SAMUEL   | 10/29/2015 | MILFORD     | MAYERLE SR, SAMUEL     | SCOTT, ETHEL                                               | Y        |
| EDMONDSON JR, ARTHUR | 11/10/2015 | NASHUA      | EDMONDSON SR, ARTHUR   | IFFLAND, JANET                                             | N        |

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2015 - 12/31/2015

--MILFORD, NH --

| Decedent's Name      | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|----------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| LAFRANCE, MARGARET   | 11/10/2015 | MILFORD     | MCLAUGHLIN, PATRICK    | MILLER, LILY                                               | N        |
| RANDALL, HELEN       | 11/13/2015 | MILFORD     | LONG, EDWARD           | TOWER, DOROTHY                                             | N        |
| MARTIN, ANDY         | 11/23/2015 | NASHUA      | MARTIN, ANDREW         | PAUL, ELIZABETH                                            | Y        |
| CRISAFULLI, EUNICE   | 12/01/2015 | MILFORD     | VERCONTAIRE, HENRY     | ROUSSEAU, REBECCA                                          | N        |
| WISCHERTH, MAUREEN   | 12/04/2015 | MILFORD     | SHEA, DANIEL           | DROMGNOLE, ANASTASIA                                       | N        |
| WELMAN, LINDA        | 12/08/2015 | MANCHESTER  | NYSTROM, KENNETH       | GAGE, VIRGINIA                                             | N        |
| REEDY, DONNA         | 12/12/2015 | NASHUA      | STINCHFIELD, WILLIAM   | COOK, FRANCES                                              | N        |
| COPLEY, DAVID        | 12/17/2015 | NASHUA      | COPLEY, UNKNOWN        | UNKNOWN, UNKNOWN                                           | U        |
| BEHRER, LOIS         | 12/24/2015 | MILFORD     | FLETCHER, LEROY        | BOCCACCIO, LYDIA                                           | N        |
| MERRILL, DOROTHE     | 12/27/2015 | MILFORD     | MURPHY, ALBERT         | MOULTON, LILLA                                             | N        |
| MORRILL, CHRISTOPHER | 12/30/2015 | MILFORD     | UNKNOWN, UNKNOWN       | MORRILL, MARY                                              | N        |

Total number of records 119



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2015 - 12/31/2015

-- MILFORD --

| Person A's Name and Residence           | Person B's Name and Residence         | Town of Issuance | Place of Marriage | Date of Marriage |
|-----------------------------------------|---------------------------------------|------------------|-------------------|------------------|
| HOPKINS, ROBERT A<br>MILFORD, NH        | NELSON, GLORIA<br>MILFORD, NH         | MILFORD          | MILFORD           | 01/10/2015       |
| MORRISSEY, RAYMOND J<br>MILFORD, NH     | ANTONETTI, CHRISTINA M<br>MILFORD, NH | MILFORD          | SANDOWN           | 01/31/2015       |
| COTE, ALLEN R<br>MILFORD, NH            | CECCHERINI, TRACI A<br>MILFORD, NH    | MILFORD          | DERRY             | 02/27/2015       |
| SANBORN SR, TRAVIS C<br>MILFORD, NH     | FAY, MEGAN A<br>MILFORD, NH           | MILFORD          | MILFORD           | 04/04/2015       |
| DAVIS, SCOTT<br>MILFORD, NH             | RAICHE, MERISSA<br>MILFORD, NH        | MILFORD          | MILFORD           | 04/11/2015       |
| QUIGLEY IV, WILLIAM H<br>MILFORD, NH    | PHILBRICK, ELEANOR M<br>MILFORD, NH   | MILFORD          | AMHERST           | 04/25/2015       |
| RILEY, JAYDEN A<br>MILFORD, NH          | PYLES, MITCHEL N<br>MILFORD, NH       | MILFORD          | MILFORD           | 04/25/2015       |
| CONKEY, KEVIN A<br>DENISON, OH          | PEPER, APRIL L<br>MILFORD, NH         | SALEM            | TUFTONBORO        | 05/02/2015       |
| WITTEN, ELIOT L<br>AMHERST, MA          | VON BEZOLD, BETHANY R<br>MILFORD, NH  | PETERBOROUGH     | MARLOW            | 05/04/2015       |
| CAPLIN, JACOB A<br>MERRIMACK, NH        | THOMPSON, TESSA R<br>MILFORD, NH      | MILFORD          | CONCORD           | 05/04/2015       |
| RICHARDSON, MICHELLE J<br>BROOKLINE, NH | LUNDWALL, ALEX B<br>MILFORD, NH       | BROOKLINE        | WINDHAM           | 05/09/2015       |

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT MARRIAGE REPORT

01/01/2015 - 12/31/2015

-- MILFORD --

| Person A's Name and Residence           | Person B's Name and Residence       | Town of Issuance | Place of Marriage | Date of Marriage |
|-----------------------------------------|-------------------------------------|------------------|-------------------|------------------|
| WHITE, AUSTIN F<br>MILFORD, NH          | COURT, RILEY E<br>MILFORD, NH       | MILFORD          | NASHUA            | 05/15/2015       |
| WALDRON, MICAH<br>MILFORD, NH           | WHEELER, BETHANY M<br>MILFORD, NH   | MILFORD          | JAFFREY           | 05/23/2015       |
| MILLHOUSE, JAMES J<br>MILFORD, NH       | SACCO, TAYLOR S<br>MILFORD, NH      | MILFORD          | AMHERST           | 05/24/2015       |
| IRWIN, WILLIAM K<br>MILFORD, NH         | BOWDIDGE, RHONDA A<br>MILFORD, NH   | MILFORD          | MILFORD           | 05/26/2015       |
| ONEAIL, TRAVIS J<br>MILFORD, NH         | PRITCHETT, AMANDA R<br>MILFORD, NH  | MILFORD          | MILFORD           | 06/06/2015       |
| LAFRENIERE, JUSTINE M<br>MILFORD, NH    | CROCKWELL, BRIAN P<br>BARTLETT, NH  | BARTLETT         | CONWAY            | 06/06/2015       |
| ZINN, COREY W<br>MILFORD, NH            | DAVISON IV, GEORGE R<br>MILFORD, NH | MILFORD          | MILFORD           | 06/13/2015       |
| BLEILER II, STEPHEN P<br>ALEXANDRIA, NH | GOODWIN, KRISTEN A<br>MILFORD, NH   | AMHERST          | MERRIMACK         | 06/13/2015       |
| ELLIS, DAVID M<br>MILFORD, NH           | WALLEY, KAITLIN A<br>MILFORD, NH    | MILFORD          | JAFFREY           | 06/20/2015       |
| MILLER, NATALIE P<br>LONDONDERRY, NH    | CALABRIA, AMY E<br>MILFORD, NH      | LONDONDERRY      | MILFORD           | 06/26/2015       |
| GOLINO, BRIAN J<br>MILFORD, NH          | HOULIHAN, CAITLIN A<br>MILFORD, NH  | MILFORD          | PETERBOROUGH      | 06/27/2015       |



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2015 - 12/31/2015

-- MILFORD --

| Person A's Name and Residence       | Person B's Name and Residence       | Town of Issuance | Place of Marriage | Date of Marriage |
|-------------------------------------|-------------------------------------|------------------|-------------------|------------------|
| DUCHARME, PETER A<br>MILFORD, NH    | DELL'OVA, CARLY A<br>MILFORD, NH    | WILTON           | DURHAM            | 06/27/2015       |
| THIBAULT, JACOB D<br>MILFORD, NH    | GIBBONS, CAELI G<br>MILFORD, NH     | MILFORD          | HARRISVILLE       | 07/25/2015       |
| RYAN, KIM D<br>AMHERST, NH          | TROMBLY, MATTHEW S<br>MILFORD, NH   | AMHERST          | AMHERST           | 08/01/2015       |
| DONOGHUE, KATHRYN D<br>MILFORD, NH  | BURGESS, BEAU P<br>MERRIMACK, NH    | MERRIMACK        | RYE               | 08/02/2015       |
| MAUCH, JEFFREY A<br>MILFORD, NH     | STANLEY, SAMANTHA R<br>MILFORD, NH  | MILFORD          | MILFORD           | 08/08/2015       |
| MAY, PETER T<br>MILFORD, NH         | KARWATSKE, JESSICA E<br>MILFORD, NH | MILFORD          | MILFORD           | 08/15/2015       |
| GAGNON, JASON L<br>MILFORD, NH      | GANN, CHRISTIE A<br>MILFORD, NH     | MILFORD          | MILFORD           | 08/21/2015       |
| DEMONTIGNY, JUSTIN M<br>MILFORD, NH | BRANCH, KELSEY N<br>CAMBRIDGE, MA   | MILFORD          | MILFORD           | 08/27/2015       |
| DELAKE, DAMIEN J<br>MILFORD, NH     | TOLEDO, OLGA M<br>MILFORD, NH       | MILFORD          | GOFFSTOWN         | 08/29/2015       |
| POWERS, JAMES R<br>MILFORD, NH      | MONTALVO, ALYSSA E<br>MILFORD, NH   | MILFORD          | HUDSON            | 09/05/2015       |
| BIFSHA, NIKOLLA<br>MILFORD, NH      | ROUTSI, ORELA<br>MILFORD, NH        | MILFORD          | MILFORD           | 09/06/2015       |

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2015 - 12/31/2015

-- MILFORD --

| Person A's Name and Residence        | Person B's Name and Residence        | Town of Issuance | Place of Marriage | Date of Marriage |
|--------------------------------------|--------------------------------------|------------------|-------------------|------------------|
| HODGKINS, DEVON A<br>MILFORD, NH     | ALLEN, LUJING Z<br>MILFORD, NH       | MILFORD          | MILFORD           | 09/12/2015       |
| HEDRICK, MATTHEW T<br>MILFORD, NH    | LAMPERT, ALANA E<br>MILFORD, NH      | MILFORD          | WARNER            | 09/12/2015       |
| STEEVES, STEPHEN I<br>MILFORD, NH    | GAONA, JOELLE M<br>MILFORD, NH       | MILFORD          | MILFORD           | 09/19/2015       |
| MARTORANO, JONATHAN M<br>MILFORD, NH | PARENT, JESSICA R<br>MILFORD, NH     | MILFORD          | MILFORD           | 09/26/2015       |
| CARMICHAEL, CURTIS G<br>MILFORD, NH  | HARRIMAN, RACHAEL V<br>MILFORD, NH   | MILFORD          | LACONIA           | 09/26/2015       |
| SWEENEY JR, MICHAEL C<br>MILFORD, NH | ZUBRICKI, STEPHANIE A<br>MILFORD, NH | MILFORD          | WALPOLE           | 09/26/2015       |
| VELASQUEZ, ERIC E<br>MILFORD, NH     | HUERTAS, CAITLIN N<br>MILFORD, NH    | MILFORD          | AMHERST           | 10/02/2015       |
| ALDEN, BRIAN J<br>MILFORD, NH        | AVILA, ALISSA K<br>MILFORD, NH       | MILFORD          | MILFORD           | 10/03/2015       |
| LUSIGNAN JR, BRIAN M<br>MILFORD, NH  | DINEEN, MEGAN J<br>MILFORD, NH       | MILFORD          | HOLLIS            | 10/11/2015       |
| PEGUERO, JUAN<br>MILFORD, NH         | COON, ALAN<br>MILFORD, NH            | MILFORD          | MILFORD           | 10/13/2015       |
| LEUCI, WILLIAM M<br>MILFORD, NH      | HOLLOWAY, ALIZA B<br>MILFORD, NH     | MILFORD          | MILFORD           | 10/17/2015       |



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT MARRIAGE REPORT

01/01/2015 - 12/31/2015

-- MILFORD --

| Person A's Name and Residence          | Person B's Name and Residence      | Town of Issuance | Place of Marriage | Date of Marriage |
|----------------------------------------|------------------------------------|------------------|-------------------|------------------|
| DAVIS, MATTEO<br>MILFORD, NH           | NESTOR, KATHERINE A<br>MILFORD, NH | MILFORD          | MILFORD           | 10/31/2015       |
| HOPPE, JEREMIAH E<br>MILFORD, NH       | MAGINA, JUSTINE C<br>MILFORD, NH   | MILFORD          | MILFORD           | 11/08/2015       |
| FORSYTH, DONALD W<br>MILFORD, NH       | CARBONE, SUSAN L<br>MILFORD, NH    | MILFORD          | HUDSON            | 11/21/2015       |
| GRAVES, SAMUEL A<br>MILFORD, NH        | DELUCA, KATELYN L<br>AMHERST, NH   | MILFORD          | HOLLIS            | 12/12/2015       |
| SHOEMAKER, JOSHUA R<br>FORT CARSON, CO | CURTIS, REBEKAH B<br>MILFORD, NH   | MILFORD          | AMHERST           | 12/19/2015       |
| SAYBALL, DAVID A<br>MILFORD, NH        | CUTTER, DANNA J<br>MILFORD, NH     | MILFORD          | MILFORD           | 12/24/2015       |
| CARKIN, PATRICK M<br>MILFORD, NH       | RAYMOND, DEANA L<br>MILFORD, NH    | MILFORD          | MILFORD           | 12/31/2015       |

Total number of records 51

## Deaths from Away - Brought to Milford for Burial

| Date of Death      | Name of Deceased           | Place of Death       | Cemetery   |
|--------------------|----------------------------|----------------------|------------|
| February 2, 2015   | Amadio, Louis Joseph       | Merrimack, NH        | Riverside  |
| June 3, 2015       | Ballantyne, Cynthia Ann    | Nashua, NH           | Riverside  |
| August 18, 2015    | Barbour, Rena Lillian      | Franklin, NH         | Riverside  |
| January 14, 2015   | Bjork, Lars E.             | Seabrook, NH         | Riverside  |
| February 27, 2015  | Bohrer, Janice Elaine      | Coeur D'Alene, ID    | Riverside  |
| October 31, 2015   | Burke, John E.             | Rochester, NH        | Riverside  |
| January 18, 2015   | Burke, Pamela Ann          | Cape Coral, FL       | Riverside  |
| February 23, 2015  | Carrigan, Betty Ann        | South Burlington, VT | Riverside  |
| December 4, 2015   | Cilley, Barbara            | Peterborough, NH     | Riverside  |
| December 17, 2016  | Copley, David A            | Nashua, NH           | Riverside  |
| January 15, 2015   | Cramer, Christopher Joseph | Saudi Arabia         | Riverside  |
| September 2, 2015  | Dexter, Vivian Louise      | Ocala, FL            | Riverside  |
| March 17, 2015     | Falsani, Umberto Karl      | Winchester, NH       | Riverside  |
| April 17, 2015     | Fedas, Jack Richard Sr     | Amherst, NH          | Riverside  |
| July 28, 2015      | Fitz, Martha B.            | Neptune Township, NJ | Riverside  |
| August 16, 2015    | Fornicola, Cecilia Frances | Nashua, NH           | Riverside  |
| January 19, 2015   | Foster, Royal Rives        | Gainesville, FL      | Riverside  |
| October 26, 2015   | Hart, Dolores Shirley      | Burlington, MA       | Riverside  |
| April 10, 2015     | Holcombe, Susanne F.       | Peterborough, NH     | Riverside  |
| April 1, 2015      | Hood, John M.              | Ewing, NJ            | Riverside  |
| April 28, 2015     | Jean, Nancy H.             | Concord, NH          | Riverside  |
| March 26, 2015     | Kaplan, David Michael      | Medford, MA          | Riverside  |
| April 8, 2015      | Kregos, George L.          | Stamford, CT         | Riverside  |
| May 31, 2015       | Levesque, Sharlene Ann     | Dothan, AL           | Riverside  |
| August 26, 2015    | Lorden, Lorraine Gloria    | Dover, NH            | Riverside  |
| May 22, 2015       | Mackie, Patricia R.        | Fitchburg, MA        | Riverside  |
| January 27, 2015   | McMeniman, James F. III    | Leola, PA            | Riverside  |
| August 20, 2015    | Melendy, Beatrice          | Kissimmee, FL        | Riverside  |
| August 14, 2015    | Parker, Kenneth            | Jaffrey, NH          | Riverside  |
| September 20, 2015 | Peckham, Edward L.         | Lecanto, FL          | Riverside  |
| November 24, 2015  | Riehl, Sean M              | Leominster, MA       | Riverside  |
| February 23, 2015  | Rizzi, Carl                | Arlington, VA        | Riverside  |
| May 20, 2015       | Rome, Stanley Thomas       | Hudson, NH           | Riverside  |
| February 2, 2015   | Roy, Donald G.             | Nashua, NH           | Riverside  |
| November 14, 2015  | Russell, Warren A          | Concord, NH          | Riverside  |
| October 5, 2015    | Schult, Ralph Carl         | Bedford, NH          | Riverside  |
| April 30, 2015     | Sears, Arline Estelle      | Laconia, NH          | Riverside  |
| February 3, 2015   | Shoff, Charlotte Elaine    | Claremont, NH        | Riverside  |
| July 5, 2015       | Signor, Peter Michael      | Nashville, TN        | Riverside  |
| July 11, 2015      | St. Onge, Michael Douglas  | Boston, MA           | Riverside  |
| May 6, 2015        | Thibault, Helen Mary       | Nashua, NH           | Riverside  |
| June 8, 2015       | Thivierge, Nancy F.        | Manchester, NH       | Riverside  |
| September 21, 2015 | Tigchelaar, Jan J          | Merrimack, NH        | North Yard |
| May 18, 2015       | Ward, Henry W.             | Randolph, VT         | Riverside  |
| December 8, 2015   | Welman, Linda Nystrom      | Manchester, NH       | Riverside  |
| March 10, 2015     | York, Richard Alfred       | Nashua, NH           | Riverside  |
|                    |                            |                      |            |
|                    |                            |                      |            |
|                    |                            |                      |            |





## **2016 Town Vote**

### **Come and Have Your Voice Be Heard!**

The information on the subsequent pages (on colored paper) is provided on a variety of topics relative to the 2016 Town Vote on March 8<sup>h</sup>.

If you have any questions regarding any of the items that will be on the ballot on March 8<sup>th</sup>, please feel free to contact the Administration Office at 249-0601.

The Town Vote will be on March 8, 2016, at the Milford Middle School Gymnasium (33 Osgood Road). The polls will be open from 6:00 a.m. until 8:00 p.m.

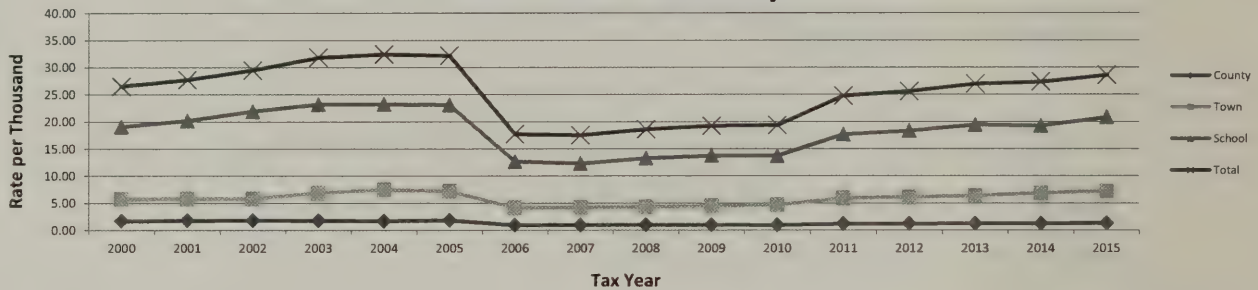




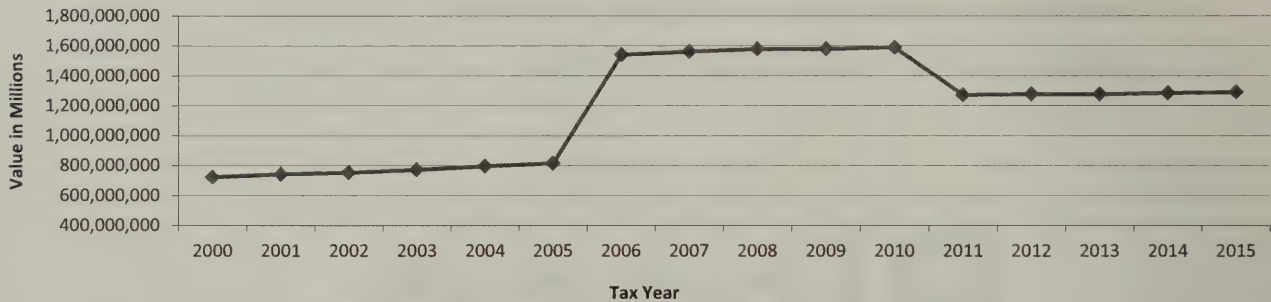
# 2015 Rate Analysis Chart

|            | Year | County | Town | School | Total | EQ Ratio | Net Valuation |
|------------|------|--------|------|--------|-------|----------|---------------|
| Reval.Year | 2000 | 1.69   | 5.75 | 19.06  | 26.50 | 93.0%    | 722,691,530   |
|            | 2001 | 1.77   | 5.78 | 20.17  | 27.72 | 78.0%    | 741,439,670   |
|            | 2002 | 1.82   | 5.78 | 21.88  | 29.48 | 71.0%    | 752,293,850   |
|            | 2003 | 1.73   | 6.89 | 23.20  | 31.82 | 64.0%    | 771,495,950   |
|            | 2004 | 1.69   | 7.47 | 23.23  | 32.39 | 57.0%    | 794,609,350   |
| Reval.Year | 2005 | 1.83   | 7.23 | 23.10  | 32.16 | 55.0%    | 814,966,550   |
|            | 2006 | 0.94   | 4.11 | 12.65  | 17.70 | 98.0%    | 1,539,168,628 |
|            | 2007 | 0.97   | 4.20 | 12.32  | 17.49 | 100.0%   | 1,561,704,597 |
|            | 2008 | 1.00   | 4.32 | 13.26  | 18.58 | 105.2%   | 1,578,431,637 |
|            | 2009 | 0.99   | 4.47 | 13.75  | 19.21 | 116.6%   | 1,579,027,239 |
| Reval.Year | 2010 | 0.95   | 4.68 | 13.71  | 19.34 | 120.5%   | 1,588,203,571 |
|            | 2011 | 1.17   | 5.91 | 17.65  | 24.73 | 98.6%    | 1,271,676,126 |
|            | 2012 | 1.19   | 6.06 | 18.30  | 25.55 | 102.9%   | 1,276,566,807 |
|            | 2013 | 1.20   | 6.35 | 19.42  | 26.97 | 102.1%   | 1,275,712,887 |
|            | 2014 | 1.22   | 6.83 | 19.25  | 27.30 | 98.7%    | 1,283,934,378 |
|            | 2015 | 1.29   | 7.19 | 20.80  | 28.56 | TBD      | 1,289,568,697 |

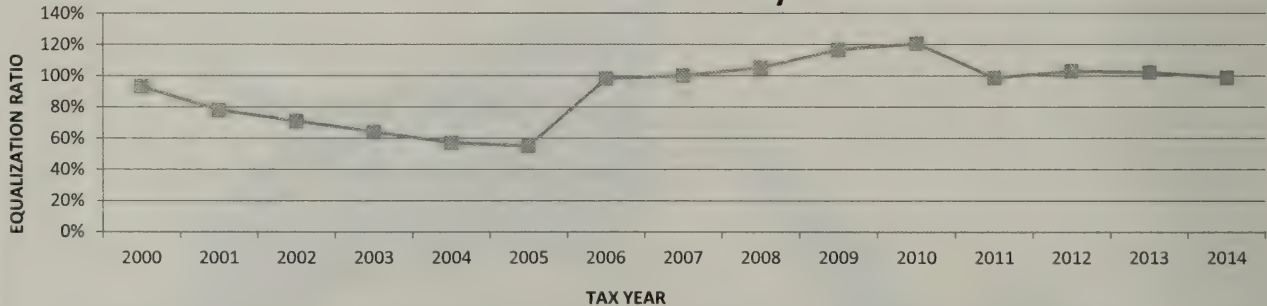
## Detailed Tax Rate Analysis



## Net Valuation Analysis



## Assessment Ratio Analysis



Prepared by: Assessing Department

## TOWN OF MILFORD

## 2016 BUDGET SUMMARY &amp; ESTIMATED TAX RATE CALCULATION

as of Deliberative Session

| Art #                                                                 | 2016<br>GROSS<br>APPROPRIATION                          | ESTIMATED<br>NON-PROPERTY<br>TAX REVENUE | FED. GRANTS<br>&<br>BONDS | USE OF<br>FUND<br>BALANCE | AMOUNT TO<br>BE RAISED IN<br>PROPERTY TAXES | TAX<br>\$ |
|-----------------------------------------------------------------------|---------------------------------------------------------|------------------------------------------|---------------------------|---------------------------|---------------------------------------------|-----------|
|                                                                       |                                                         |                                          |                           |                           |                                             |           |
| 6                                                                     | 13,993,310                                              | \$ (5,190,412)                           |                           |                           | 8,802,898                                   | 6.781     |
| <b>SEPARATE &amp; SPECIAL WARRANT ARTICLES</b>                        |                                                         |                                          |                           |                           |                                             |           |
| 3                                                                     | Library Addition                                        | 5,618,000                                | (5,618,000)               | -                         | -                                           | -         |
| 4                                                                     | Storm Sewer Video Inspection SRF (20% forgiven)         | 216,000                                  | (216,000)                 |                           |                                             |           |
| 9                                                                     | Bridge Replacement Capital Reserve                      | 350,000                                  |                           |                           | 350,000                                     | 0.270     |
| 11                                                                    | 8CY Dump Truck Lease (Purch 185,000, 5 yrs)             | 35,800                                   | -                         |                           | 35,800                                      | 0.028     |
| 10                                                                    | Sidewalk Trctr Plow Lease (Purch 185,000, 5 yrs)        | 34,400                                   |                           |                           | 34,400                                      | 0.027     |
| 12                                                                    | Bankhoe-Tractor Loader (Purch. 145,000, 5yrs)           | 25,000                                   |                           |                           | 25,000                                      | 0.019     |
| 14                                                                    | Social Services                                         | 35,000                                   |                           |                           | 35,000                                      | 0.027     |
| 15                                                                    | SVTC Community Bus Service                              | 27,700                                   |                           |                           | 27,700                                      | 0.021     |
| 18                                                                    | Pumpkin Festival, Décor, Plants                         | 23,000                                   |                           |                           | 23,000                                      | 0.018     |
| 19                                                                    | Summer Band Concerts                                    | 9,000                                    |                           |                           | 9,000                                       | 0.007     |
| 20                                                                    | Fourth of July Fireworks                                | 8,500                                    |                           |                           | 8,500                                       | 0.007     |
| 22                                                                    | Memorial, Veterans, Labor Days Parades                  | 6,000                                    |                           |                           | 6,000                                       | 0.005     |
| 21                                                                    | Labor Day Parade                                        | 6,000                                    |                           |                           | 6,000                                       | 0.005     |
| 17                                                                    | Conservation Land                                       | 20,000                                   |                           |                           | 20,000                                      | 0.015     |
| 13                                                                    | Kinder Morgan Pipe Line Legal Fees                      | 40,000                                   | -                         | -                         | 40,000                                      | 0.031     |
| 16                                                                    | Architect Fees-Fire Dept. Expansion                     | 25,000                                   |                           |                           | 25,000                                      | 0.019     |
|                                                                       | <b>TOTAL PER WARRANT</b>                                | \$ 20,472,710                            | \$ (5,190,412)            | \$ -                      | \$ 9,448,298                                | 7.28      |
| <b>TAX RATE CREDITS AND ADJUSTMENTS</b>                               |                                                         |                                          |                           |                           |                                             |           |
|                                                                       | Overlay - (Reserve for Abatements)                      | 250,000                                  |                           |                           | 250,000                                     | 0.193     |
|                                                                       | Veteran's Credits                                       | 162,600                                  |                           |                           | 162,600                                     | 0.125     |
|                                                                       | County Portion of Shared Revenue                        | -                                        |                           |                           | -                                           | -         |
|                                                                       | <b>TOTAL CREDITS &amp; ADJUSTMENTS</b>                  | \$ 412,600                               | \$ -                      | \$ -                      | \$ 412,600                                  | 0.32      |
|                                                                       | <b>AMOUNT OF TAXES TO BE RAISED</b>                     |                                          |                           |                           | \$ 9,860,898                                | 7.60      |
| <b>LESS: ESTIMATED USE OF UNRESERVED FUND BALANCE TO REDUCE TAXES</b> |                                                         |                                          |                           |                           |                                             |           |
|                                                                       | <b>TOTAL:</b>                                           | \$ 20,885,310                            | \$ (5,190,412)            | \$ -                      | \$ 9,860,898                                | 7.60      |
| <b>TAXABLE NET ASSESSMENT (est.)</b>                                  |                                                         |                                          |                           |                           |                                             |           |
|                                                                       | <b>2016 ESTIMATED TAX RATE</b>                          |                                          |                           |                           | \$ 7.60                                     | \$7.60    |
|                                                                       | <b>2015 ACTUAL TAX RATE</b>                             |                                          |                           |                           | \$ 7.19                                     |           |
|                                                                       | <b>ESTIMATED INCREASE/(DECREASE) OVER 2015 TAX RATE</b> |                                          |                           |                           | \$ 0.41                                     | 5.7%      |



Town of Milford, New Hampshire

# *2016-2021 Capital Improvements Plan*

Adopted on October 20, 2015



Prepared by:

Town of Milford Planning Board

Capital Improvements Plan Citizens' Advisory Committee

Office of Community Development

*Christopher Burr*  
\_\_\_\_\_  
Planning Board Chairman

*Paul Dargatzis*  
\_\_\_\_\_  
Capital Improvements Citizens' Advisory Chairman

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## Chapter 1. Introduction, Definition, Purpose, and Process

### A. Introduction and Definition

A municipal capital improvements plan is an essential component of the Town's short-term and long-range community planning process. As authorized by NH RSA 674:5 and by Article 25 of the 1995 Milford Town warrant, the Milford Planning Board, with the support of the Department of Community Development and the Capital Improvements Plan Citizens' Advisory Committee, annually prepares a six-year capital improvements plan (CIP). The CIP lays out a framework for municipal programs and projects that require significant capital outlays. The CIP encompasses major projects currently underway and future projects to be undertaken in most cases with public funds. Tailoring the CIP to the community allows projects to be classified according to urgency and the need to see them realized to support Town services and goals. Included in the CIP analysis are estimated costs for each project, probable operating costs, eligibility for impact fee assessment, and anticipated funding sources. A project is deemed eligible for inclusion in the CIP if the total exceeds \$75,000 and is reasonably expected to have a useful life of at least five (5) years. Replacement vehicles, although often acquired in groups, are not eligible unless the single unit value is equal to or greater than \$75,000.

The CIP contains the capital improvement projects reviewed by the Capital Improvements Plan Citizens' Advisory Committee (Advisory Committee) based on its analysis of project requests submitted and presented by Town department heads, the Water and Sewer Commission, the Wadleigh Library Board of Trustees, and the Milford School District. For the 2016-2021 CIP, project requests (both new and recurring) were submitted by the following: Ambulance Service, Community Development Office; Fire Department; Public Works Department; the Trustees of the Wadleigh Memorial Library; the Water Utilities Commission; and the School District. No project requests were submitted this round by the Administration, Assessing, Community Media, Finance, Information Technology, or the Police Departments, or the Conservation Commission.

### B. Purpose of the Capital Improvements Plan

The Milford Capital Improvements Plan (CIP) attempts to link, within a rational framework, the provision of needed facilities, products, or services with the spending necessary to attain such items. The CIP must address the goals and intent of the Milford Master Plan and department priorities with fiscal realities. A well-supported and thoughtfully prepared CIP should provide the following benefits to the community (as noted in *The Planning Board in New Hampshire, A Handbook for Local Officials*, November 2012, New Hampshire Office of Energy and Planning, Chapter VI):

- **Preserving public health, safety, and welfare.** Providing the basic services which ensure citizen health and safety is a fundamental responsibility of local government. Programs of regular facility maintenance, upgrades and expansion of government services to meet minimum federal, state, and local standards are essential to any community. The cumulative effect of deferring

major maintenance expenditures and basic improvement of essential services is often an expensive series of stopgap measures which fail to address comprehensive long-term goals.

- ***Anticipating the demands of growth.*** When related to the master plan, the capital improvements programming process works to anticipate investments in community facilities which are needed to serve or shape the pattern of growth and development in the Town. The portions of selected capital improvement expenditures which are necessitated by growth may be eligible for funding by impact fees as authorized in RSA 674:21.
- ***Improving communication and coordination.*** Communication among the Planning Board, municipal departments, administrative officials, the Budget Advisory Committee, the Board of Selectmen, and citizens can result in cost savings and avoidance of duplication of facilities and expenditures.
- ***Avoiding undue tax increases.*** Capital improvements programming is a means of avoiding the surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A consequential benefit of fiscal stability and sound community facility planning may be an improved bond rating.
- ***Developing a fair distribution of capital costs.*** The capital improvements programming process allows for a public discussion of the preferred means of distributing capital costs not only over time, but also among users of the facilities to be financed.
- ***Building a foundation for growth management and impact fees.*** The development and formal adoption of a capital improvements program is a statutory prerequisite to the enactment of growth management and impact fee ordinances. A properly constructed CIP is an integral part of a land use regulatory process which implements either type of ordinance.
- ***Identifying "scattered and premature" development.*** New Hampshire statutes allow planning boards to adopt subdivision regulations which provide against scattered or premature subdivision of land. The capital improvements program is one measure which a planning Board may use to judge whether a development is scattered or premature based on an absence of essential public services and infrastructure.
- ***Supporting economic development.*** Communities exhibiting sound fiscal health and quality services and facilities are attractive to business and industry. New business investment and reinvestment may be influenced by improvements which enhance the quality of life for residents and labor. Private decision-making for investment is based not only on availability of utilities, but also on the quality of community schools, public safety facilities, recreation opportunities, and cultural amenities such as libraries.



### **C. Capital Improvements Planning Process**

As specified in NH RSA 674:5, the Milford Planning Board is charged with directing the capital improvements planning process, based upon the Town's adopted master plan goals and recommendations. The CIP process begins in late spring of each year with the distribution of project request forms by the Community Development Office. The Planning Board at that time also appoints a seven regular member/one alternate member committee representing several areas of Town operation and general citizenry. Members serving on the 2016 -2021 Advisory Committee were:

|                 |                                          |
|-----------------|------------------------------------------|
| Paul Dargie     | Chair, School Board Representative       |
| Joe O'Neil      | Member-at-Large                          |
| Gil Archambault | Member-at-Large                          |
| Judy Plant      | Planning Board Representative            |
| Tim Finan       | Planning Board Representative            |
| Veeral Bharucha | Member-at-Large                          |
| Matt Lydon      | Budget Advisory Committee Representative |

The Committee meets regularly starting in late spring with the goal of completing a final draft Capital Improvements Plan for public review in early fall. During this time the Advisory Committee meets with department heads and representatives of the boards and commissions that submit project requests. The Committee generally follows a basic five-step process in accumulating, analyzing, evaluating, ranking, and allocating project requests to appropriate years in the upcoming six-year time frame, with the intent of balancing needs and costs with Town financial constraints and reasonable and logical implementation timeframes.

**This year the Advisory Committee supported the placing of all project requests in the year requested by the Department Head and worked to provide recommendations that addressed community needs while maintaining a projected tax rate that had as minimum impact as possible.**

**It is important to note that individual Advisory Committee members may or may not support a specific project(s). The role of the Advisory Committee is to recommend the *placement or non-placement* of projects in the six-year capital improvements plan. The objective is to create a funding profile that minimizes yearly fluctuations of tax rate burden on the citizens of Milford. An unstated but genuine objective of the Advisory Committee is to not only reduce the fluctuations but to reduce the citizen's overall tax burden which in 2014 stood at \$27.30 per \$1000 property valuation. Thus the Capital Improvement Plan becomes an important tool to be utilized by the Board of Selectmen, Budget Advisory Committee, department heads, and citizens in the evaluation of spending on capital projects both in the short and long-term.**

A more detailed description of the Capital Improvements Plan process is as follows:

**Step 1:** The Community Development Department transmits project request forms to all applicable department heads, commissions, and the Milford School District SAU office. Projects are referenced by either a new or previously given project number to

facilitate easier identification and review of projects. Each project is also to have a Statement of Need in addition to the Description. The Statement of Need enables the Advisory Committee to understand why the project is required for a continuation or increase of Town services and the impact of delaying or not accomplishing the project. When applicable, project requests are cross-referenced to where they are included in the Milford Master Plan.

Additionally, the Project Request form seeks project rationale and justification based on a series of factors used to evaluate. The specific project request addresses whether it:

- a. removes imminent threat to public health or safety,
- b. alleviates substandard conditions or deficiencies,
- c. responds to federal or state requirements to implement,
- d. improves the quality of existing services,
- e. provides added capacity to serve growth,
- f. reduces long-term operating costs,
- g. provides incentive to economic development,
- h. is eligible for matching funds available for a limited time,
- i. is a continuation of an existing project,
- j. addresses public demand,
- k. extends the useful life of the current facility or equipment, and,
- l. any "other" if there are additional extenuating circumstances justifying project inclusion in the CIP.

**Step 2:** The Advisory Committee reviews project requests, and schedules a meeting with the respective department if needed to discuss each project.

**Step 3:** The Advisory Committee studies projects individually and through group discussions. Evaluation includes review of the level of preparation applied to the requested project. The Advisory Committee utilizes a policy that a minimum of a conceptual drawing or architect's rendering is required for any facility which is expected to be placed in the next three (3) year "window". Not all projects submitted each year are necessarily recommended for inclusion in the CIP Plan. This may result if the Committee determines that a project has not established sufficient need or if it is unlikely to achieve support to implement during the plan years. The Planning Board can bring back a project back into the CIP based on its review, public input, and further department justification.

**Step 4:** Using the requestor's recommendation as a starting point, the Advisory Committee discusses and develops a consensus on the recommendation for the year in which the project should be placed on the Town Warrant. A project that is included in the CIP does not mean the project will be implemented as implementation is subject to additional factors. For projects requiring bonding the tax impact is noted the year after the warrant article is presumed to pass which is when the tax rate impact occurs. The CIP Committee adjusts recommended warrant article and funding years to smooth and balance the fiscal impact and maintain a reasonable debt level each year. The Committee considers the overall debt load from all bonded or lease purchase acquisitions by the Town and the School District.



## Step 5:

The Advisory Committee considers the projects that are recommended for placement on the next year's Town warrant and prioritizes those particular projects to provide its recommendations on urgency and need. This prioritization gives the Board of Selectmen, Budget Advisory Committee, and the public the input needed from the Advisory Committee when those bodies deliberate during the ensuing development of the next year's budget and warrant articles.

Upon completion of the five-step process, the Advisory Committee:

1. Prepares the 'final' draft report with the assistance of the Community Development Office;
2. Presents the final draft to the Planning Board at a Planning Board worksession;
3. Presents the final draft to the Board of Selectmen to brief the Board on its recommendations;
4. Transmits a copy of the final draft report to department heads, the Board of Selectmen, the Budget Advisory Committee, and the Planning Board;
5. Schedules a public hearing date with the Planning Board;
6. Presents the CIP at a Planning Board meeting for the required public hearing and adoption.

## Chapter 2. 2016 – 2021 Project Requests: Project Descriptions and Advisory

### Committee Recommendations

This year's Advisory Committee is appreciative of the time and effort given to the process by department heads and the School District. Background information and documentation was generally very complete, thorough, and greatly assisted the Advisory Committee in completing its work.

For this cycle there were 30 projects included for funding consideration between 2016 and 2021 (28 Town-related and 2 School-related). Five additional projects were identified as 'on horizon'. A brief description of each project and the Advisory Committee's recommendation follows. Although individual opinions may have varied among Committee members, the recommendations reflect a consensus to place the projects as indicated in the CIP Estimated Tax Impact Table (Chapter 5). The 2016-2021 Capital Improvements Plan in its entirety, with the Estimated Tax Impact Table, was approved by a vote of 7 in favor, none opposed by the Committee.

#### *Placeholder and On Horizon Projects*

When reviewing projects and placing them in the CIP Estimated Tax Impact Table, the Advisory Committee also considers whether the project is a '**Placeholder**' or is '**On horizon**'. A project that is considered a **Placeholder** is a project that does not yet have either a well-defined description or scope for implementation. However the Advisory Committee, based on information presented, feels the project will likely be required within the six-year capital improvements planning cycle and thus needs to be anticipated for planning and budget purposes. A project that is noted as **On horizon** is a project that may or may not have a defined description and scope, but based on information presented would be implemented outside of the six-year CIP cycle. These projects, when known, are included in the CIP to identify major capital expenditures that need to be considered in long range planning and funding efforts.

**Note: The noted cost of each project is that dollar amount provided to the Advisory Committee that would be included in the tax rate, unless noted otherwise. Values may change depending upon new information or decisions made by elected officials.**



## **A. Town Projects by Year**

Eight projects are proposed for funding in 2016 and are listed in order below by the priority each project was given by the Advisory Committee relative to urgency and need for implementation. This prioritization is meant to assist the Board of Selectmen and the Budget Advisory Committee in their deliberations during the budget and warrant article preparation process.

### **2016 PROJECTS**

#### **2016 Public Works – Highway (DPWH14-02) – Bridges Annual Capital Fund - \$350,000/Year**

|                                                  |                                         |
|--------------------------------------------------|-----------------------------------------|
| <b><i>Department Request:</i></b>                | <b><i>2016 through 2021 Funding</i></b> |
| <b><i>Advisory Committee Recommendation:</i></b> | <b><i>2016 through 2021 Funding</i></b> |

This project request is for continued annual funding of the comprehensive 10-Year Town-Wide Bridge Repair and Upgrade Program developed from the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. The \$350,000 builds upon the \$175,000 that was placed in a Bridge Replacement Capital Reserve by voter approval in 2015, an amount less than the \$290,980 included in the 2015-2020 CIP. This capital reserve fund was established for the purpose of providing funds for testing, engineering, maintenance and construction necessary for bridge projects.

Currently nine bridges have been identified by the Department of Public Works as high priority projects for either replacement or repair in place, including: Hartshorn Brook/Jennison Road (replacement) in 2016; Great Brook/Mason Road (replacement); Souhegan River/NH Rte. 13 (repair in place); Souhegan River/Elm Street (repair in place); Great Brook/Elm Street (repair in place); Hartshorn Brook/North River Road (replacement); Purgatory Brook/Purgatory Road (replacement); Tucker Brook/Mason Road (replacement); and Hartshorn Brook/Hartshorn Road (replacement). Continued funding of the capital reserve fund will also allow the Department of Public Works to prepare the plans necessary to qualify for 80%/20% NH Department of Transportation funding when it becomes available, currently anticipated to be in 2023.

This project meets the following criteria for CIP project requests: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to economic development, and extends the useful life of the current facility and equipment.

***Advisory Committee Recommendation:*** The Advisory Committee recommends this funding for bridge-related work be **Priority #1** in 2016. The Advisory Committee further recommends that \$350,000 be placed in the fund each year through 2021.

## 2016 Public Works – Highway (DPWH12-02) – Loader, 2-3 CY Bucket - \$135,000

### ***Department Request:***

### ***Advisory Committee Recommendation:***

### ***2016 Funding***

### ***2016 Funding***

This request is for a tractor/loader to be utilized for right-of-way maintenance and winter snow maintenance. This loader replaces the 1996 Kobelco backhoe which will be twenty years old in 2016.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recommends this funding for this equipment be **Priority #2** for funding in 2016.

## 2016 Public Works – Highway (DPWH14-03) – Roads – Catch Up Project - \$5,000,000

### ***Department Request:***

### ***Advisory Committee Recommendation:***

### ***2016 Funding***

### ***2016 Funding***

The Roads – Catch Up Project is a new project request included in the CIP intended to address necessary Town road repairs and maintenance. A 2014 evaluation of the Town's entire roadway system by Cartegraph provided a road by road overall condition index (OCI) score based on both the classification of the road or street and its physical condition. As indicated by the Director of Public Works, the valuation of the Town's road assets is estimated at \$86 million in net asset worth and to bring all roads to a minimum OCI score of 65 (on a scale of 0 – 100) the cost would be \$10.8 million. A Catch-Up project for \$5m would allow for raising the OCI on the Town's highest priority roads, based on the Cartegraph evaluation, to a minimum of OCI of 65. The \$5m project would be in addition to added annual funding for ongoing maintenance in the Public Works budget to mitigate road deterioration.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentives for economic development, expanded public demand, and extends useful life of current infrastructure.

***Advisory Committee Recommendation:*** The Advisory Committee discussed this project request at length and acknowledged the importance of the Cartegraph evaluation to determine road conditions and assist in setting priorities based on hard data and analysis. The Advisory Committee recommends that funding for the Road Catch-up Project be **Priority #3** for funding in 2016.



**2016 Wadleigh Memorial Library (LIBR01-01) – Addition to and Renovation of Wadleigh Memorial Library - \$ 5,108,000**

***Department Request:  
Advisory Committee Recommendation:***

***2016 Funding  
2016 Funding***

This project request is for the construction of a 2-story, 21,000 SF library facility that will consist of an 8,100 SF first phase of construction, followed by demolition of the existing library and rebuild of 12,900 SF of space on the existing foundation. This plan was developed over the course of 2013 and 2014 by the Wadleigh Library Board of Trustees in conjunction with architectural design services of the firm Lavallee Brensinger. Various Library proposals have been included in the CIP since 1995 and this specific project proposal was included in the 2015-2020 and placed on the 2015 Town Warrant at a cost of \$5.46m (to be bonded for \$4.96m as offset by \$500,000 from the Library Trustee Trust Funds). The project did not receive the required 60% voter approval necessary for bonding. The total cost for the project in 2016, adjusted for inflation, is \$5,618,000, to be offset by \$500,000 from the Library Trustee Trust Funds and an estimated \$10,000 from additional fundraising, for an amount to be bonded provided for the CIP of \$5,108,000.

This project is the result of many years of planning, study, analysis, review of options, receipt of community input, land acquisition, and consensus building to develop a plan that the Wadleigh Library Board of Trustees feels meets the current needs of the community and anticipated evolution of library services into the future based on the Library's Strategic Plan.

The main portion of the Library was designed more than fifty years ago and an addition built in 1986 was designed for a 20-year lifespan. The entire facility was constructed before computers and associated technology became a mainstay to support library services. The current facility does not adequately address library service demands of the 21<sup>st</sup> century – either for staff or library users or as a physical plant that is energy efficient. Continued population growth and variable local and national economic conditions have resulted in the Library seeing one of the highest per capita usage rates in the State of New Hampshire. The facility was built for a community with a population of 12,000. Current Milford population estimates give Milford a population of approximately 15,200.

The Advisory Committee feels that the current plan genuinely reflects the amount of work done by the Trustees, staff, and the Community Facilities Committee to develop a plan that meets the Library's strategic plan to provide its services. The Committee did note concerns with cost and that site access will need to be carefully reviewed.

This project meets the following criteria for CIP project requests: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to economic development, addresses expanded public demand, and extends the useful life of the current facility and equipment.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this project be **Priority #4** for funding in 2016.

**2016 Public Works – Highway (DPWH12-04) – Sidewalk Tractor/Plow with Sander - \$ 185,000**

***Department Request:***

***Advisory Committee Recommendation:***

***2016 Funding***

***2016 Funding***

This project request is for a new sidewalk tractor/plow with sander to replace the 2000 'Holder' tractor plow with sander that has exceeded its useful life by five years. This piece of equipment is used for winter maintenance to plow more than ten miles of sidewalks during winter conditions. As it is anticipated that there will be continuing expansion of the Town's sidewalk network, reliable equipment is essential.

This project meets the following CIP project request criteria: alleviates substandard condition or deficiencies, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this request for equipment replacement be **Priority #5** for funding in 2016.

**2016 Public Works - Highway (DPWH13-02) – Backhoe, Tractor Loader with Thumb Attachment - \$145,000**

***Department Request:***

***Advisory Committee Recommendation:***

***2016 Funding***

***2016 Funding***

This project request is for a tractor loader backhoe with a thumb attachment to be utilized for right-of-way maintenance, winter snow maintenance, and Town construction and maintenance projects requiring a thumb attachment. It will replace the 2001 tractor loader backhoe.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this request for equipment replacement be **Priority #6** for funding in 2016.

**2016 Public Works – Highway (DPWH10-01) – Truck, 36K GVW, 8 CY, w/Plow, Sander, Wet System - \$185,000**



**Department Request:** **2016 Funding**  
**Advisory Committee Recommendation:** **2016 Funding**

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow, sander, and wet system de-icing unit. This piece of equipment will replace a 2000 Sterling dump truck which will be 16 years old upon replacement. This truck will be the primary unit utilized for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department vehicle replacement program

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be **Priority #7** for funding in 2016.

**2016 Public Works – Highway (DPW14-01) – Storm Sewer Video Inspection and Cleaning - \$ 172,800**

**Department Request:** **2016 Funding**  
**Advisory Committee Recommendation:** **2016 Funding**

This project request is for the videoing of approximately 30 miles of Milford's stormwater sewers and assessing approximately 1600 catch basins and manholes, cleaning as necessary for this purpose, and data input of assessment and condition into asset management software. The purpose of this project is to maintain compliance with federal MS4 stormwater requirements and to maintain stormwater infrastructure that has an estimated \$10m asset worth.

This project qualifies for the NH Department of Environmental Services State Revolving Loan Fund whereby a loan for a total of \$216,000 can be obtained by the Town with a 20% principal forgiveness, resulting in a projected net cost of \$172,800.

This project alleviates substandard conditions and deficiencies, responds to federal or state requirements to implement, is eligible for matching funds for a limited time, is a continuation of an existing project, improves the quality of existing services, reduces long-term operating costs, and extends the useful life of the current infrastructure.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this program be **Priority #8** for funding in 2016.

**Note: Projects that are Water Utility requests are included in the CIP. However, unless there is a cost that is apportioned to the overall tax rate that is borne by non-water and sewer users, the cost of the project is not included in CIP Estimated Tax Impact Table.**

**2016 Water Utilities (WTR14-01) – New Water Source – Phase 1 - \$520,000**

|                                           |                     |
|-------------------------------------------|---------------------|
| <b>Department Request:</b>                | <b>2016 Funding</b> |
| <b>Advisory Committee Recommendation:</b> | <b>2016 Funding</b> |

This project involves the preliminary expenses that are required to develop a new water source for the Town, a high priority of the Water and Sewer Commission. The Town currently has one source (the Curtis Wells) and also purchases water from Pennichuck Water Works. The Town is required to have a back-up source of water by law and the Department has been conducting an ongoing search of potential sources in the event the current existing source is no longer available. The project was identified in the 2001 Water Master Plan and Rate Study and incorporated into the 2009 Water Rate Study CIP utilized by the Water Commission. It is estimated that the proposed new water source will provide up to .864 MGD, increasing the Town’s current Curtis Well capacity (1.5 MGD) by over 50%.

The total cost of Phase 1 is \$520,000, and includes ongoing costs associated with groundwater modeling and land acquisition. The Advisory Committee determined that an equitable portion of the project should be funded by the Town (as opposed to the system users and other funding sources).

The project meets the following CIP project request criteria: provides added capacity to serve growth, provides incentive to economic development, addresses expanded public demand, and provides an alternate backup source in an emergency.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be funded in 2016 and the cost be apportioned fairly between system users and the Town as a whole.

**2016 Water Utilities (WTR15-01) – UV Disinfection Replacement - \$1,000,000**

|                                           |                     |
|-------------------------------------------|---------------------|
| <b>Department Request:</b>                | <b>2016 Funding</b> |
| <b>Advisory Committee Recommendation:</b> | <b>2016 Funding</b> |

This is a new project request submitted by Water Utilities and the purpose is to replace the current 1991 Ultra Violate (UV) lights utilized in the final wastewater disinfection process. The current system is in need of repair and the unit has become obsolete which makes for difficult maintenance and repair. A new model will be installed along with new concrete channel construction.



The project meets the following CIP project request criteria: Alleviates substandard condition or deficiencies, improves quality of existing services, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be funded in 2016 in accordance with the Water Utilities capital improvements plan.

**2016 Water Utilities (WTR15-02) – Administrative Building HVAC Upgrades - \$250,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2016 Funding**

**2016 Funding**

This is a new project request submitted by Water Utilities and is intended to replace the original 1979 Trane heating, ventilating and air-conditioning system installed in 1982 with a more energy-efficient unit with individual cartridges installed for each zone in the Water Utilities Administration building.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be funded in 2016 in accordance with the Water Utilities capital improvements plan.

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**2017 PROJECTS**

Project requests submitted for Years 2017 through 2021 are not prioritized in order of urgency and need. Recommended prioritization of the projects will take place within the Advisory Committee during subsequent years.

**2017 Fire Department (FIRE11-01) – Upgrades to Downtown Station - \$2,000,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2017 Funding**

**2017 Funding**

This project request is for needed electrical upgrades, roof repairs, parking lot expansion, and facility renovations. As identified by the in-depth work conducted by the Community Facilities Committee in 2008 and 2009, the existing Fire Department facility was found to be in need of code upgrades, building renovations, space efficiency improvements, and additional parking. These necessary upgrades were proposed to be incorporated in the plans for a co-located Fire/Ambulance/Emergency Management facility that did not receive voter approval. With the change in direction to construct a separate by stand-alone Ambulance Facility on Elm Street, the needed improvements to the existing Fire Station still remain. Current Department plans are to move forward with upgrades in 2017. A preliminary floor plan and elevations reflecting an additional fifth bay and a two-story addition on the easterly side of the current

facility within the existing limits of the property were presented by the Fire Chief to the Advisory Committee this year as a necessary step in developing necessary architectural and engineering plans.

The project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, expanded public demand, and extends the life of current facility or equipment.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this project be programmed for funding in 2017. As this is an expansion and renovation of an existing facility, the Advisory Committee recommends the next phase of design work be initiated in 2016 in anticipation of a 2017 warrant article.

## **2017 Community Development (CD10-03) – Nashua Street/Ponemah Hill Road Sidewalks and Signalization - \$665,000**

### ***Department Request: Advisory Committee Request:***

***2017 Funding  
2017 Funding***

This project request is a comprehensive improvement project that combines the Nashua Street/Ponemah Hill Road sidewalk improvements project with the signalization and intersection improvements planned for the intersection of Nashua Street and Ponemah Hill Road.

Originally submitted and included in the CIP in 2009 as separate projects (Phased Sidewalk Improvements and Intersection/Signalization Improvements), the Community Development Office provided revised cost estimates in 2013 that would result in anticipated savings if all improvements were combined into one project. If the projects were completed separately, the total sidewalk construction (Nashua Street segment only) was estimated to be \$270,000. A separate signalization/intersection improvements project was estimated at \$283,000. Sidewalk construction from the intersection southerly to the Quarrywood Green condominium site was estimated at \$147,000. As three separate construction projects the cost would be \$700,000. Because of the economy inherent in combining the projects due to savings in mobilization costs, if the projects were implemented as one there would be a 5%-10% reduction in overall costs. A 5% figure was chosen by the Advisory Committee resulting in a single project cost of \$665,000.

The project is for the construction of approximately 2600 linear feet of new sidewalk between 504 Nashua Street (Medlyn Monument) and Walgreen's to provide a completed pedestrian connection from The Oval to the Lorden and Richmond Plaza commercial area. The entire length of Nashua Street is a high-traffic high-density mixed-use corridor and pedestrian usage continues to increase. The Planning Board, in its transportation master planning has made pedestrian and bicycle links a high priority. The Board in the past has encouraged sidewalks to be constructed as part of new commercial development and has received contributions that have paid for engineering for sidewalks in this corridor. Engineering was completed in 2009, and the project is set for implementation upon an updated review of the engineering plans. Phase I was included in previous CIPs as sidewalk construction from 504 Nashua Street to the intersection of Nashua Street and Ponemah Hill Road; Phase II was presented as sidewalk construction from the intersection to the



existing sidewalk at Walgreen's; and Phase III is sidewalk construction on Ponemah Hill Road from Nashua Street southerly to connect with a sidewalk built as part of the Quarrywood Green development.

This project was first submitted for the CIP by the Department of Public Works in 2009 for phased construction to begin in 2011. Since 2010 this project request and all capital roadway and sidewalk project requests, have been generated by the Community Development Office to reflect transportation-related improvements that are identified by the Planning Board and reflected in the 2012 Transportation chapter update of the Milford Master Plan. The Community Development Director recommended that the existing engineering drawings be reviewed and cost estimates be updated in 2016 so that the project can be prioritized for 2017 construction.

This project meets the following CIP project request criteria: removes imminent threat to public health or safety; alleviates substandard conditions or deficiencies; improves the quality of existing services; provides incentive to economic development; and responds to expanded public demand.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be programmed for funding in 2017.

**2017 Public Works – Highway (DPWH12-03) – Truck, 36K GVW, 8 CY, w/Plow, Sander, Wet System - \$185,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2017 Funding**

**2017 Funding**

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with front and side wing winter plows, a combination dump/sander body and a wet system de-icer unit. This piece of equipment will replace a 2002 International truck that will be 15 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department vehicle replacement program

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be programmed for funding in 2017.

**2017 Water Utilities (WTR14-03) – New Water Source – Phase 2 - \$1,000,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2017 Funding**

**2017 Funding**

This project is the final phase associated with developing a new water source to increase the Town's water supply and provide back-up capacity to the Curtis Wells. This final phase will include final land acquisition costs for a well site, construction of the well facility, and associated water transmission lines.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be funded in 2016 and the cost be apportioned fairly between system users and the Town as a whole.

## 2017 Water Utilities (WTR15-03) – Clarifier Mechanism Replacement - \$1,500,000

### **Department Request:**

**2017 Funding**

### **Advisory Committee Recommendation:**

**2017 Funding**

This project request consists of replacing the steel infrastructure in all four clarifiers, or settling tanks. The infrastructure consists of an inlet baffle, raker arm assembly, inner retaining barrel and scum trough. The need for replacement is due to age and the corrosive environment the in which the parts sit. This infrastructure is original to the facility.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2017 in accordance with the Water Utilities Sewer Capital Improvement Program.

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## 2018 PROJECTS

### 2018 Ambulance (AMB14-01) – Replace 2001 Ambulance - \$229,250

#### **Department Request:**

**2018 Funding**

#### **Advisory Committee Recommendations:**

**2018 Funding**

This project request is for the replacement of the 2001 ambulance in 2018. This replacement will permit the resumption of staggered replacement of the two 2013 ambulances versus purchasing two ambulances at one time in 2023, or sooner, as was done in 2013. The 2001 ambulance currently has mileage in excess of 117,000 miles and is kept as a back-up or 'ready spare' vehicle in case one or both of the two front-line ambulances is out of service for a prolonged time due to maintenance or accident.

In 2014 the Department responded to 1,773 calls with over 1,328 patients transported to various hospitals in Nashua, Manchester, and Peterborough.

This 2013 ambulances are operated using a rotation pattern designed to spread mileage between the two ambulances on a 2:1 basis. The objective is to keep both ambulances in service for ten years. It is envisioned this rotation pattern will prolong the life of one



ambulance (3B) such that it would be rotated to first-due ambulance in five years with the 3A ambulance rotated to back-up and the requested replacement ambulance placed in the second due spot. This rotation would be continued going forward such that a five-year replacement cycle could be maintained.

In 16 months of operation, the two 2013 ambulances - 3A has traveled 42,439 miles and 3B has traveled 25,623 miles. Based on current call volume and miles traveled, in five years the 3A ambulance will have traveled 159,100 miles and the 3B ambulance will have traveled 96,100 miles. Once moved to first due, the 3B ambulance would then have accrued approximately 255,200 miles by 2023.

Trade in value for the 2001 ambulance is estimated at no more than \$1,500.

The project request meets the following CIP project request criteria: improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating cost, and addresses expanded public demand.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this vehicle be programmed for funding in 2018.

**2018 Community Development (CD11-02) – Osgood/Armory/Melendy Roads – Pedestrian and Bicycle Improvements - \$140,000**

|                                           |                     |
|-------------------------------------------|---------------------|
| <b>Department Request:</b>                | <b>2018 Funding</b> |
| <b>Advisory Committee Recommendation:</b> | <b>2018 Funding</b> |

This project request is for approximately 4000 LF multi-purpose striped lanes, 5' asphalt sidewalk, and crosswalks to create a safe pedestrian and bicycle connection from the intersection of West Street and Osgood Road, along Osgood Road to Adams Field, Osgood Pond, and Hazel Adams Burns Park, Leisure Acres mobile home park, and along Armory Road to its intersection with the Granite Town Rail-Trail. This location is heavily traveled by both motorized vehicles, pedestrians and cyclists and includes a walking route from a high density mobile home park to the High and Middle Schools. The project is eligible for application to the NHDOT Transportation Alternatives Program (TAP), formerly known as the Transportation Enhancements (TE) program, if the program is offered in 2016. This program provides an 80% federal funding/20% local matching funds opportunity. The project as presented to the Advisory Committee has a total estimated cost of \$700,000 which includes a pedestrian underpass at the Rail-Trail's intersection with Melendy Road. The Town's 20% share equates to \$140,000 if the TAP funds or similar program are available.

The project was originally submitted by the Community Development Office as a 2015 project to qualify for the 2014 TAP application process. However, upon direction from the Board of Selectmen to the Community Development Office that there was no commitment from the governing body at this time, caused the Advisory Committee to move the project to 2017 in anticipation that another round of TAP funding will be available from the NHDOT. To allow additional time to refine the engineering and costs for the project the Community Development Office requested the project be planned for 2018.

The project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, is eligible for matching funds available for limited time, it is a continuation of an existing project, and responds to expanded public demand.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be funded in 2018. If no federal funding is available the project estimate and scope should be reviewed and revised as necessary.

**2018 Fire (FIRE14-01) – Replace Rescue 1 - \$675,000**

**Department Request:**  
**Advisory Committee Recommendation:**

**2018 Funding**  
**2018 Funding**

Rescue 1 is the Fire Department’s heavy rescue unit which carries the “Jaws of Life” and other technical rescue equipment used on a regular basis. The current vehicle is a 1989 GMC Commercial Chassis with a custom body. It responds to all motor vehicle accidents, hazardous materials incidents, and water and technical rescues. In 2018 Rescue 1 will be 29 years old.

The project request meets the following CIP criteria: responds to federal or state requirements to implement, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this vehicle be funded for replacement in 2018.

**2018 Public Works – Recreation – Community Development (DPWR13-01) – Brox Recreation Fields - \$500,000**

**Department Request:**  
**Advisory Committee Recommendation:**

**2018 Funding**  
**2018 Funding**

This project request is for the development of the first phase of a recreation complex on the ‘community lands’ portion of the Town-owned Brox Property to meet continued and growing usage on limited existing Town playing fields. A Milford Community Athletic Association (MCAA) *2013 Field Use Needs Analysis* documented and verified that a shortage of fields exists and there is extreme demand created by the schools, youth athletic programs, and community needs.

Since the initial studies and reports on future uses that could be accommodated on the Brox Property, dating from the late 1990s, governing bodies and citizens groups have envisioned the development of new recreational facilities on the community lands. In 2005 the Town commissioned the development of the Brox Community Lands Conceptual Master Plan, a conceptual master land use that designated acreages to accommodate Town facility requirements for the next 20-25 years. In 2014 this plan was updated by an ad-



hoc advisory committee and adopted for planning purposes by the Planning Board and other groups. Approximately 25-30 acres are designated for future recreational development based on the 2014 update. The dollar amount of \$500,000 is an estimate that will be further refined as field development planning and engineering occurs. With the combined efforts of citizen groups, Town staff, and the Recreation Commission it is anticipated that by 2018 a development plan and associated engineering will be ready to be presented for construction in 2018. Preliminary grading plans associated with a 2014 earth materials removal plan initiated by the Board of Selectmen were designed to lay the groundwork for field development. Field needs will continue to be evaluated by stakeholders with the pending acquisition of the 127 Elm Street property by the Town which may accommodate potential recreational field expansion as well.

The project request meets the following CIP project request criteria: Alleviates substandard condition or deficiencies; improves the quality of existing services; provides added capacity to serve growth; provides incentive to economic development; meets expanded public demand; and extends useful life of current facilities and equipment.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be programmed for funding in 2018.

**2018 Water Utilities (WTR15-04) – Dewatering Upgrade - \$1,000,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2018 Funding**

**2018 Funding**

This project is for the purchase of a new sludge dewatering unit to replace the existing belt filter press dewatering unit. Parts for the existing unit are becoming less available. The replacement will incorporate new technology that is less labor intensive, more energy efficient and be able to achieve greater dewatering capabilities.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2017 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2018 Water Utilities (WTR15-05) – Backup Generator Replacement - \$250,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2018 Funding**

**2018 Funding**

This project will replace the emergency generator that supplies power to the entire wastewater facility in the event of a power loss. The generator being replaced is the original installed in the 1980. Parts for the generator are becoming less available and it is oversized for the facility. The new generator will be properly sized and energy efficient.

**2019 PROJECTS**

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**2019 Public Works – Highway (DPWH13-03) – 8 CY 36,000 GVW Dump Truck with Plow, Sander, Wet System - \$195,000**

**Department Request:  
Advisory Committee Recommendation:**

**2019 Funding  
2019 Funding**

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with front and side wing winter plows, a combination dump/sander body and a wet system de-icer unit. This piece of equipment will replace a 2003 International truck that will be 16 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department vehicle replacement program.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be programmed for funding in 2019.

**2019 Public Works – Transfer Station (DPWTS13-01) – Truck Rolloff for Transfer Station - \$185,000**

**Department Request:  
Advisory Committee Recommendation:**

**2019 Funding  
2019 Funding**

This project request is for the replacement of the 2004 Peterbuilt Rolloff truck currently being utilized for operations at the Transfer Station/Recycling Center. The truck is used in the delivery to market of recyclables and in the delivery of wastewater material to Merrimack. The Merrimack transport is a paid function. The request is consistent with the Public Works Department vehicle replacement program.

This project meets the following CIP project request criteria: alleviates substandard condition or deficiencies, improves the quality of existing services, provides added capacity to serve growth; reduces long-term operating costs, and expanded demand; and extends the useful life of the current facility or equipment.



**Advisory Committee Recommendation:** The Advisory Committee recommends that this request for vehicle replacement be programmed for 2019.

**2019 Water Utilities (WTR15-06) – WAS Holding Tanks - \$1,000,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2019 Funding**

**2019 Funding**

This project consists of building holding tanks for the storage of waste activated sludge (WAS). Storing the WAS will give the utility the capability of dewatering the sludge without having to send it to another part of the facility to be blended with other sludge. Blending sludge was an original design of the facility but has proven to be a poor methodology.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2019 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2019 Water Utilities (WTR15-07) – MLE Process Upgrade - \$250,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2019 Funding**

**2019 Funding**

This project will consist of redesigning the wastewater treatment process utilizing the existing infrastructure to maximize its capabilities to meet future permit requirements. Additional piping and valve installation may be included as part of the project.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2019 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2020 PROJECTS**

**2020 Fire Department (FIRE15-01) – Replace Engine 2 - \$650,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2020 Funding**

**2020 Funding**

This is a new project request that will replace the 2006 Pierce Enforcer Engine 2 which will reach the end of its 15-year life cycle in 2020. The Department had previously felt that Engine 1 would be scheduled for replacement in 2016, however due to approximately

\$8000 in necessary maintenance and upgrades during the past year Engine 1 will be retained as a 'reserve' piece that will assist when needed for major calls.

The project request meets the following CIP criteria: responds to federal or state requirements to implement, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this vehicle be funded for replacement in 2020.

**2020 Public Works (DPWH15-01) – Sicard Snow Blower - \$75,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2020 Funding**

**2020 Funding**

This is a new project request for a Sicard Snow Blower that when acquired will replace a 15-year old 2006 2200M Sicard snow blower. This is the primary piece of equipment used for snow removal and attaches to the CAT Loader.

This project request meets the following CIP criteria: alleviates substandard condition or deficiencies, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs

**2020 Water Utilities (WTR15-08) – Effluent Filtration - \$3,000,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2020 Funding**

**2020 Funding**

This project will consist of installing a new treatment process at the wastewater plant to provide additional treatment of wastewater prior to its discharge to the Souhegan River. The reason for this project would be to reduce metals in the discharge as well as phosphorus which will be included in the future permit.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2020 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2020 Water Utilities (WTR15-09) – Influent Screenings Conveyor - \$100,000**

**Department Request:**

**Advisory Committee Recommendation:**

**2020 Funding**

**2020 Funding**



The existing equipment at the wastewater facility removes rags from the wastewater two stories below ground level. Staff has built a crude mechanism to lift the rags to ground level and transfer them to the dumpster. This process is not an efficient means of removal nor the safest. The project would consist of installing a new conveyor to lift the screenings into a dumpster at ground level safety.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2020 in accordance with the Water Utilities Sewer Capital Improvement Program.

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## **2021 PROJECTS**

No new Town projects are included for the year 2021 in the 2016-2021 Capital Improvements Plan. See Chapter 3 for School District projects which include Renovations – District Wide to be programmed for funding in 2021.

### **B. Major Town Projects On Horizon**

The CIP Committee included five capital improvements projects that are considered to be ‘on the horizon’ and thus not included as projects planned for the six-year CIP time period of 2016 through 2021. However, these projects are identified so that prioritization, planning, and funding can be considered in the next several years. These projects are as described below.

#### **Administration – Town Hall Renovations**

The comprehensive Community Facilities Committee (CFC) review of the Fire Department and Ambulance Service in 2008/2009 also included in-depth documentation of the existing space needs and facility deficiencies of the Town Hall, last renovated in the late 1980s. Town Hall renovations were included due to the relocation of the Ambulance Service from the building. The CFC analysis and findings from SMP Architecture (refer to Fire/Ambulance/EMO Space Needs Study) document critical operational, energy efficiency, accessibility, and security deficiencies which must be addressed to support evolving administrative and governmental services for the public and staff. Preliminary cost estimates and drawings were completed by SMP in 2013 and this project was included in prior capital improvement plans from 2010 through 2015. There was no project request submitted for the project this year and as of the date of this CIP there is no plan or consensus on how to address Town Hall renovations. The Advisory Committee recommends that this project remain in the 2016-2021 CIP as on the horizon until there is an actual plan and timetable submitted.

#### **Public Works – Highway – Bridges Years 2021-2024**

Based upon information from the NHDOT Bridge Bureau it is anticipated that there will be 80% project funding available from the State beginning in 2023. The Town will be required to provide 20% matching funds. Bridge replacement, repairs and maintenance identified in the 2014 Town-wide Bridge Review study that were not a critical priority during 2016-2021 will be reviewed and included as necessary during the 2021-2024 time period.

## **Fire – West End Fire Station**

This project has been included in previous 6-year capital improvement plans in anticipation of population growth and commercial/industrial development in the westerly portion of Milford, as it will be necessary to meet national response time and distance standards. Current Fire Department planning includes improvements to the Downtown Station to meet the Town's needs for the next ten years. However, with the planned development of the West Milford Commerce and Community District over the next 5-20 years a West End Station will be needed. The Fire Department notes this project may be required in 2022. Preliminary estimated cost \$2,500,000.

## **Public Works – Recreation – Keyes Park Improvements**

If the 127 Elm Street Property is acquired by the Town in 2015 an additional 5.8 acres will allow the expansion of facilities at Keyes Field, including a second needed access and parking necessary when the current access and parking becomes unavailable due to the Fletcher Site environmental cleanup project. Conceptual plans have been developed indicating a location for field expansion, a community center, and a dog park, and passive recreation. At this date it is unknown what facilities may be located on the site and it is anticipated that an advisory committee will be initiated to formulate development plans and costs.

## **Public Works – Solid Waste – Solid Waste Management Improvements/Transfer Station Upgrades**

In 2009 a serious review of the Town's solid waste management system was undertaken that analyzed implementation of curbside pick-up, single-stream recycling, and costs associated with improvements to the current Transfer Station site on North River Road. In the summer of 2011 the Board of Selectmen reactivated the Town Recycling Committee to formulate recommendations on how to enhance recycling efforts and solid waste management. No project request or presentation was provided to the Advisory Committee this year. The Committee feels, based on discussions from prior years, that it is prudent to retain solid waste management improvements/transfer station upgrades in the CIP program and await further and recommendations from Town officials.



## **2. School District Projects**

Capital improvement projects proposed by the School District are included in the Town's capital improvements plan in order to present a comprehensive overview of all potential large capital expenditures that may be facing the Town within the six-year capital improvements funding cycle. The Board of Selectmen and the School Board, and their respective departments, continue to cooperate in projecting and timing major expenses so to as to avoid dramatic jumps in the property tax rate. The Advisory Committee reviews School District project requests with this in mind, however the District is governed by a separate funding structure than the Town.

### **2016 School District (SCH09-03) – Renovations District-Wide - \$ 5,000,000**

#### ***Department Request:***

#### ***Advisory Committee Recommendation:***

#### ***2016 Funding***

#### ***2016 Funding***

The Milford School District operates five schools. The facilities deteriorate over time, requiring maintenance to restore them to appropriate and adequate operating condition. Additionally, technology that is utilized in the facilities changes over time requiring continual updating to meet current demands. The District conducts various improvements each year. Specific renovations proposed for 2016 funding will be further defined at the start of the next renovation cycle slated for 2016 in accordance with District's capital improvements plan. Capital projects have been identified by the District for the High School, Middle School, the Bales School, and Heron Pond School and are rated as either High, Medium, or Low priorities. HVAC systems, security improvements, code upgrades, and ongoing renovations generally rank as highest priorities.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this project be programmed for funding in 2016.

### **2021 School District (SCH15-01) – Renovations District-Wide - \$5,000,000**

#### ***Department Request:***

#### ***Advisory Committee Recommendation:***

#### ***2021 Funding***

#### ***2021 Funding***

This project request reflects the School District's priorities for ongoing maintenance and building facility upgrades based upon ongoing facility evaluations for improvements.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this project be programmed for funding in 2016.

Chapter 3. Priority Project Listing and Recommendations for 2016 Town Warrant and Budget Consideration

The Capital Improvements Plan Citizens’ Advisory Committee consulted with the Board of Selectmen in June 2013 to discuss the CIP process and to solicit the Board’s philosophy on capital project spending and prioritization, specifically whether the Advisory Committee should review projects relative to holding to a suggested cap on spending and tax rate increase from the Board for the next year or rely on prioritizing projects for the upcoming warrant based on urgency, need, and ability to accomplish without a financial or tax rate impact cap.

The Board recommended the latter approach and requested that the Advisory Committee provide its recommendation on a prioritized list of projects to be considered for the upcoming warrant and budget process. The Advisory Committee operated under this direction for the 2016–2021 Capital Improvements Plan.

The Advisory Committee recommends all the following projects be considered for 2016 funding, ranked from highest priority (#1) to lesser priority (#8):

|                                       |                                       |                             |
|---------------------------------------|---------------------------------------|-----------------------------|
| 1. Public Works – Highway (DPWH14-02) | Bridges Annual Capital Fund           | \$ 350,000 (Cash)           |
| 2. Public Works – Highway (DPWH12-02) | Loader, 2-3 CY Bucket                 | \$ 135,000 (5-year lease)   |
| 3. Public Works – Highway (DPWH14-03) | Roads – Catch Up Project              | \$ 5,000,000 (15-year bond) |
| 4. Wadleigh Library (LIBR01-01)       | Library Addition/Renovation Project   | \$ 5,108,000 (20-year bond) |
| 5. Public Works – Highway (DPWH12-04) | Sidewalk Tractor Plow, Sander         | \$ 185,000 (5-year lease)   |
| 6. Public Works – Highway (DPWH13-02) | Backhoe, Tractor Loader, Thumb        | \$ 145,000 (5-year lease)   |
| 7. Public Works – Highway (DPWH10-01) | Truck, 36K GVW, 8 CY, D/P/S           | \$ 172,000 (5-year lease)   |
| 8. Public Works – Highway (DPWH14-01) | Storm Sewer Video Inspection/Cleaning | \$ 172,800 (5-year lease)   |



## **Chapter 4. Listing of Projects Significantly Restructured, Removed From, or Fully Funded That Were Included in the 2015- 2020 Capital Improvements Plan**

In order to provide an accurate year to year record of project changes and implementation, the following listing explains significant changes between the 2015-2020 and the 2016-2021 Capital Improvements Plans:

1. 2015 CIP Project Request – DPW – Bridge Projects (DPWH13-01) for \$250,000 was included on the 2015 Town Warrant as Article 8 as Bridge Replacement Capital Reserve - \$175,000 and passed.
2. 2015 CIP Project Request – Water – West Elm Water Main Extension (WTR14-02) for \$792,000 was included on the 2015 Town Warrant as Article 4 and passed.
3. 2015 CIP Project Request – Library – Library Building Project (LIBR01-01) for \$5,460,000 was included on the 2015 Town Warrant as Article 3 and failed, needing 60% vote to pass (953-1188).
4. 2015 CIP Project Request – DPW – Storm Sewer Video Inspection Bond (DPWH14-01) for \$216,000 was included on the 2015 Town Warrant as Article 5 and failed, needing 60% vote to pass (1178-904).
5. 2015 CIP Project Request – DPW – Dump Truck - 36K 8 CY (DPWH10-01) for \$185,000 was included on the 2015 Town Warrant as Article 11 and failed (856-1178).
6. 2015 CIP Project Request – DPW – Sidewalk Tractor Plow (DPWH12-04) for \$150,000 was included on the 2015 Town Warrant as Article 12 and failed ((789-1281).
7. 2015 CIP Project Request – Administration – Town Hall Renovations (ADMN10-01) was not submitted for 2016 and is "On Horizon".
8. 2015 CIP Project Request – Fire – Replace Engine 1 (FIRE10-01) was not submitted for 2016 as the Fire Department for 2016 as Fire Department fleet management priorities shifted for 2016.
9. 2015 CIP Project Requests – Water – New Water Source Phases 1 and 2 (WTR14-01) for \$520,000 and New Water Source Phase 3 (WTR14-03) for \$1,000,000 were combined for 2016 into Phase 1 and Phase 2 with the same total amount of \$1,520,000.

Chapter 5. CIP Estimated Tax Impact Table and Plan Recommendations

The CIP Estimated Tax Impact Table on the next two pages presents the recommended schedule for project requests reviewed by the Advisory Committee for the period 2016-2021. The intent of the Advisory Committee is to prioritize projects for funding, looking at all projects submitted. Based upon the information presented to the Advisory Committee and subsequent discussion, projects were placed in a manner to address the most urgent (2015) Town capital project needs. Projects for subsequent years were placed to try to minimize fluctuations in the overall debt service.

In 2013 the Advisory Committee, with the advice of the Town’s Finance Director, adopted the following financing criteria to guide its recommendations on how a particular project should be financed:

| <u>PROJECT COST</u>           | <u>FUNDING MECHANISM</u>         |
|-------------------------------|----------------------------------|
| Over \$1,000,000              | 20-year bond                     |
| \$600,000 - \$1,000,000       | 15-year bond                     |
| \$250,000 - \$600,000         | 10-year bond                     |
| \$75,000 - \$250,000          | Cash – warrant article or budget |
| <u>VEHICLE/EQUIPMENT COST</u> |                                  |
| Over \$250,000                | 7-year lease/lease purchase      |
| \$100,000 - \$250,000         | 5-year lease/lease purchase      |
| \$75,000 - \$100,000          | 3-year lease/lease/purchase      |

Final decision-making on which projects will move forward and which will be delayed rests with the Board of Selectmen, the School Board, the Water and Sewer Commissioners, and ultimately the voting public.



## Capital Improvements Plan - Citizens' Advisory Committee 2016-2021

| B                                                                                                                                                                                                                                                                                                                                                                                                                                                        | C          | D                                   | E                             | F               | G                  | H                     | I              | J                                 | K    | L       | M       | N       | O       | P       |         |         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------|-------------------------------|-----------------|--------------------|-----------------------|----------------|-----------------------------------|------|---------|---------|---------|---------|---------|---------|---------|
| Project Number                                                                                                                                                                                                                                                                                                                                                                                                                                           | Dept       | Project Name                        | Bond, Cash, or Lease          | Pay Term, Years | Re-quest Vote Year | Re-com-mend Vote Year | Purchase Price | Purchase Price Less Outside Funds | 2015 | 2016    | 2017    | 2018    | 2019    | 2020    | 2021    |         |
| LIBR01-01<br>DPWH14-03<br>DPWH14-02<br>DPWH12-04<br>DPWH10-01<br>DPWH14-01<br>DPWH13-02<br>DPWH12-02<br>WTR15-01<br>WTR14-01<br>WTR15-02<br>FIRE11-01<br>CD10-03<br>WTR14-03<br>DPWH12-03<br>WTR15-03<br>FIRE14-01<br>DPWR13-01<br>AMB14-01<br>CD11-02<br>WTR15-04<br>WTR15-05<br>DPWH13-03<br>DPWH13-01<br>WTR15-06<br>WTR15-07<br>FIRE15-01<br>DPWH15-01<br>WTR15-08<br>WTR15-09<br>On horizon<br>On horizon<br>On horizon<br>On horizon<br>On horizon | Library    | Addition / Renovation Project       | Bond                          | 20              | 2016               | 2016                  | 5,618,000      | 5,108,000                         | -    | -       | 359,404 | 359,404 | 359,404 | 359,404 | 359,404 |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH-Hwy   | Roads - Catch Up Bond               | Bond                          | 15              | 2016               | 2016                  | 5,000,000      | 5,000,000                         | -    | -       | -       | 434,125 | 434,125 | 434,125 | 434,125 | 359,404 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH-Hwy   | Bridges - Annual Capital Fund       | Cash                          | 1               | 2016               | 2016                  | 350,000        | 350,000                           | -    | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH-Hwy   | Sidewalk Tractor Flow, Sander       | Lease                         | 5               | 2016               | 2016                  | 185,000        | 185,000                           | -    | 40,974  | 40,974  | 40,974  | 40,974  | 40,974  | 40,974  | 40,974  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH-Hwy   | Truck, 36K GVW, 8 CY D/P/S          | Lease                         | 5               | 2016               | 2016                  | 185,000        | 185,000                           | -    | 40,974  | 40,974  | 40,974  | 40,974  | 40,974  | 40,974  | 40,974  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH-Hwy   | Storm Sewer Video Inspect/Clean     | Lease                         | 5               | 2016               | 2016                  | 216,000        | 172,800                           | -    | 34,560  | 34,560  | 34,560  | 34,560  | 34,560  | 34,560  | 34,560  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH-Hwy   | Backhoe Tractor Loader, Thumb       | Lease                         | 5               | 2016               | 2016                  | 145,000        | 145,000                           | -    | 32,115  | 32,115  | 32,115  | 32,115  | 32,115  | 32,115  | 32,115  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH-Hwy   | Loader, 2-3 CY Bucket               | Lease                         | 5               | 2016               | 2016                  | 135,000        | 135,000                           | -    | 29,900  | 29,900  | 29,900  | 29,900  | 29,900  | 29,900  | 29,900  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Water      | UV Disinfection Replacement         | Bond                          | 20              | 2016               | 2016                  | 1,000,000      | 0                                 | -    | 0       | 0       | 0       | 0       | 0       | 0       | 0       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Water      | New Water Source - Phase 1          | Bond                          | 10              | 2016               | 2016                  | 520,000        | 0                                 | -    | 0       | 0       | 0       | 0       | 0       | 0       | 0       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Water      | Admin Bldg HVAC Upgrades            | Bond                          | 10              | 2016               | 2016                  | 250,000        | 0                                 | -    | 0       | 0       | 0       | 0       | 0       | 0       | 0       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Fire       | Main Fire Station Upgrade           | Bond                          | 20              | 2017               | 2017                  | 2,000,000      | 2,000,000                         | -    | -       | -       | 140,722 | 140,722 | 140,722 | 140,722 | 140,722 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Comm. Dev. | Nashua/Ponemah Sidewalks/Signals    | Bond                          | 15              | 2017               | 2017                  | 665,000        | 650,000                           | -    | -       | -       | 56,436  | 56,436  | 56,436  | 56,436  | 56,436  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Water      | New Water Source - Phase 2          | Bond                          | 20              | 2017               | 2017                  | 1,000,000      | 350,000                           | -    | -       | -       | 24,626  | 24,626  | 24,626  | 24,626  | 24,626  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH-Hwy   | Truck, 36K GVW, 8 CY D/P/S          | Lease                         | 5               | 2017               | 2017                  | 185,000        | 185,000                           | -    | -       | 40,974  | 40,974  | 40,974  | 40,974  | 40,974  | 40,974  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Water      | Clarifier Mechanism Replace         | Bond                          | 20              | 2017               | 2017                  | 1,500,000      | 0                                 | -    | -       | -       | 0       | 0       | 0       | 0       | 0       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Fire       | Replace Rescue 1                    | Lease                         | 7               | 2018               | 2018                  | 675,000        | 675,000                           | -    | -       | -       | 110,393 | 110,393 | 110,393 | 110,393 | 110,393 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWR13-01  | Brox Recreation Fields              | Bond                          | 10              | 2018               | 2018                  | 500,000        | 500,000                           | -    | -       | -       | 60,121  | 60,121  | 60,121  | 60,121  | 60,121  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | AMB14-01   | Replace 2001 Ambulance              | Lease                         | 5               | 2018               | 2018                  | 225,250        | 225,250                           | -    | -       | -       | 50,775  | 50,775  | 50,775  | 50,775  | 50,775  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | CD11-02    | Osgood/Armony/Melendy sidewalk      | Cash                          | 1               | 2018               | 2018                  | 700,000        | 140,000                           | -    | -       | -       | 140,000 | -       | -       | -       | -       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Water      | Dewatering Upgrade                  | Bond                          | 20              | 2018               | 2018                  | 1,000,000      | 0                                 | -    | -       | -       | 0       | 0       | 0       | 0       | 0       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Water      | Backup Generator Replace            | Bond                          | 10              | 2018               | 2018                  | 250,000        | 0                                 | -    | -       | -       | 0       | 0       | 0       | 0       | 0       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH-Hwy   | Truck, 36K GVW, 8 CY D/P/S          | Lease                         | 5               | 2019               | 2019                  | 195,000        | 195,000                           | -    | -       | -       | 0       | 0       | 0       | 0       | 0       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH13-03  | Truck, 36K GVW, 8 CY D/P/S          | Lease                         | 5               | 2019               | 2019                  | 185,000        | 185,000                           | -    | -       | -       | 43,189  | 43,189  | 43,189  | 43,189  | 43,189  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH13-01  | Truck, Roll-off, (Transfer Station) | Lease                         | 5               | 2019               | 2019                  | 1,000,000      | 1,000,000                         | -    | -       | -       | 40,974  | 40,974  | 40,974  | 40,974  | 40,974  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | WTR15-06   | WAS Holding Tanks                   | Bond                          | 20              | 2019               | 2019                  | 1,000,000      | 0                                 | -    | -       | -       | 0       | 0       | 0       | 0       | 0       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Water      | MLE Process Upgrade                 | Bond                          | 10              | 2019               | 2019                  | 250,000        | 0                                 | -    | -       | -       | 0       | 0       | 0       | 0       | 0       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | FIRE15-01  | Replace Engine 2                    | Lease                         | 7               | 2020               | 2020                  | 650,000        | 650,000                           | -    | -       | -       | 106,304 | 106,304 | 106,304 | 106,304 | 106,304 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DPWH15-01  | Siscard Snow Blower                 | Cash                          | 1               | 2020               | 2020                  | 75,000         | 75,000                            | -    | -       | -       | 75,000  | -       | -       | -       | -       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Water      | Effluent Filtration                 | Bond                          | 20              | 2020               | 2020                  | 3,000,000      | 0                                 | -    | -       | -       | -       | -       | -       | -       | -       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | WTR15-08   | Influent Screenings Conveyor        | Bond                          | 20              | 2020               | 2020                  | 100,000        | 0                                 | -    | -       | -       | -       | -       | -       | -       | -       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | WTR15-09   | Town Hall Renovations               | Cash                          | 1               | 2020               | 2020                  | 100,000        | 0                                 | -    | -       | -       | 0       | -       | -       | -       | -       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | On horizon | Admin.                              | Plan and Costs Unknown        |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | On horizon | DPWH-Hwy                            | Bridges - Years 2021-2024     |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | On horizon | DPWR13-01                           | Keyes Park Improvements       |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          | On horizon | DPWH-Hwy                            | Solid Waste Mgmt Improvements |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
| On horizon                                                                                                                                                                                                                                                                                                                                                                                                                                               | DPWH-SW    | West End Fire Station               |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
| On horizon                                                                                                                                                                                                                                                                                                                                                                                                                                               | Fire       | West End Fire Station               |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |                                     |                               |                 |                    |                       |                |                                   |      |         |         |         |         |         |         |         |

CIP Tax Impact Table 2016-2021 as of 2015-10-06 - 2015 Requests - Printed 10/6/2015



[illegible]



## Chapter 6.

## Open Borrowings Table

The Open Borrowings Table provides Town, Water and Sewer, and School District projects that are currently being financed by a bond, lease, or note. State statutes limit the amount of general obligation debt that a municipality may issue up to 3% of its total equalized assessed valuation for the Town and 7% of its total equalized assessed valuation for the School. The Table below illustrates the computation of Legal Debt for the Town and the School District.

### Open Borrowings 2015

| Description                                                                                                      | Original Amount Borrowed | Term         | Year Started | Final Payment Year | Average Annual Principal Payment (No Interest) | Remaining Principal Balance | Remaining Interest Balance | Remaining Building Aid (Schools) | Net Remaining Payments Due |
|------------------------------------------------------------------------------------------------------------------|--------------------------|--------------|--------------|--------------------|------------------------------------------------|-----------------------------|----------------------------|----------------------------------|----------------------------|
| <b>Town Projects</b>                                                                                             |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Brox Property Purchase                                                                                           | \$1,400,000              | 15 Year Bond | 2000         | 2015               | \$90,000                                       | \$90,000                    | \$4,725                    |                                  | \$94,725                   |
| Backhoe / Tractor / Loader                                                                                       | \$104,923                | 5 Year Lease | 2012         | 2016               | \$21,000                                       | \$42,399                    | \$1,366                    |                                  | \$43,765                   |
| Water Main Upgrade - West, Osgood, etc                                                                           | \$764,000                | 20 Year Bond | 1997         | 2017               | \$35,000                                       | \$105,000                   | \$11,113                   |                                  | \$116,113                  |
| Dump Truck, 6 cy                                                                                                 | \$124,500                | 5 Year Lease | 2013         | 2017               | \$25,000                                       | \$74,687                    | \$2,388                    |                                  | \$77,075                   |
| Fire Engine # 4                                                                                                  | \$437,000                | 7 Year Lease | 2012         | 2018               | \$62,000                                       | \$252,379                   | \$14,612                   |                                  | \$266,991                  |
| Dump Truck, 6 cy                                                                                                 | \$144,000                | 5 Year Lease | 2014         | 2018               | \$28,000                                       | \$113,904                   | \$6,478                    |                                  | \$120,382                  |
| Sidewalk Tractor                                                                                                 | \$144,000                | 5 Year Lease | 2014         | 2018               | \$28,000                                       | \$114,077                   | \$5,615                    |                                  | \$119,692                  |
| Ambulances (two)                                                                                                 | \$324,000                | 7 Year Lease | 2013         | 2019               | \$46,000                                       | \$231,361                   | \$12,074                   |                                  | \$243,435                  |
| Street Sweeper                                                                                                   | \$222,440                | 7 Year Lease | 2013         | 2019               | \$31,000                                       | \$158,839                   | \$8,289                    |                                  | \$167,128                  |
| Ladder Truck                                                                                                     | \$767,500                | 7 Year Lease | 2014         | 2020               | \$109,000                                      | \$549,571                   | \$58,007                   |                                  | \$707,578                  |
| Police Station                                                                                                   | \$2,925,260              | 20 Year Bond | 2004         | 2024               | \$150,000                                      | \$1,500,000                 | \$347,850                  |                                  | \$1,847,850                |
| Mileslip Road Land Purchase                                                                                      | \$2,300,000              | 20 Year Bond | 2005         | 2025               | \$120,000                                      | \$1,220,000                 | \$279,720                  |                                  | \$1,499,720                |
| Ambulance Building                                                                                               | \$2,214,000              | 20 Year Bond | 2013         | 2033               | \$110,700                                      | \$2,103,300                 | \$604,700                  |                                  | \$2,708,000                |
| <b>Town Projects Total</b>                                                                                       |                          |              |              |                    | <b>\$855,700</b>                               | <b>\$6,655,517</b>          | <b>\$1,356,937</b>         |                                  | <b>\$8,012,454</b>         |
| <b>Water and Sewer Projects</b>                                                                                  |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Old Wilton Road Water Main                                                                                       | \$600,000                | 15 Year Bond | 2001         | 2016               | \$40,000                                       | \$80,000                    | \$4,039                    |                                  | \$84,039                   |
| Holland Water Tank                                                                                               | \$1,600,000              | 20 Year Bond | 2005         | 2025               | \$80,000                                       | \$880,000                   | \$217,280                  |                                  | \$1,097,280                |
| Dram Cup Water Tank Renewal (pending)                                                                            | \$192,710                | 10 Year Note | 2016         | 2025               | \$19,000                                       | \$192,710                   | \$26,616                   |                                  | \$219,326                  |
| Outfall Diffuser                                                                                                 | \$337,395                | 20 Year Bond | 2006         | 2026               | \$15,000                                       | \$180,000                   | \$55,200                   |                                  | \$235,200                  |
| Elm Street Phase 1 Water Main                                                                                    | \$758,486                | 20 Year Bond | 2006         | 2026               | \$35,000                                       | \$435,000                   | \$130,300                  |                                  | \$565,300                  |
| Septage Facility - SRF Clean Water                                                                               | \$594,138                | 20 Year Bond | 2013         | 2032               | \$30,000                                       | \$545,004                   | \$140,826                  |                                  | \$685,830                  |
| Elm Street Water Main Extension (est.)                                                                           | \$792,000                | 20 Year Bond | 2015         | 2035               | \$40,000                                       | \$796,000                   | \$245,000                  |                                  | \$1,041,000                |
| <b>Water and Sewer Projects Total</b>                                                                            |                          |              |              |                    | <b>\$259,000</b>                               | <b>\$3,108,714</b>          | <b>\$819,261</b>           |                                  | <b>\$3,927,975</b>         |
| <b>School District Projects</b>                                                                                  |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Jacques Addition for Kindergarten                                                                                | \$438,009                | 5 Year Note  | 2010         | 2016               | \$65,204                                       | \$1,700                     | \$63,503                   |                                  | \$65,203                   |
| Heron Pond School/Jacques Renovation                                                                             | \$10,895,000             | 20 Year Bond | 2000         | 2020               | \$545,000                                      | \$2,720,000                 | \$474,534                  | (\$854,000)                      | \$2,340,534                |
| VOIP, HS Fire Alarm, MS Roof/Flooring                                                                            | \$1,604,565              | 10 Year Bond | 2013         | 2024               | \$160,000                                      | \$1,440,000                 | \$162,000                  |                                  | \$1,602,000                |
| HS Renovations/Bales Roof/Track                                                                                  | \$4,393,500              | 20 Year Bond | 2008         | 2028               | \$220,000                                      | \$2,855,000                 | \$858,184                  | (\$926,000)                      | \$2,787,184                |
| <b>School District Projects Total</b>                                                                            |                          |              |              |                    | <b>\$990,204</b>                               | <b>\$7,016,700</b>          | <b>\$1,558,221</b>         | <b>(\$1,780,000)</b>             | <b>\$6,794,921</b>         |
| <b>Grand Total for All</b>                                                                                       |                          |              |              |                    | <b>\$2,104,904</b>                             | <b>\$16,780,931</b>         | <b>\$3,734,419</b>         | <b>(\$1,780,000)</b>             | <b>\$18,735,350</b>        |
| Notes: Info is as of fiscal year end. Town and Water/Sewer - December 31, 2014; School District - June 30, 2015. |                          |              |              |                    |                                                |                             |                            |                                  |                            |

# **Town of Milford Budget Advisory Committee Report 2016**

## **INTRODUCTION**

The Milford Budget Advisory Committee (BAC) is comprised of nine citizens of Milford appointed by the Town Moderator. The Budget Advisory Committee was created in 1974 by a town vote to serve two primary purposes: 1) to advise the Board of Selectmen and Town Administrator on budgetary matters as they prepare the operating budget and warrant articles, and 2) to develop positions of support or non-support for the proposed budget and warrant articles, which are presented at the Deliberative Session and included in the Voters' Guide published prior to the town vote. The members of this year's committee are: Matt Lydon (Chair), Jim Roccio (Vice Chair), Karen Mitchell (Secretary), Cara Barlow, Paul Bartolomucci, Bert Becker, Chris Pank, Robert Courage and Peggy Seward.

In order to fulfill our dual roles, the BAC met with the Board of Selectmen, Town Administrator, Department Heads, Library Trustees, Souhegan Valley Transportation Collaborative (SVTC), Conservation Commission, Water and Sewer Commissioners, the School Budget Committee, and members of the community. The committee objectively reviewed the proposed operating budget and warrant articles, and after careful consideration, developed positions of support or non-support for each. Throughout our review process any questions about budget items were presented to Department Heads or the Town Administrator for clarification. All answers and any additional information requested were provided to the committee.

### **ARTICLE 3 - Library Building Project – BOND - \$5,618,000**

The Budget Advisory Committee voted 7-2 to support this Warrant Article

#### **Majority Report**

The majority supports the Library project for a number of reasons – the addition would provide appropriate space for library collections, programming and computers, it would maintain the Library presence as an anchor on the Milford Oval, it would enlarge the Library parking lot, providing parking for Library patrons and possibly for those patronizing Oval businesses, and would increase foot traffic on the Oval, supporting the vitality of our Town center. Libraries are important for economic development and are a sign of community health. Wadleigh Memorial Library supports lifelong self-directed learning for Milford residents, and is the only local entity that bridges the digital divide between those who have computers and Internet access and those who don't. The public computers and corresponding support the library offers grow more important each year as job applications, IRS filings, NH court filings and more move from paper to online forms.

#### **Minority Report**

The minority acknowledges that the existing library is in need of renovation or replacement; however the tax impact of this project at this time is just too much. Not including this article, if all budgets and warrant articles for the Town are approved by the voters, the projected Town only tax rate increase is 5.8%. This would be in addition to 16.5% growth in the Town Operating Budget between 2012 and 2015, the proposed school renovation bond and budget and in 2016 the scheduled 5 year revaluation of all homes and property. This rate of increase is not sustainable. The tax impact of this particular project would affect the tax rate starting in 2017 and will only exacerbate this already unsustainable trend. In addition, members of the Committee suggest phasing the project, to be funded over a few years, and to address critical repairs now.



## **ARTICLE 4 – Storm Water Video Inspection - BOND - \$216,000**

The Budget Advisory Committee voted 9-0 to support this Warrant Article

### **Majority Report**

Video inspection of approximately 30 miles of Milford's storm water sewers will identify existing and imminent failure spots, allowing for more complete prioritized sewer and street repair with less emergency expense and interruption. The future planned improvements needed would allow the Town to be proactive in addressing them before the Town is required to comply with future State and Federal Mandates. This project will be funded with a low-interest loan from a State of NH Revolving Fund that provides for 33.9% forgiveness of the loan upon completion of the project. This grant funding may not be available in the future. This is a timely expenditure that our Town needs to take advantage of.

## **ARTICLE 5 – UV Disinfection Replacement – BOND - \$950,000**

The Budget Advisory Committee voted 8-0-1, (1 abstain) to support this Warrant Article.

### **Majority Report**

This Article proposes the replacement of the existing 1991 Ultra Violet Disinfection System used to treat waste water effluent prior to discharging into the Souhegan River. The proposed article will have no tax impact to the Town Budget and will be paid for by the wastewater user fees.

## **ARTICLE 6 – Town Operating Budget - \$13,993,310**

The Budget Advisory Committee voted 7-2 to support this Warrant Article.

### **Majority Report**

The majority believes the proposed 2.3% increase in the Town Operating Budget is preferable to the Default Budget. A large portion of the increase over last year's budget is the result of Warrant Article items that were approved by voters in previous years and added to our Debt Service. Town departments are under considerable pressure to keep costs down. It is important to allow flexibility in the Town Budget to address items such as snow removal and road repairs. The majority recommends if unexpended funds appear at the end of the fiscal year that they be placed into a capital reserve fund or other restricted fund for future building needs such as Library or Fire Station.

### **Minority Report**

The minority does not support the proposed Town Operating Budget, and believes it would be fiscally prudent to use the Default Budget. With a Debt Service of almost 1 million dollars to be paid this year and many Town needs in our near future, it is felt that this year all departments must be extra judicious in their spending without eliminating necessities, hence, easing the financial burden on the taxpayer. The 2015 Tax Rate was \$7.19 per \$1,000 valuation. The estimated 2016 Tax Rate is \$7.61 per \$1,000 valuation. In review of historical data of budgeted vs. actual incurred cost, the BAC has noted a trend of under spending the Budget (-3.56% 2011)(-2.46% 2012)(-1.25% 2013)(-1.32% 2014)(2015 is pending). The proposed 2016 Operating Budget is 2.3% over the 2015 Adopted Budget. The proposed Default Budget is \$188,899 or 1.35% below the proposed budget. Given the historic trend of under spending the prior year's budget, the minority believes the Default Budget should be sufficient to meet the Town's obligations. Additionally, the Budget Advisory Committee has noted a propensity to transfer funds between various departments. For additional transparency, the minority suggests a more transparent budgeting approach and use of a contingency line item for funding and tracking of unanticipated expenses. As well, in 2015, a year of working with an Approved Default Budget by the citizens, the Town was able to purchase unanticipated equipment/vehicles, grant a 2% pay raise to all employees effective 7/1/2015, and encumber funds for purchases originally scheduled for the Proposed 2016 Budget.

## **ARTICLE 7 – Water Department Operating Budget - \$1,393,395**

The Budget Advisory Committee voted 8-0-1, (1 abstain) to support this Warrant Article.

### **Majority Report**

This budget reflects an increase of 0.8% increase over the prior year. This is funded entirely by water user fees with no tax impact to the Town Budget.

## **ARTICLE 8 – Wastewater Treatment Operating Budget - \$1,913,465**

The Budget Advisory Committee voted 8-0-1, (1 abstain) to support this Warrant Article.

### **Majority Report**

This budget reflects an increase of 0.9% over the prior year. This is entirely funded by sewer user fees with no tax impact to the Town Budget.

## **ARTICLE 9 – Bridge Replacement Capital Reserve - \$350,000**

The Budget Advisory Committee voted 6-3 to support this Warrant Article.

### **Majority Report**

The Capital Reserve Fund would continue the process begun last year to repair nine bridges that have been identified by the Department of Public Works as high priority projects for replacement or repair. 2016 Plans are for no bridge replacements, but for engineering plans for the replacement of two Mason Road failed culverts. Guardrail work on North River Road is also planned. For new bridge construction, beginning in 2023 the State may contribute 80% of the cost.

### **Minority Report**

The Capital Reserve Fund was funded with \$125,000 in 2014 and \$175,000 in 2015. Repair of Savage Road Bridge and Jennison Road Bridge and removal of the Green Bridge have depleted the Fund down to approximately \$137,000. The minority feels that a reduced funding request in 2016, when no bridge repairs are planned for, would replenish the fund adequately and allow planning for future years' work.

## **ARTICLE 10 – Sidewalk Tractor Plow - \$34,400 (Annual Payment \$34,400 Total Purchase Price \$162,000)**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

### **Majority Report**

If this article is approved, funding will replace a machine that is sixteen years old, currently inoperable, and in need of extensive repairs. This unit, in combination with the 2013 sidewalk tractor plow, would be used to plow snow from the Town's thirteen miles of sidewalks, and represents a safety issue for both young and old to ensure safe walking for all citizens of the Community. The unit is scheduled for replacement in the 2016 Capital Improvement Plan.



**ARTICLE 11 – Dump Truck (8 Cubic Yard) 5 Year Lease/Purchase - \$35,800 (Annual Payment \$35,800 Total Purchase Price \$168,600)**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

**Majority Report**

If approved, funding will replace a machine that is 16 years old and is scheduled for replacement in the 2016 Capital Improvement Plan.

**ARTICLE 12 – Tractor-Backhoe-Loader – 5-Year Lease/Purchase - \$25,000 (Annual Payment \$25,000/Total Purchase Price \$117,500)**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

**Majority Report**

If approved, funding will replace a tractor/backhoe/loader that is 15 years old which is currently used at the Solid Waste Facility and has over sixteen thousand hours of use. Repairs over the past five years have amounted to \$61,183. This unit is scheduled for replacement in the 2016 Capital Improvement Plan.

**ARTICLE 13 – Kinder Morgan Pipe Line Legal Fees - \$40,000**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

**Majority Report**

By joining a coalition of several towns in opposition to this pipeline, the legal fees would be spread out among the towns affected by the pipeline. It appears that the Kinder Morgan pipeline issue will be a long drawn-out battle, and it is in the best interest of the Milford taxpayers to pool our resources with the other towns and keep the impact of the legal fees to Milford at a minimum rather than trying to mount an opposition to the pipeline on our own. As of 01/20/16, another area town has already expended \$104,221 in related costs to oppose the pipeline.

**ARTICLE 14 – Social Services - \$35,000**

The Budget Advisory Committee voted 9-0 to Support this Warrant Article.

**Majority Report**

The Budget Advisory Committee believes that in these economic times, our citizens continue to need assistance. These funds are allocated to 10 different agencies this year as decided upon by a committee to provide various resources to our citizens. Without these resources, the Town could possibly have to fund the full cost of those services.

**ARTICLE 15 – Non-Emergency Community Transportation Bus Services - \$27,700**

The Budget Advisory Committee voted 9-0 Support this Warrant Article.

**Majority Report**

The Budget Advisory Committee continues to believe that the Souhegan Valley Transportation Collaborative (SVTC) provides a valuable service to the Community. It provides transport for medical appointments and for other necessities to our residents.

## **ARTICLE 16 – Architect Fees for Fire Department Expansion Project - \$25,000**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

### **Majority Report**

The current Fire Station built in 1974 needs major renovation including electrical code upgrades, facility renovation and expansion, and parking lot expansion. The Fire Chief has emphasized the need for architectural and engineering plans so work can proceed efficiently.

## **ARTICLE 17 – Conservation Land Fund - \$20,000**

The Budget Advisory Committee voted 8-1 to support this Warrant Article.

### **Majority Report**

Only 7% of the 16,000 acres of Town land is presently protected by Conservation Land. These parcels preserve wildlife habitats, rural water supplies, improve air quality, provide trails for recreational activities, and preserve natural beauty. Having money available in the Land Fund allows for the Town to take action quickly when suitable land becomes available. The Land Fund currently has approximately a \$50,000 balance. Since Milford does not provide funding through the land use tax, the Commission depends on taxpayer funding to purchase lands that come available for public use. The required public notice and approval by the BOS prior to expenditure will secure that opportunities may not be lost. Fundraising and grant applications will still be pursued. Protecting an area avoids development of housing that may require additional town services (such as roads, fire, police, schools) that could consequently increase future property taxes. Currently the Commission is looking at two parcels of land totaling about 55 acres that may become available.

## **ARTICLE 18 – Pumpkin Festival, Holiday Decorating's and Plantings - \$23,000**

The Budget Advisory Committee voted 6-3 to support this Warrant Article.

### **Majority Report**

The Pumpkin Festival is an annual event that has been supported by the Community. This event garners publicity in various local and regional news outlets and draws attendance from residents of other towns in the region. The Article does not fund the entire cost of the Pumpkin Festival; rather it pays the cost of the support provided by Public Works, Police, Fire, and Ambulance Depts.

### **Minority Report**

In recent years, the approved funds have been completely used to cover the expenses for extra man-hours/support by DPW, Police, Fire, and Ambulance. Additionally, the detail expenses have run anywhere from \$2000-\$4000 over this amount, and the Town has contributed more than was approved towards paying the overage. The minority believes that the warrant article would be more appropriately represented by wording that this funding only covers DPW, Police, Fire, and Ambulance details. Some of the minority also believes it may be possible for the Pumpkin Festival to be self-sustaining and profitable after 25+ years running in the Town of Milford.



## **ARTICLE 19 – Band Concerts - \$9,000**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

### **Majority Report**

The concerts provide culture and entertainment for all ages and is one of the many activities that make Milford a highly desirable place to live. This funding request has not increased since 2004, yet continues to provide 9 concerts.

## **ARTICLE 20 – Fireworks - \$8,500**

The Budget Advisory Committee voted 6-3 to support this Warrant Article.

### **Majority Report**

Fireworks are the culminating activity to a day-long celebration in recognition of the birth of our nation. This activity helps Community members of all ages to express our pride and patriotism for our great country.

### **Minority Report**

Fireworks are the lowest priority item on the Warrant in a year of more pressing needs and a tax rate increase. Past Fourth of July activities and bonfire at Keyes Field were memorable with or without Fireworks. Safety coverage by Police, Fire, Ambulance, and DPW for any event held that day are already included in the Town Operating Budget. This Article is only for Fireworks. Please be advised that Keyes Field may have altered access and parking this year due to the EPA Cleanup Site work on Elm Street.

## **ARTICLE 21 – Labor Day Parade (Bands and Musicians) - \$6,000**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

### **Majority Report**

The Milford Labor Day Parade has been in existence since 1945. Originally established as a tribute to the strength, prosperity, and well-being of our country by the American workers, it has continued to be a favorite of residents in the Souhegan Valley. Traditionally bands, floats, antique cars, politicians, and the honoring of community organizations, sports teams, and local activities have spotlighted the end of the summer.

## **ARTICLE 22 – Memorial, Veterans & Labor Day Parades and Recognition – Town Support - \$6,000**

The Budget Advisory Committee voted 9-0 Support

### **Majority Report**

These events are well attended and popular with the community. The Article pays the cost of Public Works, Police, and other Town Department details for the safety of the attendees.

## **ARTICLE 23 – Gravel Pit Reclamation/Restoration & Sale or Other Disposition of Resources – \$0**

The Budget Advisory Committee voted 7-2 to support this Warrant Article.

### **Majority Report**

The majority supports this article as it would give the Selectmen authority to negotiate with contractors about removing materials from a delineated 43 acre parcel on the Brox property. The sale of resources is expected to provide future additional Town revenue.

### **Minority Report**

The minority has concerns that the projected revenue is fictional at this point as stated values for the sand/gravel material does not include whether the Town or the contracted operator would pay the expenses for surveying, permits, wetland delineation and mapping every 5 years, further engineering, removal of contaminated materials, removal of ledge and boulders, disposal of stumps, shoring, excavation tax, reclamation and reseeding. Also the operator would be asked to do the reclamation and restoring work on the gravel pit at his expense. The only RFP response with most of these included mentions that the town could receive approx. \$0.50/cubic yard. The Marketable Gravel Resource Area must include enough sand/gravel for the DPW to use now for edging and asphalt paving of our roads and for snow and ice removal. The plan is to have 175,000/cu.yds available for future Town needs, but only 125,000/cu.yds is projected to be available from the Town Gravel Resource Area which is not being processed in the near future. If Town increased revenue is a goal, it seems that the Industrial Section of the BROX property should be marketed, and retaining the sand/gravel on its present site could be a selling point for industry interested in construction as materials would be available and close by. It is further recommended that the Annual Town Report contain a BROX Property Report of the progress, town expenditures supporting this project, and revenue generated into the general fund, so citizens can be aware of progress towards completion of this project. The recently updated State Wildlife Action Plan and the Natural Resource Inventory of March 2015 should be included in the planning to protect our conservation interests. Also the Conservation Commission should review the proposed plan prior to implementation.

## **ARTICLE 24 – Modify Solar Exemption - \$0**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

### **Majority Report**

In the early days of solar power the installation costs were much greater than today. The US Dept. of Energy outlined incentive programs to allow towns to encourage residents to install alternative energy systems by providing guidelines for tax exemptions. Presently the Milford exemption, only for solar, is based on 100% of installation cost being removed from taxed property value. The proposed exemption will only remove the value of the solar system from taxed property value. Presently there is also no maximum amount of the exemption specified. The Article's specified changes would level the playing field for all taxpayers and be within the intent of the statute.

## **ARTICLE 25 – Adjustment of Elderly Exemption - \$0**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

### **Majority Report**

This adjustment allows the qualified elderly citizens of the Town to maintain status quo in their taxes. The qualifications are set by statute and are quite stringent. It does not appear there will be a spike in qualified citizens, but with the upcoming Re-valuation of homes and property scheduled in 2016, the proposed increase in exemption can coincide with any possible increase in assessed value and tax rate.



## **ARTICLE 26 – Discontinuance of Linden St. Extension - \$0**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

### **Majority Report**

This Warrant Article discontinues a portion of the Linden Street Extension that is essentially a private driveway and limits public use of the extension.

## **ARTICLE 27 – Discontinuance of a Portion of Scarborough Lane - \$0**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

### **Majority Report**

This Warrant Article discontinues the existing cul-de-sac located at the end of Scarborough Lane and enables the Board of Selectmen to transfer ownership interests to a private entity.

## **ARTICLE 28 – Hitchiner Town Forest Conservation Easement- \$0**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

### **Majority Report**

All Town Forests provide recreation opportunities for the Town. Easements link existing conservation lands. Easements support timber management plans that provide income from selective cutting at planned intervals suited to the existing timber species allowing the forest to thrive. Perpetual easements foster planned timber harvests and endangered species habitat development.

## **ARTICLE 29 – Open Space Access - \$0**

The Budget Advisory Committee voted 9-0 to support this Warrant Article.

### **Majority Report**

The easement will allow the current and future owners of this Lot to build a driveway without blasting through rock ledge. The Land Owners will give the Town an eight acre conservation easement with a Trail Right of Way. This is a win-win proposition for both parties.

## **ARTICLE 30 – Pipeline Authorization Consent by - \$0 – by Petition**

The Budget Advisory Committee voted 9-0 **TO NOT TAKE A POSITION ON THIS ARTICLE**

## **ARTICLE 31 – Sale of a Portion of the BROX Property - \$0 – by Petition**

The Budget Advisory Committee voted **9-0 TO NOT TAKE A POSITION ON THIS ARTICLE**

## **ARTICLE 32 – New Hampshire Resolution to Get Big Money out of Politics - \$0 – by Petition**

The Budget Advisory Committee voted **9-0 TO NOT TAKE A POSITION ON THIS ARTICLE**

**Town Of Milford  
2016 Town Meeting**

**AMENDED**  
**Warrant & Financials**

**February 2, 2016**

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with RSA 40:13, in said Milford, with the first session (also known as "Deliberative Session") at the Milford Town Hall Auditorium on Saturday, January 30, 2016, at 9:00 am, to transact all business other than voting, and on Tuesday, March 8, 2016, at the Milford Middle School Gymnasium, for the second session (also known as "Town Vote") for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on March 8, 2016, at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.



## ARTICLE 1 – ELECTION OF OFFICERS

To choose all necessary officers for the following year:

**Selectmen – 3 year term vote for one**

Christopher Skinner  
Kevin Federico

**Cemetery Trustee – 3 year term vote for one**

Stephen Trombly

**Library Trustee – 3 year term vote for two**

David Rysdam  
Judy Gross

**Town Clerk – 3 year term vote for one**

Bobbi Schelberg  
Nancy Deslauriers  
Joan Dargie

**Town Moderator – 2 year term vote for one**

Denise Hennessey  
Pete Basiliere

**Trustees of the Trust Fund – 3 year term vote for one**

Janet Spalding

**Supervisor of the Checklist – 6 year term vote for one**

Polly Cote

**Water and Wastewater Commissioners – 3 year term vote for one**

Dale A. White

**PLEASE NOTE:**

In years past the Town's proposed zoning changes were presented in the annual Warrant in full detail.

However, as the proposed zoning changes are lengthy and in an effort to save printing costs, copies of the full proposed zoning changes are available in the main Town Hall Lobby as well as in the Community Development Department, during the normal business hours, Monday through Friday, 8:00 am to 4:30 pm daily. Additionally, it is available on the web at [www.milford.nh.gov](http://www.milford.nh.gov), and outside of the Town Hall in a binder 24 hours a day.

If you have any questions or need further assistance, please stop by or call the Administration Office at Town Hall, Monday through Friday, 8:00 am to 4:30 pm daily (603-249-0601)

## ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

To vote on Planning Board proposed zoning changes and amendments.

The Planning Board **SUPPORTS** all Amendments:

### **Ballot Vote No. 1**

1. **Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT #1:** Amend the Zoning Ordinance, Article VI Overlay Districts, Section 6.04.0 Open Space and Conservation District by replacing it in its entirety with revised language and renumbering sections accordingly.

Topical Description of Proposed Amendment: The proposed amendments replace and insert new language to further clarify the protection of natural and cultural resources, scenic views, and the Town's rural character through the creation and design of open space. In addition, the amendments insert new section, Section 6.04.5 Review Process to align the review process of Open Space Subdivision with the Milford Development Regulations. The Planning Board supports Amendment #1 by a unanimous vote 7-0.

Ballot Title: Open Space and Conservation District

### **Ballot Vote No. 2**

2. **Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT #2:** Amend the Zoning Ordinance, Article X, Administrative Relief, Section 10.02.3.A.3. by deleting the subsection and replacing in its entirety with a revised maximum square foot area for a home occupation and Article IV Definitions, Section 4.01.0 by inserting a definition for Floor Area, Gross.

Topical Description of Proposed Amendment: The proposed amendments replace the existing Special Exception requirement for a Home Occupation involving the calculation of the maximum square foot area and adds a new definition, "Floor Area, Gross". The purpose is to further clarify and improve the administration, review, and enforcement of a Home Occupation and streamline the Zoning Ordinance. The proposed amendments were brought forth by the Planning Board and Board of Adjustment. The Planning Board supports Amendment #2 by a unanimous vote 4-0.

Ballot Title: Home Occupations

### **Ballot Vote No. 3**

3. **Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT # 3:** Amend the Zoning Ordinance, Article IV Definitions, Section 4.01.0 by modifying the definition of an Accessory Dwelling Unit (ADU), Article X Administrative Relief, Section 10.02.6.A.1.c by modifying the calculation for the maximum square foot area of an Accessory Dwelling Unit, and Article IV Definitions, Section 4.01.0 by inserting a definition for Floor Area, Gross.

Topical Description of Proposed Amendment: The proposed amendments further clarify the definition of an Accessory Dwelling Unit; modify the existing Special Exception requirement involving the calculation of the maximum square foot area by replacing the term "total space" with the term "gross floor area", and adds new



definition, "Floor Area, Gross". The purpose is to clarify and improve the administration and review of an Accessory Dwelling Unit and streamline the Zoning Ordinance. The proposed amendments were brought forth by the Planning Board and Board of Adjustment. The Planning Board supports Amendment #3 by a unanimous vote 4-0.

Ballot Title: Accessory Dwelling Units (ADUs)

### **WARRANT ARTICLE 3 - LIBRARY BUILDING PROJECT – BOND - \$5,618,000**

Shall the Town vote to raise and appropriate the gross project budget sum of Five Million Six Hundred Eighteen Thousand (\$5,618,000) Dollars for the construction and equipping of a new Library building and expanded parking lot, associated site work, demolition of existing library building and other structures and to authorize the Selectmen to raise this appropriation by accepting a donation from Library Trustee Trust Funds in the amount of \$500,000 as well as additional funds raised – a minimum of \$10,000 - and borrowing not more than \$5,108,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, with such funding to be repaid from general taxation, and to authorize the Selectmen and/or Library Trustees to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen and/or Library Trustees to take all other necessary action to carry out this project, said actions to include anything necessary to prepare said land so that it would be available for the construction of such a facility and expanded parking lot including due diligence, site assessments and demolition of existing structures? This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. **The Board of Library Trustees supports this Article (7-0). The Board of Selectmen does not support this Article (1-4). The Budget Advisory Committee supports this Article (7-2). This Article has an estimated tax impact beginning 2017 of \$0.329 or (\$32.90 on a home value of \$100,000).**

### **WARRANT ARTICLE 4 - STORM SEWER VIDEO INSPECTION - BOND – \$216,000**

Shall the Town vote to raise and appropriate the sum of Two Hundred Sixteen Thousand (\$216,000) Dollars to perform an inspection of the Town's Stormwater System with the assistance of video observation equipment, and to authorize the Selectmen to raise this appropriation by borrowing not more than \$142,800 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, it being further understood that the anticipated source of \$142,800 of said funding will be a loan from the State Revolving Fund, with the further understanding that the Board of Selectmen are authorized to enter into an agreement with the State of New Hampshire Department of Environmental Services to accept 33.9% or \$73,200 forgiveness of the project cost upon completion of the project? Information thus obtained will be assessed and incorporated within the Town's Asset Management System to assist with planning for future repairs and maintenance decisions. Federal stormwater permit requirements, in addition, necessitate an evaluation of discharges to the stormwater system which can be performed more efficiently and cost-effectively with data obtained from this program. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. **Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.025 or (\$2.50 on a home value of \$100,000).**

### **WARRANT ARTICLE 5 – WASTEWATER UV DISINFECTION REPLACEMENT – BOND - \$950,000**

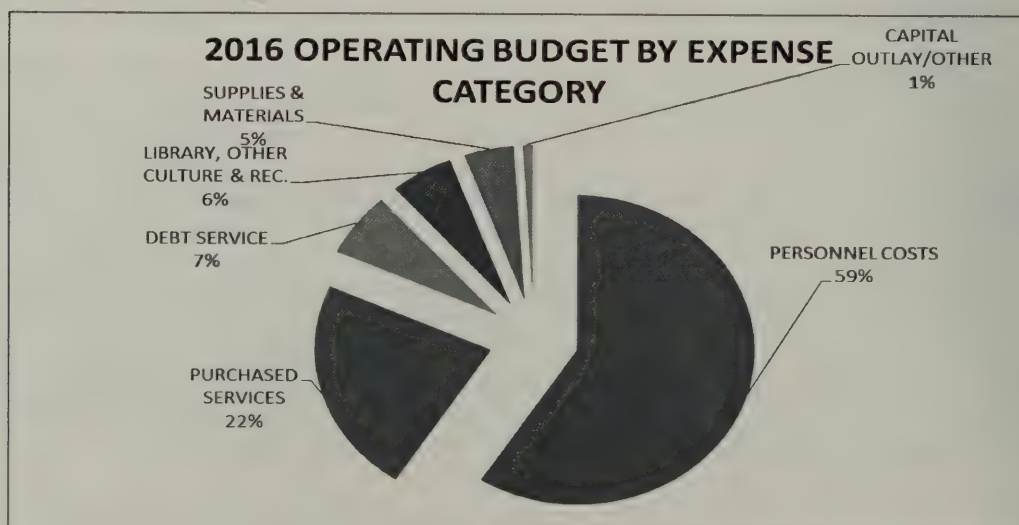
Shall the Town vote to raise and appropriate the sum of Nine Hundred Fifty Thousand (\$950,000) Dollars (to replace the current 1991 UltraViolet Disinfection System) and to authorize the Selectmen to raise this appropriation by borrowing not more than \$950,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from income received from wastewater users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Water and Sewer Commissioners and or the Board of Selectmen to contract for and expend any Federal or State aid that may be available for this project and to take all other necessary actions to carry out this project? This critical process disinfects treated wastewater prior to discharging into the Souhegan River. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. **The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).**



## WARRANT ARTICLE 6 - TOWN OPERATING BUDGET - \$13,993,310

Shall the Town vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Thirteen Million, Nine Hundred Ninety Three Thousand, Three Hundred Ten (\$13,993,310) Dollars? Should this Article be defeated, the operating budget shall be Thirteen Million, Eight Hundred Four Thousand, Four Hundred Eleven (\$13,804,411) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (7-2).** This Article has an estimated tax impact of \$0.245 over the 2015 Budget (\$24.50 on a home value of \$100,000).

| PURPOSE OF APPROPRIATION                                                                                                     | 2015             | 2015          | 2016          | CHANGE     | CHANGE |
|------------------------------------------------------------------------------------------------------------------------------|------------------|---------------|---------------|------------|--------|
|                                                                                                                              | ACTUAL (Note 2)  | ADOPTED       | PROPOSED      |            |        |
|                                                                                                                              | AS OF 01/12/2016 | BUDGET        | BUDGET        |            |        |
|                                                                                                                              |                  |               |               | \$         | %      |
|                                                                                                                              | (unaudited)      |               |               |            |        |
| Administration, includes Legal                                                                                               | \$ 274,971       | \$ 294,906    | \$ 288,173    | \$ (6,733) | -2.3%  |
| Ambulance                                                                                                                    | 732,286          | 688,828       | 782,385       | 93,557     | 13.6%  |
| Assessing                                                                                                                    | 154,342          | 159,590       | 224,288       | 64,698     | 40.5%  |
| Community Development                                                                                                        | 455,905          | 448,898       | 393,580       | (55,318)   | -12.3% |
| Community Media                                                                                                              | 12,028           | 18,350        | 15,159        | (3,191)    | -17.4% |
| Conservation                                                                                                                 | 24,554           | 24,554        | 25,332        | 778        | 3.2%   |
| Elections, Registrations & Vital Statistics                                                                                  | 141,543          | 137,731       | 166,829       | 29,098     | 21.1%  |
| Finance & Tax Collection                                                                                                     | 332,890          | 316,960       | 316,252       | (708)      | -0.2%  |
| Employee Benefits & Insurance (Note 1)                                                                                       | 2,727,718        | 2,723,396     | 2,857,782     | 134,386    | 4.9%   |
| Debt Service                                                                                                                 | 1,061,385        | 1,065,068     | 951,908       | (113,160)  | -10.6% |
| Fire & Emergency Management                                                                                                  | 552,126          | 558,923       | 577,025       | 18,102     | 3.2%   |
| Human Resources                                                                                                              | 66,338           | 70,690        | 65,126        | (5,564)    | -7.9%  |
| Information Systems                                                                                                          | 314,586          | 306,173       | 311,781       | 5,608      | 1.8%   |
| Library                                                                                                                      | 754,336          | 754,336       | 766,364       | 12,028     | 1.6%   |
| Other Public Safety, includes MACC Base                                                                                      | 708,719          | 710,101       | 674,834       | (35,267)   | -5.0%  |
| Police                                                                                                                       | 2,231,706        | 2,196,160     | 2,234,589     | 38,429     | 1.7%   |
| Public Works                                                                                                                 | 2,895,238        | 2,901,591     | 3,039,550     | 137,959    | 4.8%   |
| Recreation                                                                                                                   | 116,329          | 122,125       | 124,785       | 2,660      | 2.2%   |
| Welfare Admin. & Direct Assistance                                                                                           | 164,305          | 176,838       | 177,568       | 730        | 0.4%   |
| TOTAL OPERATING BUDGET                                                                                                       | \$ 13,721,305    | \$ 13,675,218 | \$ 13,993,310 | \$ 318,092 | 2.3%   |
| Note 1: All employee benefit costs are accounted for in this department and are not allocated to corresponding departments.  |                  |               |               |            |        |
| Note 2: 2015 actual numbers are not finalized and are reported as of 01/12/2016. Year end adjustments are still outstanding. |                  |               |               |            |        |



## **WARRANT ARTICLE 7 - WATER DEPARTMENT OPERATING BUDGET - \$1,393,395**

Shall the Town vote to raise and appropriate the sum of One Million, Three Hundred Ninety Three Thousand, Three Hundred Ninety Five (\$1,393,395) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the operating budget shall be One Million Four Hundred Seventeen Thousand, Three Hundred Nine (\$1,417,309) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. **The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).**

## **WARRANT ARTICLE 8 - WASTEWATER TREATMENT OPERATING BUDGET - \$1,913,465**

Shall the Town vote to raise and appropriate the sum of One Million, Nine Hundred Thirteen Thousand, Four Hundred Sixty Five (\$1,913,465) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the operating budget shall be One Million, Nine Hundred Twenty Thousand, Six Hundred Sixteen (\$1,920,616) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. **The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).**

## **WARRANT ARTICLE 9 - BRIDGE REPLACEMENT CAPITAL RESERVE - \$350,000**

Shall the town vote to raise and appropriate the sum of Three Hundred Fifty Thousand (\$350,000) Dollars to be placed in the Bridge Replacement Capital Reserve Fund? This fund was identified in the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. The \$350,000 builds upon the Bridge Replacement Capital Reserve approved by voters in 2015. Currently nine bridges have been identified by the Department of Public Works as high priority projects for either replacement or repair in place. This will be a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (6-3). This Article has an estimated tax impact of \$0.270 or (\$27.00 on a home value of \$100,000).**

## **WARRANT ARTICLE 10 - SIDEWALK TRACTOR PLOW WITH SANDER – 5-YEAR LEASE/PURCHASE - \$34,400 (Annual Payment \$34,400/Total Purchase Price \$162,000)**

Shall the town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause that will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a sidewalk tractor plow with sander (it will replace the 2000 “Holder” tractor plow with sander that has exceeded its useful life by five years), and to raise and appropriate the sum of Thirty Four Thousand Four Hundred (\$34,400) Dollars for the first year’s payment for this purpose? The total purchase price of this vehicle is One Hundred Sixty Two Thousand (\$162,000) Dollars. If this article passes, future years’ payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.027 or (\$2.70 on a home value of \$100,000).**



**WARRANT ARTICLE 11 - DUMP TRUCK (8 CUBIC YARD) – 5-YEAR LEASE/PURCHASE - \$35,800  
(Annual Payment \$35,800/Total Purchase Price \$168,600)**

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a dump truck (8 cubic yard), with the appropriate equipment for Highway Department operation (it will replace the 2000 Sterling dump truck which will be 16 years old upon replacement), and to raise and appropriate the sum of Thirty Five Thousand Eight Hundred (\$35,800) Dollars for the first year's payment for this purpose? The total purchase price of this vehicle is One Hundred Sixty Eight Thousand Six Hundred (\$168,600) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.028 or (\$2.80 on a home value of \$100,000).**

**WARRANT ARTICLE 12 – TRACTOR/BACKHOE/LOADER – 5-YEAR LEASE/PURCHASE -  
\$25,000(Annual Payment \$25,000/Total Purchase Price \$117,500)**

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a tractor/backhoe/loader, with the appropriate equipment for Highway Department operation (it will replace the 2001 tractor loader backhoe) and to raise and appropriate the sum of Twenty Five Thousand (\$25,000) Dollars for the first year's payment for this purpose? The total purchase price of this vehicle is One Hundred Seventeen Thousand Five Hundred (\$117,500) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

**WARRANT ARTICLE 13 - KINDER MORGAN PIPELINE LEGAL FEES - \$40,000**

To see if the Town will vote to raise and appropriate the sum of Forty Thousand (\$40,000) Dollars to be expended at the discretion of the Board of Selectmen in opposition to the proposed Northeast Energy Direct high pressure gas pipeline and/or to minimize the impact thereof on the land and people of the Town, including, but not limited to, expenditures for legal representation and consultants, land use planning and consultation, public information purposes, administrative and court filing fees, participation in multi-town coalitions, and any and all other expenses reasonably related to opposing said pipeline project and/or mitigating the effects thereof? This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.031 or (\$3.10 on a home value of \$100,000).**

**WARRANT ARTICLE 14 - SOCIAL SERVICES - \$35,000**

Shall the Town vote to raise and appropriate the sum of Thirty Five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents or take any other action relative thereto as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.027 or (\$2.70 on a home value of \$100,000).**

**WARRANT ARTICLE 15 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES -  
\$27,700**

Shall the Town vote to raise and appropriate the sum of Twenty Seven Thousand Seven Hundred, (\$27,700) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.021 or (\$2.10 on a home value of \$100,000).**

**WARRANT ARTICLE 16 – ARCHITECT FEES FOR FIRE DEPARTMENT EXPANSION PROJECT -  
\$25,000**

Shall the Town vote to raise and appropriate the sum of Twenty Five Thousand, (\$25,000) Dollars for the purpose of hiring an Architect to review the upgrades needed to the downtown Fire Station? The Towns Capital Improvement Plan proposes upgrades/repairs to the Fire Station that include: electrical upgrades, building renovations, space efficiency improvements, and additional parking. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

**WARRANT ARTICLE 17 - CONSERVATION LANDS FUND - \$20,000**

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of adding it to the Conservation Lands Fund created in accordance with RSA 36-A, said lands fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto? Contributions further the protection of the town's natural resources. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen does not support this Article (1-4). The Budget Advisory Committee supports this Article (8-1). This Article has an estimated tax impact of \$0.015 or (\$1.50 on a home value of \$100,000).**

**WARRANT ARTICLE 18 - PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS -  
\$23,000**

Shall the Town vote to raise and appropriate the sum of Twenty Three Thousand (\$23,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; with the remaining balance for the purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or to take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (6-3). This Article has an estimated tax impact of \$0.018 or (\$1.80 on a home value of \$100,000).**

**WARRANT ARTICLE 19 - SUMMER BAND CONCERTS - \$9,000**

Shall the Town vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail), or take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.007 or (\$0.70 on a home value of \$100,000).**



## **WARRANT ARTICLE 20 - FIREWORKS - \$8,500**

Shall the Town vote to raise and appropriate the sum of Eight Thousand Five Hundred (\$8,500) Dollars for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (6-3). This Article has an estimated tax impact of \$0.007 or (\$0.70 on a home value of \$100,000).**

## **WARRANT ARTICLE 21 - FUNDING OF THE ANNUAL LABOR DAY PARADE – \$6,000**

Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.005 or (\$0.50 on a home value of \$100,000).**

## **WARRANT ARTICLE 22 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT - \$6,000**

Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of town support relative to the observance of Memorial, Veterans and Labor Day? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.005 or (\$0.50 on a home value of \$100,000).**

## **WARRANT ARTICLE 23 – GRAVEL PIT RECLAMATION/RESTORATION & SALE OR OTHER DISPOSITION OF RESOURCES - \$0**

Shall the Town vote to authorize the Board of Selectmen to reclaim/restore/revegetate a majority of the existing fully excavated gravel pit area and sell or otherwise dispose of any existing mineral interests, earth materials or other natural resources located on that portion of the Town owned property that is commonly known as the BROX property, that is currently zoned Residential "R", (said property currently zoned as Residential "R" being known solely as Tax Map 38, Lot 58, on such terms and conditions, as the Selectmen deem appropriate for such sale or other disposition and generally consistent with the Brox Property Community Land Master Plan (August 2014), the 2014 Brox Community Lands Mining Feasibility Study produced by Fieldstone Land Consultants and the associated Resources Plan map, dated January 4, 2016. Material excavation, for sale and town use, will take place in the Marketable Gravel Resource Area (approximately 43 acres). Materials in Town Gravel Resource Area (approximately 17 acres) shall be reserved in perpetuity for future town use. All revenue received from the sale of such materials shall be deposited in the General Fund. This authorization shall NOT permit any such sale or other disposition to allow for the transfer of an interest in such materials unless the same is, by its terms, limited to a period of not more than six (6) years in duration. This authorization to the Board of Selectmen will expire 20 years after approval. The Milford Planning Board will review the proposed plan. Any agreement entered into by the Selectmen relative to the sale or other disposition of said materials shall contain language which shall require the compliance with any statutes, land use codes or their regulations which governs such activity. Each year the Annual Town Report will contain a BROX Property Report of the scope, the progress, the associated Town expenditures and the revenue amount placed into the general fund for that year. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-2). This article has no tax impact.**

## **WARRANT ARTICLE 24 - MODIFY SOLAR EXEMPTION – \$0**

Shall the town elect to modify, in accordance with RSA 72:62 the Solar Energy Systems Exemption, approved in 1976, to be applied as exemption for the assessed value applied to the solar energy system located on real property which is equipped with a solar energy system as defined in RSA 72:61, with a maximum exemption amount not to exceed \$10,000? Currently the exemption has been applied as the amount of the cost of the solar energy system, which is in excess of its contributory value and outside the parameters of statute. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact**

## **WARRANT ARTICLE 25 - ADJUSTMENT TO EXEMPTION AMOUNT FOR ELDERLY EXEMPTION - \$0**

Shall the town, pursuant to RSA 72:39-a and 72:39-b, modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for the qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years \$69,000; for a person 75 years of age up to 80 years - \$103,000; for a person 80 years of age or older \$137,000? To qualify, the applicant must satisfy all the conditions of RSA 72:39-a and 72:39-b that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including without limitation that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years, that they own the real estate individually or jointly or, if the real estate is owned by such person's spouse, that they must have been married to each other for at least five years and that they reside on the property. In addition, the taxpayer must have a income in each applicable age group of not more than \$38,600 if single, or if married, a combined income of not more than \$46,000; and own net assets of not more than \$85,000, excluding the value of the person's primary residence. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

## **WARRANT ARTICLE 26 – DISCONTINUANCE OF LINDEN STREET EXTENSION – \$0**

Shall the town, pursuant to the authority in RSA 231:43, vote to discontinue and abandon only that portion of the Linden Street Extension laid out by the Board of Selectmen on August 22, 1914, pursuant to a petition filed on July 22, 1914, which connects the north line of Riverview Street to a point 10 feet from the south bank of the Souhegan River, so that any right which the Town has in and to said portion of said roadway as a consequence of the vote on said petition is extinguished? The intent of this article is to insure that title to the fee interest in the land under said roadway be hereafter unencumbered by any right of the general public to use said portion of said extension as a public highway. This vote shall NOT be construed to alter, in any way, the legal status of any other portion of the Linden Street Extension nor is it intended to nor shall it be interpreted to effect any easements or other interests which the Town may have over any part of said extension relating to the maintenance of sewer, water or other utilities. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

## **WARRANT ARTICLE 27 – DISCONTINUANCE OF A PORTION OF SCARBOROUGH LANE - \$0**

Shall the town, pursuant to the RSA 231:43, vote to discontinue that portion of Scarborough Lane, so called, consisting of the westernmost portion of the existing cul-de-sac located at the terminus of Scarborough Lane as the same as depicted on the subdivision plan recorded in the Hillsborough County Registry of Deeds as plan #38585, and to authorize the Selectmen to execute any documents necessary to implement this action and to convey any interest that the Town may have in said portion of said cul-de-sac to the owner(s) of Tax Map 6 Lot 42-5, said premises being shown on said Plan? The intention is to remove from public servitude that portion of the depicted cul-de-sac upon the Town acceptance of the extension of Scarborough Lane as depicted on said Plan. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**



## **WARRANT ARTICLE 28 – HITCHINER TOWN FOREST CONSERVATION EASEMENT – \$0**

Shall the Town vote to authorize the Board of Selectmen to transfer or convey such property rights in the below described parcel of town owned land as may be necessary so that the same shall be subject to a conservation easement, in perpetuity, the particular terms of the easement to be determined by the Board of Selectmen, with the concurrence of the Conservation Commission, said authorization to include the authority to execute any and all deeds, documents or other instruments in the name of the Town that may be necessary to accomplish the foregoing? It is understood that the intent of this article is to cause the conservation easement to be held by a "qualified organization," as defined in section 170(h)(3) of the Internal Revenue Code of 1986, existing for the purchase of or holding of property interests or facilitating transactions relative thereto when such purchase carries out the purpose of RSA 36-A, said organization as determined by the Board of Selectmen with the concurrence of the Conservation Commission. The property to which this authorization, if approved, will apply is land known as Map 42 Lot 2, which property is commonly known as the Hitchiner Town Forest, the same having been acquired by the Town of Milford by deed of Hitchiner Manufacturing Co., Inc., dated November 25, 1985 and recorded in the Hillsborough County Registry of Deeds at Book 3421, Page 0526. **The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

## **WARRANT ARTICLE 29 – OPEN SPACE ACCESS – \$0**

Shall the Town vote to authorize the Board of Selectmen, at the request of the Conservation Commission, to convey a non-exclusive easement to Christopher Brown and Sarah Brown across a portion of Open Space Lot 3-5 as shown on Hillsborough County Registry of Deeds Plan #34931 for the purpose of access/egress by foot, vehicle, utilities or otherwise, to Map 3 Lot 6, said easement to be no greater than 15 feet in width and will extend from Falcon Ridge Drive, easterly from a point between Lots 3-5-5 and 3-5-6, to the western boundary of Map 3 Lot 6? In exchange for the use of the Open Space, the Browns will give to the Town an eight (8) acre conservation easement with a Trail Right of Way (ROW) for the hiking/snowmobile trail that crosses their property. Provided, nevertheless, that this authorization shall be null and void unless this conveyance is also approved by the Milford Conservation Commission, Board of Selectmen, the Charitable Trust Division of the NH Attorney General's office and the NH Superior Court, if necessary, with such approvals to be obtained and the matter concluded no later than March 31, 2018. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

## **WARRANT ARTICLE 30 – PIPELINE AUTHORIZATION CONSENT - \$0 – By Petition**

Shall the voters of the Town of Milford New Hampshire consent to the construction of the North East Direct, Gas Pipeline project being imposed by Tennessee Gas Pipeline LLC, a Kinder Morgan Company? **The Board of Selectmen did not take a position on this Article. The Budget Advisory Committee did not take a position on this Article. This Article has no tax impact.**

## **WARRANT ARTICLE 31 – SALE OF A PORTION OF THE BROX PROPERTY - \$0 - By Petition**

Shall the town vote for the proposed sale of Town-owned, lots 38-9, 38-11, 38-12, 38-13 and 38-14 named in the Purchase and Sale Agreement entered into July 9, 2015 between the Town of Milford (seller) and Monadnock Economic Development Corporation (buyer) even though an agreement no longer exists? **The Board of Selectmen does not support this Article (0-5). The Budget Advisory Committee did not take a position on this Article. This Article has no tax impact.**

## **WARRANT ARTICLE 32 – NEW HAMPSHIRE RESOLUTION TO GET BIG MONEY OUT OF POLITICS - \$0 - By Petition**

Shall the town vote to urge:

That the next President and Congress fight big money politics and restore government of, by, and for the people by championing the (1) Ban Super PAC's and overturn Citizens United, (2) Expose secret donors and require full transparency, (3) Ban bribes from big-money lobbyists and government contractors, (4) Establish small-donor, citizen-funded elections, (5) End gerrymandering and modernize voter registration, and (6) Close loopholes and enforce campaign finance laws?

That the New Hampshire State Legislature support concrete legislation to enact the "We the People" agenda.

That the record of the vote approving this article shall be transmitted by written notice from the selectmen to the NH congressional delegates and to New Hampshire's state legislators, and to the President of the United States informing them of the instruction from their constituents within 30 days of the vote. **The Board of Selectmen did not take a position on this Article. The Budget Advisory Committee did not take a position on this Article. This Article has no tax impact.**





**Budget of the Town of Milford**  
Form Due Date: **20 Days after the Town Meeting**

This form was posted with the warrant on: 01/25/2016

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Governing Body Certifications |           |                    |
|-------------------------------|-----------|--------------------|
| Printed Name                  | Position  | Signature          |
| Katherine BAUER               | Selectman | Katherine H. Bauer |
| Mark Fougere                  | Selectman | [Signature]        |
| Kevin Federico                | Selectman | [Signature]        |
| Gary Daniels                  | Selectman | Gary Daniels       |
|                               |           |                    |
|                               |           |                    |
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A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

**NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487**

## Appropriations

| Account Code                            | Purpose of Appropriation                     | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|-----------------------------------------|----------------------------------------------|-------------------|----------------------------------------------|---------------------|-----------------------------------------|---------------------------------------------|
| <b>General Government</b>               |                                              |                   |                                              |                     |                                         |                                             |
| 0000-0000                               | Collective Bargaining                        |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4130-4139                               | Executive                                    | 6                 | \$254,264                                    | \$215,410           | \$245,748                               | \$0                                         |
| 4140-4149                               | Election, Registration, and Vital Statistics | 6                 | \$138,720                                    | \$141,543           | \$166,255                               | \$0                                         |
| 4150-4151                               | Financial Administration                     | 6                 | \$750,577                                    | \$743,493           | \$827,321                               | \$0                                         |
| 4152                                    | Revaluation of Property                      |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4153                                    | Legal Expense                                | 6                 | \$45,000                                     | \$52,776            | \$40,000                                | \$0                                         |
| 4155-4159                               | Personnel Administration                     | 6                 | \$2,639,871                                  | \$2,608,428         | \$2,724,168                             | \$0                                         |
| 4191-4193                               | Planning and Zoning                          | 6                 | \$329,774                                    | \$276,828           | \$282,463                               | \$0                                         |
| 4194                                    | General Government Buildings                 | 6                 | \$377,311                                    | \$434,202           | \$449,530                               | \$0                                         |
| 4195                                    | Cemeteries                                   | 6                 | \$138,957                                    | \$123,558           | \$126,622                               | \$0                                         |
| 4196                                    | Insurance                                    | 6                 | \$185,170                                    | \$183,727           | \$198,740                               | \$0                                         |
| 4197                                    | Advertising and Regional Association         |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4199                                    | Other General Government                     | 6                 | \$16,367                                     | \$12,028            | \$15,159                                | \$0                                         |
| <b>Public Safety</b>                    |                                              |                   |                                              |                     |                                         |                                             |
| 4210-4214                               | Police                                       | 6                 | \$2,214,670                                  | \$2,179,003         | \$2,234,589                             | \$0                                         |
| 4215-4219                               | Ambulance                                    | 6                 | \$681,188                                    | \$732,330           | \$782,385                               | \$0                                         |
| 4220-4229                               | Fire                                         | 6                 | \$558,087                                    | \$549,203           | \$572,925                               | \$0                                         |
| 4240-4249                               | Building Inspection                          | 6                 | \$141,511                                    | \$128,008           | \$111,117                               | \$0                                         |
| 4290-4298                               | Emergency Management                         | 6                 | \$4,100                                      | \$2,997             | \$4,100                                 | \$0                                         |
| 4299                                    | Other (Including Communications)             | 6                 | \$710,101                                    | \$708,719           | \$674,834                               | \$0                                         |
| <b>Airport/Aviation Center</b>          |                                              |                   |                                              |                     |                                         |                                             |
| 4301-4309                               | Airport Operations                           |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Highways and Streets</b>             |                                              |                   |                                              |                     |                                         |                                             |
| 4311                                    | Administration                               | 6                 | \$139,972                                    | \$166,702           | \$168,853                               | \$0                                         |
| 4312                                    | Highways and Streets                         | 6                 | \$1,231,732                                  | \$1,244,565         | \$1,380,643                             | \$0                                         |
| 4313                                    | Bridges                                      |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4316                                    | Street Lighting                              | 6                 | \$68,300                                     | \$85,969            | \$74,450                                | \$0                                         |
| 4319                                    | Other                                        |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Sanitation</b>                       |                                              |                   |                                              |                     |                                         |                                             |
| 4321                                    | Administration                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4323                                    | Solid Waste Collection                       | 6                 | \$695,135                                    | \$671,271           | \$684,125                               | \$0                                         |
| 4324                                    | Solid Waste Disposal                         |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4325                                    | Solid Waste Cleanup                          |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4326-4328                               | Sewage Collection and Disposal               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4329                                    | Other Sanitation                             |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Water Distribution and Treatment</b> |                                              |                   |                                              |                     |                                         |                                             |
| 4331                                    | Administration                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4332                                    | Water Services                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4335                                    | Water Treatment                              |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4338-4339                               | Water Conservation and Other                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Electric</b>                         |                                              |                   |                                              |                     |                                         |                                             |
| 4351-4352                               | Administration and Generation                |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4353                                    | Purchase Costs                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |



| Account Code                         | Purpose of Appropriation                           | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|--------------------------------------|----------------------------------------------------|-------------------|----------------------------------------------|---------------------|-----------------------------------------|---------------------------------------------|
| 4354                                 | Electric Equipment Maintenance                     |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4359                                 | Other Electric Costs                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Health</b>                        |                                                    |                   |                                              |                     |                                         |                                             |
| 4411                                 | Administration                                     |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4414                                 | Pest Control                                       |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4415-4419                            | Health Agencies, Hospitals, and Other              |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Welfare</b>                       |                                                    |                   |                                              |                     |                                         |                                             |
| 4441-4442                            | Administration and Direct Assistance               | 6                 | \$185,501                                    | \$164,306           | \$177,568                               | \$0                                         |
| 4444                                 | Intergovernmental Welfare Payments                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4445-4449                            | Vendor Payments and Other                          |                   | \$55,000                                     | \$0                 | \$0                                     | \$0                                         |
| <b>Culture and Recreation</b>        |                                                    |                   |                                              |                     |                                         |                                             |
| 4520-4529                            | Parks and Recreation                               | 6                 | \$292,780                                    | \$313,543           | \$280,111                               | \$0                                         |
| 4550-4559                            | Library                                            | 6                 | \$752,041                                    | \$754,336           | \$766,364                               | \$0                                         |
| 4583                                 | Patriotic Purposes                                 |                   | \$21,750                                     | \$0                 | \$0                                     | \$0                                         |
| 4589                                 | Other Culture and Recreation                       | 6                 | \$32,000                                     | \$3,000             | \$3,000                                 | \$0                                         |
| <b>Conservation and Development</b>  |                                                    |                   |                                              |                     |                                         |                                             |
| 4611-4612                            | Administration and Purchasing of Natural Resources | 6                 | \$42,521                                     | \$24,554            | \$25,332                                | \$0                                         |
| 4619                                 | Other Conservation                                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4631-4632                            | Redevelopment and Housing                          |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4651-4659                            | Economic Development                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Debt Service</b>                  |                                                    |                   |                                              |                     |                                         |                                             |
| 4711                                 | Long Term Bonds and Notes - Principal              | 6                 | \$1,063,568                                  | \$1,061,385         | \$951,908                               | \$0                                         |
| 4721                                 | Long Term Bonds and Notes - Interest               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4723                                 | Tax Anticipation Notes - Interest                  |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4790-4799                            | Other Debt Service                                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Capital Outlay</b>                |                                                    |                   |                                              |                     |                                         |                                             |
| 4901                                 | Land                                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4902                                 | Machinery, Vehicles, and Equipment                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4903                                 | Buildings                                          |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4909                                 | Improvements Other than Buildings                  |                   | \$430,000                                    | \$0                 | \$0                                     | \$0                                         |
| <b>Operating Transfers Out</b>       |                                                    |                   |                                              |                     |                                         |                                             |
| 4912                                 | To Special Revenue Fund                            | 6                 | \$35,000                                     | \$0                 | \$25,000                                | \$0                                         |
| 4913                                 | To Capital Projects Fund                           |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4914A                                | To Proprietary Fund - Airport                      |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4914E                                | To Proprietary Fund - Electric                     |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4914O                                | To Proprietary Fund - Other                        |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4914S                                | To Proprietary Fund - Sewer                        |                   | \$1,896,932                                  | \$0                 | \$0                                     | \$0                                         |
| 4914W                                | To Proprietary Fund - Water                        |                   | \$2,174,428                                  | \$0                 | \$0                                     | \$0                                         |
| 4918                                 | To Non-Expendable Trust Funds                      |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4919                                 | To Fiduciary Funds                                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Total Proposed Appropriations</b> |                                                    |                   | <b>\$18,302,328</b>                          | <b>\$13,581,884</b> | <b>\$13,993,310</b>                     | <b>\$0</b>                                  |

## Special Warrant Articles

| Account Code                        | Purpose of Appropriation                                           | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|-------------------------------------|--------------------------------------------------------------------|-------------------|----------------------------------------------|---------------------|-----------------------------------------|---------------------------------------------|
| 4916                                | To Expendable Trust Fund                                           |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4917                                | To Health Maintenance Trust Fund                                   |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4153                                | Legal Expense                                                      | 13                | \$0                                          | \$0                 | \$40,000                                | \$0                                         |
|                                     | <b>Purpose:</b> Kinder Morgan Pipeline Legal Fees                  |                   |                                              |                     |                                         |                                             |
| 4312                                | Highways and Streets                                               | 4                 | \$0                                          | \$0                 | \$216,000                               | \$0                                         |
|                                     | <b>Purpose:</b> Storm Sewer Video Inspection                       |                   |                                              |                     |                                         |                                             |
| 4326-4328                           | Sewage Collection and Disposal                                     | 5                 | \$0                                          | \$0                 | \$950,000                               | \$0                                         |
|                                     | <b>Purpose:</b> Wastewater UV Disinfection Replacement             |                   |                                              |                     |                                         |                                             |
| 4445-4449                           | Vendor Payments and Other                                          | 14                | \$0                                          | \$0                 | \$35,000                                | \$0                                         |
|                                     | <b>Purpose:</b> Social Services                                    |                   |                                              |                     |                                         |                                             |
| 4445-4449                           | Vendor Payments and Other                                          | 15                | \$0                                          | \$0                 | \$27,700                                | \$0                                         |
|                                     | <b>Purpose:</b> Non-Emergency Community Transportation Bus Service |                   |                                              |                     |                                         |                                             |
| 4583                                | Patriotic Purposes                                                 | 20                | \$0                                          | \$0                 | \$8,500                                 | \$0                                         |
|                                     | <b>Purpose:</b> Fourth of July Fireworks                           |                   |                                              |                     |                                         |                                             |
| 4583                                | Patriotic Purposes                                                 | 21                | \$0                                          | \$0                 | \$7,500                                 | \$0                                         |
|                                     | <b>Purpose:</b> Funding of Annual Labor Day Parade                 |                   |                                              |                     |                                         |                                             |
| 4583                                | Patriotic Purposes                                                 | 22                | \$0                                          | \$0                 | \$6,000                                 | \$0                                         |
|                                     | <b>Purpose:</b> Memorial, Veterans & Labor Day Parades, Town Suppo |                   |                                              |                     |                                         |                                             |
| 4589                                | Other Culture and Recreation                                       | 18                | \$0                                          | \$0                 | \$20,000                                | \$0                                         |
|                                     | <b>Purpose:</b> Pumpkin Festival                                   |                   |                                              |                     |                                         |                                             |
| 4589                                | Other Culture and Recreation                                       | 19                | \$0                                          | \$0                 | \$9,000                                 | \$0                                         |
|                                     | <b>Purpose:</b> Summer Band Concerts                               |                   |                                              |                     |                                         |                                             |
| 4611-4612                           | Administration and Purchasing of Natural Resources                 | 17                | \$0                                          | \$0                 | \$0                                     | \$20,000                                    |
|                                     | <b>Purpose:</b> Conservation Lands Fund                            |                   |                                              |                     |                                         |                                             |
| 4790-4799                           | Other Debt Service                                                 | 10                | \$0                                          | \$0                 | \$41,000                                | \$0                                         |
|                                     | <b>Purpose:</b> Sidewalk Tractor Plow with Sander Lease            |                   |                                              |                     |                                         |                                             |
| 4790-4799                           | Other Debt Service                                                 | 11                | \$0                                          | \$0                 | \$41,000                                | \$0                                         |
|                                     | <b>Purpose:</b> Dumpt Truck 8CY Lease                              |                   |                                              |                     |                                         |                                             |
| 4790-4799                           | Other Debt Service                                                 | 12                | \$0                                          | \$0                 | \$32,100                                | \$0                                         |
|                                     | <b>Purpose:</b> Tractor/Backhoe/Loader Lease                       |                   |                                              |                     |                                         |                                             |
| 4903                                | Buildings                                                          | 16                | \$0                                          | \$0                 | \$25,000                                | \$0                                         |
|                                     | <b>Purpose:</b> Architect Fees for Fire Department Expansion Proje |                   |                                              |                     |                                         |                                             |
| 4903                                | Buildings                                                          | 3                 | \$0                                          | \$0                 | \$0                                     | \$5,618,000                                 |
|                                     | <b>Purpose:</b> Library Building Project                           |                   |                                              |                     |                                         |                                             |
| 4914S                               | To Proprietary Fund - Sewer                                        | 8                 | \$0                                          | \$0                 | \$1,913,465                             | \$0                                         |
|                                     | <b>Purpose:</b> Wastewater Treatment Operating Budget              |                   |                                              |                     |                                         |                                             |
| 4914W                               | To Proprietary Fund - Water                                        | 7                 | \$0                                          | \$0                 | \$1,393,395                             | \$0                                         |
|                                     | <b>Purpose:</b> Water Department Operating Budget                  |                   |                                              |                     |                                         |                                             |
| 4915                                | To Capital Reserve Fund                                            | 9                 | \$0                                          | \$0                 | \$350,000                               | \$0                                         |
|                                     | <b>Purpose:</b> Bridge Replacement Capital Reserve                 |                   |                                              |                     |                                         |                                             |
| <b>Special Articles Recommended</b> |                                                                    |                   | <b>\$0</b>                                   | <b>\$0</b>          | <b>\$5,115,660</b>                      | <b>\$5,638,000</b>                          |

## Individual Warrant Articles



| Account Code                    | Purpose of Appropriation | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|---------------------------------|--------------------------|-------------------|----------------------------------------------|---------------------|-----------------------------------------|---------------------------------------------|
| Individual Articles Recommended |                          |                   |                                              |                     |                                         |                                             |

## Revenues

| Account Code                            | Source of Revenue                           | Warrant Article # | PY Estimated Revenues | PY Actual Revenues | Estimated Revenues Ensuing Fiscal Year |
|-----------------------------------------|---------------------------------------------|-------------------|-----------------------|--------------------|----------------------------------------|
| <b>Taxes</b>                            |                                             |                   |                       |                    |                                        |
| 3120                                    | Land Use Change Tax - General Fund          | 6                 | \$25,000              | \$27,850           | \$30,000                               |
| 3180                                    | Resident Tax                                |                   | \$0                   | \$0                | \$0                                    |
| 3185                                    | Yield Tax                                   | 6                 | \$18,500              | \$14,332           | \$17,000                               |
| 3186                                    | Payment in Lieu of Taxes                    | 6                 | \$33,381              | \$34,900           | \$34,000                               |
| 3187                                    | Excavation Tax                              | 6                 | \$2,500               | \$2,409            | \$2,500                                |
| 3189                                    | Other Taxes                                 |                   | \$0                   | \$0                | \$0                                    |
| 3190                                    | Interest and Penalties on Delinquent Taxes  | 6                 | \$240,000             | \$202,146          | \$243,600                              |
| 9991                                    | Inventory Penalties                         |                   | \$0                   | \$0                | \$0                                    |
| <b>Licenses, Permits, and Fees</b>      |                                             |                   |                       |                    |                                        |
| 3210                                    | Business Licenses and Permits               | 6                 | \$125                 | \$125              | \$375                                  |
| 3220                                    | Motor Vehicle Permit Fees                   | 6                 | \$2,430,000           | \$2,483,117        | \$2,459,300                            |
| 3230                                    | Building Permits                            | 6                 | \$45,000              | \$74,743           | \$63,000                               |
| 3290                                    | Other Licenses, Permits, and Fees           | 6                 | \$109,000             | \$102,161          | \$75,225                               |
| 3311-3319                               | From Federal Government                     | 6                 | \$500                 | \$384              | \$1,812                                |
| <b>State Sources</b>                    |                                             |                   |                       |                    |                                        |
| 3351                                    | Shared Revenues                             |                   | \$0                   | \$0                | \$0                                    |
| 3352                                    | Meals and Rooms Tax Distribution            | 6                 | \$731,385             | \$731,385          | \$740,000                              |
| 3353                                    | Highway Block Grant                         | 6                 | \$297,985             | \$300,533          | \$300,000                              |
| 3354                                    | Water Pollution Grant                       |                   | \$0                   | \$0                | \$0                                    |
| 3355                                    | Housing and Community Development           |                   | \$0                   | \$0                | \$0                                    |
| 3356                                    | State and Federal Forest Land Reimbursement | 6                 | \$1,619               | \$1,619            | \$2,000                                |
| 3357                                    | Flood Control Reimbursement                 |                   | \$3                   | \$821              | \$0                                    |
| 3359                                    | Other (Including Railroad Tax)              | 6, 4              | \$344,821             | \$0                | \$74,350                               |
| 3379                                    | From Other Governments                      |                   | \$0                   | \$0                | \$0                                    |
| <b>Charges for Services</b>             |                                             |                   |                       |                    |                                        |
| 3401-3406                               | Income from Departments                     | 6                 | \$750,000             | \$648,758          | \$928,600                              |
| 3409                                    | Other Charges                               |                   | \$0                   | \$0                | \$0                                    |
| <b>Miscellaneous Revenues</b>           |                                             |                   |                       |                    |                                        |
| 3501                                    | Sale of Municipal Property                  |                   | \$40,085              | \$40,217           | \$0                                    |
| 3502                                    | Interest on Investments                     | 6                 | \$6,000               | \$6,890            | \$7,000                                |
| 3503-3509                               | Other                                       | 6                 | \$220,000             | \$200,020          | \$239,850                              |
| <b>Interfund Operating Transfers In</b> |                                             |                   |                       |                    |                                        |
| 3912                                    | From Special Revenue Funds                  | 6                 | \$40,000              | \$0                | \$30,000                               |
| 3913                                    | From Capital Projects Funds                 |                   | \$0                   | \$0                | \$0                                    |
| 3914A                                   | From Enterprise Funds: Airport (Offset)     |                   | \$0                   | \$0                | \$0                                    |
| 3914E                                   | From Enterprise Funds: Electric (Offset)    |                   | \$0                   | \$0                | \$0                                    |
| 3914O                                   | From Enterprise Funds: Other (Offset)       |                   | \$0                   | \$0                | \$0                                    |
| 3914S                                   | From Enterprise Funds: Sewer (Offset)       | 8                 | \$1,896,932           | \$0                | \$1,913,465                            |
| 3914W                                   | From Enterprise Funds: Water (Offset)       | 7                 | \$1,382,428           | \$0                | \$1,393,395                            |
| 3915                                    | From Capital Reserve Funds                  |                   | \$0                   | \$0                | \$0                                    |
| 3916                                    | From Trust and Fiduciary Funds              | 6                 | \$13,000              | \$0                | \$15,000                               |
| 3917                                    | From Conservation Funds                     |                   | \$0                   | \$0                | \$0                                    |



| Account Code                                | Source of Revenue                       | Warrant Article # | PY Estimated Revenues | PY Actual Revenues | Estimated Revenues Ensuing Fiscal Year |
|---------------------------------------------|-----------------------------------------|-------------------|-----------------------|--------------------|----------------------------------------|
| <b>Other Financing Sources</b>              |                                         |                   |                       |                    |                                        |
| 3934                                        | Proceeds from Long Term Bonds and Notes | 4, 5              | \$792,000             | \$0                | \$1,092,800                            |
| 9998                                        | Amount Voted from Fund Balance          |                   | \$0                   | \$0                | \$0                                    |
| 9999                                        | Fund Balance to Reduce Taxes            |                   | \$0                   | \$0                | \$0                                    |
| <b>Total Estimated Revenues and Credits</b> |                                         |                   | <b>\$9,420,264</b>    | <b>\$4,872,410</b> | <b>\$9,663,272</b>                     |

## Budget Summary

| Item                                         | Prior Year   | Ensuing Year |
|----------------------------------------------|--------------|--------------|
| Operating Budget Appropriations Recommended  | \$13,785,044 | \$13,993,310 |
| Special Warrant Articles Recommended         | \$5,034,380  | \$5,115,660  |
| Individual Warrant Articles Recommended      | \$16,820     | \$0          |
| TOTAL Appropriations Recommended             | \$18,836,244 | \$19,108,970 |
| Less: Amount of Estimated Revenues & Credits | \$9,620,493  | \$9,663,272  |
| Estimated Amount of Taxes to be Raised       | \$9,215,751  | \$9,445,698  |





## DEFAULT BUDGET OF THE TOWN

**RSA 40:13, IX (b)** "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 01/25/2016

### Instructions

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-636 or MS-737) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION ?

Municipality: MILFORD

County: HILLSBOROUGH

### PREPARER'S INFORMATION ?

First Name

Jack

Last Name

Sheehy

Street No.

1

Street Name

Union Sq

Phone Number

(603) 249-0640

Email (optional)

jsheehy@milford.nh.gov



APPROPRIATIONS

| GENERAL GOVERNMENT ?        |                                             |                                        |                         |                            |                |
|-----------------------------|---------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| Account #                   | Purpose of Appropriations<br>(RSA 32:3, V)  | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4130 - 4139                 | Executive ?                                 | \$245,481                              | \$4,765                 |                            | \$250,246      |
| 4140 - 4149                 | Election, Registration & Vital Statistics ? | \$137,156                              | \$26,115                |                            | \$163,271      |
| 4150 - 4151                 | Financial Administration ?                  | \$747,723                              | \$68,769                |                            | \$816,492      |
| 4152                        | Revaluation of Property ?                   |                                        |                         |                            |                |
| 4153                        | Legal Expense ?                             | \$47,000                               |                         |                            | \$47,000       |
| 4155 - 4159                 | Personnel Administration ?                  | \$2,608,916                            | \$158,234               |                            | \$2,767,150    |
| 4191 - 4193                 | Planning & Zoning ?                         | \$306,404                              | \$4,820                 |                            | \$311,224      |
| 4194                        | General Government Buildings ?              | \$449,281                              | \$1,189                 |                            | \$450,470      |
| 4195                        | Cemeteries ?                                | \$127,988                              | (\$2,739)               |                            | \$125,249      |
| 4196                        | Insurance ?                                 | \$185,170                              | \$12,570                |                            | \$197,740      |
| 4197                        | Advertising & Regional Association ?        |                                        |                         |                            |                |
| 4199                        | Other General Government ?                  | \$18,350                               | \$104                   |                            | \$18,454       |
| General Government Subtotal |                                             | \$4,873,469                            | \$273,827               |                            | \$5,147,296    |





## APPROPRIATIONS

### PUBLIC SAFETY ?

| Account #                     | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|-------------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| 4210-4214                     | Police ?                                   | \$2,196,159                            | \$32,099                |                            | \$2,228,258    |
| 4215-4219                     | Ambulance ?                                | \$688,828                              | \$3,340                 |                            | \$692,168      |
| 4220-4229                     | Fire ?                                     | \$554,823                              | \$3,715                 |                            | \$558,538      |
| 4240-4249                     | Building Inspection ?                      | \$142,494                              | (\$45,995)              |                            | \$96,499       |
| 4290-4298                     | Emergency Management ?                     | \$4,100                                |                         |                            | \$4,100        |
| 4299                          | Other (Including Communications) ?         | \$710,101                              | (\$19,582)              |                            | \$690,519      |
| <b>Public Safety Subtotal</b> |                                            | \$4,296,505                            | (\$26,423)              |                            | \$4,270,082    |

### AIRPORT/AVIATION CENTER ?

| Account #                        | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|----------------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| 4301 - 4309                      | Airport Operations ?                       |                                        |                         |                            |                |
| <b>Airport/Aviation Subtotal</b> |                                            |                                        |                         |                            |                |

### HIGHWAYS AND STREETS ?

| Account #                            | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|--------------------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| 4311                                 | Administration ?                           | \$164,106                              | \$3,407                 |                            | \$167,513      |
| 4312                                 | Highways & Streets ?                       | \$1,241,650                            | \$4,444                 |                            | \$1,246,094    |
| 4313                                 | Bridges ?                                  |                                        |                         |                            |                |
| 4316                                 | Street Lighting ?                          | \$74,450                               |                         |                            | \$74,450       |
| 4319                                 | Other ?                                    |                                        |                         |                            |                |
| <b>Highways and Streets Subtotal</b> |                                            | \$1,480,206                            | \$7,851                 |                            | \$1,488,057    |



APPROPRIATIONS

| SANITATION ?        |                                            |                                        |                         |                            |                |
|---------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| Account #           | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4321                | Administration ?                           |                                        |                         |                            |                |
| 4323                | Solid Waste Collection ?                   | \$683,399                              | (\$1,344)               |                            | \$682,055      |
| 4324                | Solid Waste Disposal ?                     |                                        |                         |                            |                |
| 4325                | Solid Waste Clean-up ?                     |                                        |                         |                            |                |
| 4326-4328           | Sewage Collection & Disposal ?             |                                        |                         |                            |                |
| 4329                | Other Sanitation ?                         |                                        |                         |                            |                |
| Sanitation Subtotal |                                            | \$683,399                              | (\$1,344)               |                            | \$682,055      |

| WATER DISTRIBUTION AND TREATMENT ?        |                                            |                                        |                         |                            |                |
|-------------------------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| Account #                                 | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4331                                      | Administration ?                           |                                        |                         |                            |                |
| 4332                                      | Water Services ?                           |                                        |                         |                            |                |
| 4335                                      | Water Treatment ?                          |                                        |                         |                            |                |
| 4338 - 4339                               | Water Conservation & Other ?               |                                        |                         |                            |                |
| Water Distribution and Treatment Subtotal |                                            |                                        |                         |                            |                |





## APPROPRIATIONS

### ELECTRIC ?

| Account #                | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|--------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| 4351 - 4352              | Administration & Generation ?              |                                        |                         |                            |                |
| 4353                     | Purchase Costs ?                           |                                        |                         |                            |                |
| 4354                     | Electric Equipment Maintenance ?           |                                        |                         |                            |                |
| 4359                     | Other Electric Costs ?                     |                                        |                         |                            |                |
| <b>Electric Subtotal</b> |                                            |                                        |                         |                            |                |

### HEALTH ?

| Account #              | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| 4411                   | Administration ?                           |                                        |                         |                            |                |
| 4414                   | Pest Control ?                             |                                        |                         |                            |                |
| 4415 - 4419            | Health Agencies & Hospital & Other ?       |                                        |                         |                            |                |
| <b>Health Subtotal</b> |                                            |                                        |                         |                            |                |

### WELFARE ?

| Account #               | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|-------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| 4441 - 4442             | Administration & Direct Assistance ?       | \$176,838                              | \$411                   |                            | \$177,249      |
| 4444                    | Intergovernmental Welfare Payments ?       |                                        |                         |                            |                |
| 4445 - 4449             | Vendor Payments & Other ?                  |                                        |                         |                            |                |
| <b>Welfare Subtotal</b> |                                            | \$176,838                              | \$411                   |                            | \$177,249      |



## APPROPRIATIONS

| CULTURE AND RECREATION ?        |                                            |                                        |                         |                            |                |
|---------------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| Account #                       | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4520 - 4529                     | Parks & Recreation ?                       | \$282,843                              | (\$1,969)               |                            | \$280,874      |
| 4550 - 4559                     | Library ?                                  | \$754,336                              |                         |                            | \$754,336      |
| 4583                            | Patriotic Purposes ?                       |                                        |                         |                            |                |
| 4589                            | Other Culture & Recreation ?               | \$3,000                                |                         |                            | \$3,000        |
| Culture and Recreation Subtotal |                                            | \$1,040,179                            | (\$1,969)               |                            | \$1,038,210    |

| CONSERVATION & DEVELOPMENT ?        |                                            |                                        |                         |                            |                |
|-------------------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| Account #                           | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4611 - 4612                         | Admin. & Purch. of Natural Resources ?     | \$24,554                               |                         |                            | \$24,554       |
| 4619                                | Other Conservation ?                       |                                        |                         |                            |                |
| 4631 - 4632                         | Redevelopment and Housing ?                |                                        |                         |                            |                |
| 4651 - 4659                         | Economic Development ?                     |                                        |                         |                            |                |
| Conservation & Development Subtotal |                                            | \$24,554                               |                         |                            | \$24,554       |

| DEBT SERVICE ?        |                                            |                                        |                         |                            |                |
|-----------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| Account #             | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4711                  | Principal Long Term Bonds & Notes ?        | \$1,065,068                            | (\$113,160)             |                            | \$951,908      |
| 4721                  | Interest Long Term Bonds & Notes ?         |                                        |                         |                            |                |
| 4723                  | Interest on Tax Anticipation Notes ?       |                                        |                         |                            |                |
| 4790 - 4799           | Other Debt Service ?                       |                                        |                         |                            |                |
| Debt Service Subtotal |                                            | \$1,065,068                            | (\$113,160)             |                            | \$951,908      |





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## APPROPRIATIONS

### CAPITAL OUTLAY ?

| Account #               | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|-------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| 4901                    | Land ?                                     |                                        |                         |                            |                |
| 4902                    | Machinery, Vehicles, & Equipment ?         |                                        |                         |                            |                |
| 4903                    | Buildings ?                                |                                        |                         |                            |                |
| 4909                    | Improvements Other Than Buildings ?        |                                        |                         |                            |                |
| Capital Outlay Subtotal |                                            |                                        |                         |                            |                |

### OPERATING TRANSFERS OUT ?

| Account #                        | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|----------------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| 4912                             | To Special Revenue Fund ?                  | \$35,000                               | (\$10,000)              |                            | \$25,000       |
| 4913                             | To Capital Projects Fund ?                 |                                        |                         |                            |                |
| 4914                             | To Enterprise Fund ?                       |                                        |                         |                            |                |
|                                  | Sewer                                      |                                        |                         |                            |                |
|                                  | Water                                      |                                        |                         |                            |                |
|                                  | Electric                                   |                                        |                         |                            |                |
|                                  | Airport                                    |                                        |                         |                            |                |
| 4918                             | To Nonexpendable Trust Funds ?             |                                        |                         |                            |                |
| 4919                             | To Fiduciary Funds ?                       |                                        |                         |                            |                |
| Operating Transfers Out Subtotal |                                            | \$35,000                               | (\$10,000)              |                            | \$25,000       |



| Operating Budget Total | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
|                        | \$13,675,218                           | \$129,193               |                            | \$13,804,411   |

## EXPLANATION FOR INCREASES AND REDUCTIONS

Use this section of the form to explain why any increase of reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.

| Account # | Explanation for Increase or Reduction        | Add New Line |
|-----------|----------------------------------------------|--------------|
| 4130-4139 | Wages increase                               | Remove Line  |
| 4140-4149 | Wages increase, 4 elections in 2016          | Remove Line  |
| 4150-4151 | Wages increase, property revaluation in 2016 | Remove Line  |
| 4155-4159 | Health insurance, NHRS, increases            | Remove Line  |
| 4191-4193 | Wages increase                               | Remove Line  |
| 4194      | Wages increase                               | Remove Line  |
| 4195      | Reduction in staff                           | Remove Line  |
| 4196      | P&L insurance increase                       | Remove Line  |
| 4199      | Wages increase                               | Remove Line  |
| 4210-4214 | Wages increase due to CBA, promotions        | Remove Line  |
| 4215-4219 | Wages increase                               | Remove Line  |
| 4220-4229 | Wages increase                               | Remove Line  |
| 4240-4249 | Reduction in staff                           | Remove Line  |
| 4299      | Reduction in dispatch contract               | Remove Line  |
| 4311      | Wages increase                               | Remove Line  |
| 4312      | Wages increase                               | Remove Line  |
| 4323      | Changes in staff                             | Remove Line  |





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|           |                                                                        |  |             |
|-----------|------------------------------------------------------------------------|--|-------------|
| 4520-4529 | Reduction in staff                                                     |  | Remove Line |
| 4711      | Debt reduction                                                         |  | Remove Line |
| 4912      | Reduction in pay back of fund balance required from previous town vote |  | Remove Line |
| 4441-4442 | Wages increase                                                         |  | Remove Line |



(MILFORD 1303)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Jack

Preparer's Last Name

Sheehy

Date

01/25/2016

**2. SAVE AND EMAIL THIS FORM**

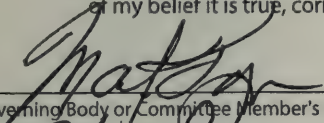
Please save and e-mail the completed PDF form to your Municipal Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

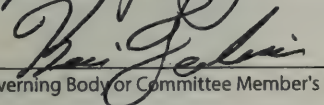
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**

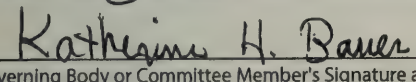
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
Governing Body or Committee Member's Signature and Title

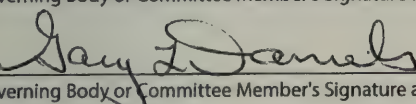
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Governing Body or Committee Member's Signature and Title

  
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Governing Body or Committee Member's Signature and Title



## VOLUNTEER APPLICATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

### Boards, Commissions, & Committees

- \_\_\_\_\_ Any Position as needed
- \_\_\_\_\_ Budget Committee
- \_\_\_\_\_ Capital Improvements Plan (CIP) Committee
- \_\_\_\_\_ Conservation Commission
- \_\_\_\_\_ Facilities Planning Committee
- \_\_\_\_\_ Heritage Commission
- \_\_\_\_\_ Planning Board – Regular / Alternate (circle)
- \_\_\_\_\_ Recreation Commission
- \_\_\_\_\_ Recycling Committee
- \_\_\_\_\_ Traffic Safety Committee
- \_\_\_\_\_ Volunteer Committee
- \_\_\_\_\_ Zoning Board–Regular / Alternate (circle)

### Other Opportunities

- \_\_\_\_\_ Any other opportunity (please specify) \_\_\_\_\_
- \_\_\_\_\_ Emergency Management
- \_\_\_\_\_ Web Site

Please attach a brief statement on why you would like to volunteer for the above

EMAIL TO: kblow@milford.nh.gov

or

MAIL TO: Human Resources  
Town Hall  
1 Union Square  
Milford, NH 03055-4240

This application, further volunteer information, and other volunteer opportunities are available on the web at <http://www.milford.nh.gov/content/boards-committees-and-commissions>

## ~ NOTES ~









# Prospect Hill Water Storage Tank Removal

The spot where the Prospect Hill water storage tank stood for 126 years has been returned to natural vegetation: a nice, grassy lawn. In 1889 the Cunningham Iron Works Company, Boston, MA, built the 70 foot tall x 25 foot diameter, 250,000 gallon, wrought iron "standpipe" known as the Prospect Hill water storage tank. This water tank that leaned "about three inches toward the northeast" as was evidenced when the standpipe was intentionally filled to overflowing and water had only spilled over on the northeast quarter, managed to survive the hurricane of September 1938, as reported April 17, 1939 by an eight member water storage committee:

During the hurricane in September, 1938, the standpipe happened to be nearly full of water. This was very fortunate; as if it had been partly empty it might very likely have been blown over. It is reported that the hurricane strained the rivets to such extent that numerous leaks were started. There are now some 50 or 60 places on the sides of the standpipe that show where leakage has occurred. The leaks have been stopped for the present by caulking the joints.

Milford has three remaining lower-ground tanks that adequately meet water storage needs: the 500,000 gallon Mayflower Tank built in 1939, the 500,000 gallon Dram Cup Hill Tank built in 1959, and the 1,350,000 gallon Holland Tank built in 2006.

Preceding decommission of the municipal water tank this year, a great amount of analysis, planning, thoughtful discussion and state-level approval took place. Water system improvements to the nearby neighborhoods and the effects upon available fire flows were important, long-term considerations in addition to budgeting for the construction costs.

NH RSA-38 (referencing water systems) empowers the Milford Board of Water and Sewer Commissioners with the authority and responsibility to manage and oversee the Milford Water Department operations. Following completion of the bidding process, the Board made the formal decision on June 9, 2015 to award the Prospect Hill water tank removal project to the J. R. Vinagro Company of Johnston, RI, the low bidder, utilizing Water Department Capital Reserve Funds in the amount of \$97,500.00. The project design, bidding and construction services aspects were overseen by Stantec Consulting, Auburn, NH.

There are no immediate plans to place another water tank where the Prospect Hill tank stood. During their August 4, 2015 meeting, the Board of Commissioners discussed the need for the next Water Utilities Department ten year facility plan to include an additional water tank in the vicinity of the former standpipe, indicating that one could be built upon property bearing a sufficiently high elevation, for example a 34 foot tank could work well at a 440 foot ground elevation. Elevation issues of a 70 foot tall tank create efficiency disadvantages for a water storage tank to serve the population since approximately 1/3 of the actual water storage benefits the water system. The Milford Historical Society will receive the Prospect Tank Century plaque as well as photographs of the former tank.



Shown standing in front of the former Prospect Tank in the attached picture, left to right, are the 2015 Board of Water and Sewer Commissioners: Dale White, Vice Chairman, Commissioner Robert Courage, Chairman Michael Putnam, and Water Utilities Director David Boucher. Photo credit to Granite Town Media